

PORT COMMISSION MEETING– June 12, 2013

The Port of Port Townsend Commission met in regular session in the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Erickson, Tucker, Thompson
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor - Khile
Attorney - Harris
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Erickson called the meeting to order at 1:00 PM.

II. APPROVAL OF AGENDA:

Commissioner Erickson moved to approve the Agenda as presented.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

III. CONSENT AGENDA:

A. Approval of Meeting Minutes – May 22, 2013

B. Resolution No. 597-13 – Amending

Amy Khile as Investment Officer

Resolution No. 598-13 – Authorizing the Sale of Abandoned Vessels

Resolution No. 599-13 – Declaring Certain Items Surplus and Authorizing
Their Sale

C. Operations Reports – May 2013

Commissioner Thompson moved to approve the Consent Agenda as presented.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda):

None

V. OLD BUSINESS:

A. Commercial Basin Change Order #2 (1:43):

Mr. Pivarnik outlined change order #2, which includes banding of the polytubs under the docks with stainless steel strapping, placing UHMW rub rails around pilings, and providing a wooded bump out on the whaler to mount the electrical power pedestals to. The change order presented totals \$33,560.00, which currently brings Orion's cost to \$312K, still under the projected \$400K for the project.

Commissioner Tucker questioned the "Electrical Blockout" on the change order. Mr. Pivarnik explained they were needed to protect the structural integrity of the whalers.

Commissioner Thompson moved to approve Commercial Basin Change Order #2, in the amount of \$33,560.00.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

B. Project Updates (5:25):

Mr. Crockett informed all that the first of the steel deliveries arrived this week for the new Administration Building. The next few deliveries are expected next week and the job is on track.

Commissioner Tucker asked if there would still be building equipment stored in the staging area through early July, as crabbing season starts then and he is concerned about parking for the boats and trailers. Mr. Pivarnik said each day there would be less and less, mostly just siding being stored at that point. Commissioner Tucker requested that staff come up with parking options including a map directing them to parking, and to include on that map to make a note about the \$5 pass.

C. 2014 Seattle Boat Show (11:23):

Commissioner Erickson informed that the Port Townsend Marine Trades Association (PTMTA) would like to see the Port participate in the show, and allow PTMTA businesses to share the Port's booth. He added they would like to see three things:

1. The Port pays for a large enough booth space to accommodate the Port and the PTMTA.
2. They request joint advertising with the Port.
3. They would like the PTMTA members to also man the booth and display their goods and services.

Commissioner Erickson shared his concerns about whether the Northwest Marine Trades Association (NMTA) would allow non-members to participate in the NMTA sponsored Boat Show. Mr. Crockett added he would be seeing Peter Schrappen of the NMTA tomorrow and he would discuss this with him.

VI. NEW BUSINESS:

A. Airport Fuel Contract (16:55):

Mr. Crockett explained that Tom Wacker came in the other day and announced his retirement. He would like to assign his fuel lease over to Scott Erickson, of Aurora Aircraft Maintenance. Two five-year options remain on the lease. Mr. Erickson is the one who purchased Mr. Wacker's airplane maintenance shop. Mr. Wacker added that Mr. Erickson performs about 90% of maintenance at the airport and is very well respected by the pilots.

Commissioner Tucker moved to approve the fuel lease assignment to Scott Erickson of Aurora Aircraft.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

From the audience, Bill Putney commented on the Seattle Boat Show participation. He also discussed unleaded airplane fuel and if that were to be implemented, the possibility of having to change fuel tanks and lines. Mr. Wacker responded that the tanks are "cathodic-protected" and the fuel does not touch the metal.

B. Sail Loft Paint Project (27:54):

Mr. Crockett reminded the Commission that they requested the Sail Loft Building to be painted. Larry Aase received two bids. Ms. Nelson reported the low bidder was Alpha and Omega out of Port Orchard, who bid \$28K + (actual bid total of \$28,290.30), and the high bidder was Aldergrove out of Port Angeles, who bid \$58K (actual bid total \$58,630+).

Mr. Pivarnik added that references have been checked. The job will be completed sometime in August, before the Wooden Boat Festival.

Commissioner Thompson moved to award the Sail Loft Paint Contract to Alpha and Omega out of Port Orchard.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

C. Boatyard Records Request (30:22):

Mr. Crockett reported he attended a Northwest Marine Trade Association (NMTA) Boatyard Committee meeting last week. The NMTA was notified recently by the Department of Ecology (DOE) that a group called Waste Action Project (WAP) made a public records request to DOE seeking reporting information (DMRs) from 19 boatyards in Washington. Mr. Crockett added the Port of Port Townsend was not included in the request. Smith and Lowney, a law firm, is representing the WAP. The WAP is looking to make sure that DOE followed up on boatyard's DMRs and responses to DOE inspections. Mr. Crockett added the Port of Port Townsend prioritizes boatyard compliance and that is why Landau is under contract to make sure the Port is on track. DOE will provide copies of the records to the NMTA.

D. Approval of Warrants (38:09):

Commissioner Tucker read the warrants, as presented:

Electronic Debit to Union Bank in the amount of \$6,671.12 for Washington State
Combined Excise Tax for April 2013

Warrant #051161 through #051176 in the amount of \$19,638.51 for Payroll

Warrant #051177 through #051186 in the amount of \$102,980.53 for Payroll Benefits
(includes 5/31/13 ACH)

Warrant #051187 through #051254 in the amount of \$115,937.69 for Accounts Payable

Commissioner Tucker moved to approve the warrants as presented.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

VII. STAFF COMMENTS (39:20):

Mr. Crockett informed that he brought new Environmental Compliance Officer, Al Cairns, along with him to the Department of Natural Resources Lower Hadlock Buoy Meeting. They found out that the Port of PT would be receiving a certificate of appreciation from the governor for being a part of this successful planning process.

He then reported that he and Ms. Nelson presented a successful Port briefing at the PT Yacht Club last evening.

Lastly, Mr. Crockett stated he would be attending the WA Boating Alliance meeting in Seattle tomorrow. They will be getting an update from DOE on the "No Discharge Zone" in Puget Sound.

VIII. PUBLIC COMMENTS (44:00):

Brad Clinefelter returned to the subject of the records request by WAP to DOE. He said a similar lawsuit was filed against the Port of Portland, where he previously worked.

IX. COMMISSIONER COMMENTS (47:11):

Commissioner Tucker stated he attended yesterday's PUD celebration along with the other two commissioners. Commissioner Tucker met the new manager at the mill (Roger), who gave him the impression that he is very pro-active. Prior to Roger's position at the mill, previous management was not interested in participating in the Jefferson Energy Lunch meeting program. Roger said that the mill now would become one of their sponsors. Commissioner Tucker also discussed a conversation he had with Roger on the marine highway barge plan.

Commissioner Thompson spoke with the City, the County and PUD in regards to the DOE Director's offer to meet with Jefferson County entities to discuss issues and concerns.

Commissioner Erickson discussed the impending boatyard lawsuits. He reiterated that the Port of PT is on top of the game and keeping the Port's boatyard open and meeting our obligations is the number one priority.

X. NEXT MEETING: Next regular meeting will be held Wednesday, June 26, 2013 at 6:30 PM in the Port Commission Building, 333 Benedict Street, Port Townsend.

XI. EXECUTIVE SESSION:

None

XII. ADJOURNMENT:

The meeting adjourned at 1:53 PM there being no further business to come before the Commission.

ATTEST:

David H. Thompson, Secretary

Leif W. Erickson, President

Stephen R. Tucker, Vice President