

PORT COMMISSION MEETING– November 26, 2013

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA.

Present: Commissioners – Erickson, Tucker, Thompson
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor – Khile
Attorney - Lake
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Erickson called the meeting to order at 1:00 PM.

II. APPROVAL OF AGENDA:

**Commissioner Thompson moved to approve the Agenda as presented.
Commissioner Tucker seconded the motion.
Motion carried by unanimous vote.**

III. CONSENT AGENDA:

- A. Approval of Meeting Minutes – November 13, 2013
Approval of Public Workshop Minutes – November 13, 2013
- B. Operations Reports – September 2013

**Commissioner Tucker moved to approve the Consent Agenda as presented.
Commissioner Thompson seconded the motion.
Motion carried by unanimous vote.**

IV. PUBLIC COMMENTS (Not related to agenda) (1:29):

Port Townsend resident, Bertram Levy, discussed his concerns from the November 13 and April 17, 2013 commission meetings.

Airport tenant, Bill Putney, commented on airport funds and assets in response to one of Mr. Levy's comments.

V. OLD BUSINESS:

A. Department of Ecology Meeting Group Formation (11:46):

Commissioner Thompson informed that he met with PUD staff and was able to get Bill Graham and Commissioner Wayne King to represent their agency with the DOE meeting group he is forming. He hopes to hear from the City and County soon on their reps.

VI. NEW BUSINESS:

A. WA Public Ports Association Annual Meeting Update (17:32):

Mr. Crockett stated the meeting provided some good presentations and that it was also very well attended. He wanted to run by a few things discussed in the breakout sessions:

- The Economic Impact of the Maritime Industry in Washington State -“Marinas of the Future”. He discussed how the Port of Port Townsend compares in with this study.

The legal agenda for the upcoming January 2014 legislative session, which includes:

- The Model Toxic Control Account funding for environmental clean-ups, and the need to protect those funds
- Marine Tourism bill, previously supported by the Port of Port Townsend, which will come up again
- RCO funding (which includes boat ramp grant money) and the need to protect these funds.
- Industrial Development District levy flexibility
- Prevailing Wages on small works projects
- Derelict Vessels and future disbursement of funding (Mr. Crockett volunteered our port to be a member of this committee, if formed)
- WA Tourism Alliance and the future funding prospects (The Port of PT may participate in future studies)

Commissioner Tucker, who also attended, commented on the Marinas of the Future presentation. He commented on how slip sizes were well planned in our port's A/B dock reconfiguration. He also commented on the discussion that encouraged ports to use social media. Lastly, he learned quite a bit on stormwater issues; including different methods, programs, grants and loans available. He explained there are many resources out there.

B. Approval of Warrants (33:20):

Commissioner Tucker read the warrants, as presented:

Warrant #052075 through #052090 in the amount of \$61,310.10 for Payroll and Benefits
Warrant #052091 through #052129 in the amount of \$46,315.20 for Accounts Payable
Electronic Debit to Union Bank in the amount of \$7,460.61 for Washington State
Combined Excise Tax for October 2013

Commissioner Tucker moved to approve the warrants as presented.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

VII. STAFF COMMENTS:

Ms. Khile reported she dropped the 2014 budget off to the County office.

Ms. Nelson commented on Mr. Levy's public comment.

Mr. Crockett informed that Port offices would be closed November 28 & 29, 2013 for the Thanksgiving holiday.

VIII. PUBLIC COMMENTS (35:13):

Nordland resident, Vigo Anderson, questioned costs associated with the building of the new Administration Building in the "Doing the Math" section of the November issue of "The Conversation".

Bertram Levy asked more questions on the timeline of the decision to build the administration office. He also questioned whether the original cost to build included the 1' rise of the building.

Lon Zimmerman stated he likes Commissioner Tucker's ideas about reaching out through social media. He also likes the idea of sending messages out with customer billings.

IX. COMMISSIONER COMMENTS (45:14):

Commissioner Tucker discussed Mr. Levy's comments on environmental fees heard at the previous commission meeting, and the need to re-examine environmental fees and environmental costs.

Commissioner Erickson stated he attended the Pacific Marine Expo last week, which he believes is a great show for the Port's exposure. He commented on the good work by Port staff on setting up and staffing of the booth.

Commissioner Thompson commented that he also attended the Marine Expo.

VII. STAFF COMMENTS (cont.):

Mr. Pivarnik announced that the draft 2013 Comp Scheme of Harbor Improvements Update has been posted on the Port's website.

X. NEXT MEETING/PUBLIC HEARING & PUBLIC WORKSHOP: Next regular meeting, which includes a Public Hearing on the 2013 Comp Scheme of Harbor Improvements, will be held Wednesday, December 11, 2013 at 1:00 PM, with a Public Workshop preceding at 9:30 AM in the Port Commission Building, 333 Benedict Street St, Port Townsend.

XI. EXECUTIVE SESSION:

The regular session recessed into Executive Session, at 1:49 PM to discuss pending litigation duration of ten minutes with no action, pursuant to RCW 42.30.110 (i). The session went a few minutes over the ten-minute allotment, and at 2:01 PM, Ms. Nelson checked to see if any public was waiting the reconvening of the meeting. Finding no one, the session continued.

XII. RECONVENING AND ADJOURNMENT OF REGULAR MEETING:

The meeting reconvened and adjourned at 2:06 PM there being no further business to come before the Commission.

ATTEST:

David H. Thompson, Secretary

Leif W. Erickson, President

Stephen R. Tucker, Vice President