

PORT COMMISSION SPECIAL MEETING – August 17, 2006

A SPECIAL meeting of the Port of Port Townsend Commission at the Port Administration Office Conference Room

Present: Commissioners – Beck, Sokol, Thompson
Executive Director – Crockett
Deputy Director – Pivarnik
Marine Facilities Director – Radon
Auditor – Taylor
Attorney – excused

I. CALL TO ORDER

The meeting was called to order at 1:30 PM.

II. APPROVAL OF AGENDA

A Single topic special meeting relating to Point Hudson Marina Reconstruction Project Bid Discussion and Possible Awarding of Contract. Commissioner Beck made a motion to approve the agenda. Motion passed unanimously.

III. CONSENT AGENDA

None.

IV. PUBLIC COMMENTS

None

V. OLD BUSINESS

VI. NEW BUSINESS

Executive Director Crockett stated that since the bid opening on August 8, 2006, staff, along with Project Engineer, Shannon Kinsella of Reid Middleton Co., had reviewed both the bid from General Construction and the bid from Caicos Corporation. The focus of the review was on the low bid received from Caicos Corporation. Mr. Crockett recommended that the Commission, after further background research is completed and a performance bond obtained, award the contract to Caicos Corporation.

Commissioner Sokol moved to award contract, actual signing to be postponed until due diligence is complete, to Caicos Corporation in the amount of \$2,646,885 including W.S.S.T., contingent on reference checks, their acquisition of a performance bond and the Port obtaining necessary permits. Motion approved by a vote of 2 to 0 with Commissioner Thompson abstaining.

VII. STAFF COMMENTS

Discussion regarding Caicos Corporation's performance history, the time factors in the actual marina reconstruction and permitting issues followed.

VIII. PUBLIC COMMENTS

Margaret Takaki requested information regarding possible electrolysis problems in Boat Haven.

IX. COMMISSIONER COMMENTS

None

X. NEXT MEETING

August 23, 2006, 7:00 PM in the Port of Port Townsend Administration Commission Room, 375 Hudson Street, Port Townsend.

XI. EXECUTIVE SESSION

None

XII. ADJOURNMENT

The Special Meeting adjourned at 1:58 PM

ATTEST:

President

Secretary

Vice President