

PORT COMMISSION MEETING & PUBLIC HEARING ON 2014 OPERATING/CAPITAL BUDGET– November 13, 2013

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Erickson, Tucker, Thompson
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor – Khile
Attorney - Harris
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Erickson called the meeting to order at 1:00 PM.

III. APPROVAL OF AGENDA:

Commissioner Erickson switched the order of Item II and Item III.

Added to the Executive Session: a Legal Update, and under Old Business, possible adoption of Resolution No. 602-13 - Year 2014 Operating/Capital Budget.

Commissioner Erickson moved to approve the Agenda as amended.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

II. PUBLIC HEARING ON 2014 OPERATING/CAPITAL BUDGET, 2014 MOORAGE RATES AND 2014 PROPERTY TAX LEVY:

Commissioner Erickson introduced Auditor Khile, for her budget presentation.

Ms. Khile discussed the Draft 2014 Budget, explaining that it reflects the property tax increase and changes to the rates and fees, along with a new staff position, previously approved by the Commission.

Speakers from the Public (info taken from sign-up sheet):

Bertram Levy, subject: Moorage

Vigo Anderson of Nordland, subject: Budget Items

With no further comments from the public, Commissioner Erickson closed the Public Hearing at 1:18 PM.

Commissioner Tucker addressed concerns heard at hearing on Boat ramp parking concerns and environmental fees.

Mr. Crockett explained how the environmental fees collected would go towards any environmental incident. Discussion ensued on environmental fees collected.

VI. OLD BUSINESS (read out of order):

A. Resolution No. 602-13 – 2014 Operating/Capital Budget; Resolution No. 600-13 – Year 2014 – Operating Rates & Fees; Resolution No. 601-13 – Year 2014 Property Tax Amount:

Commissioner Thompson moved to adopt Resolution No. 602-13 - 2014 Operating/Capital Budget.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

Commissioner Thompson moved to adopt Resolution No. 600-13 – Year 2014 Operating Rates & Fees.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

Commissioner Thompson moved to adopt Resolution No. 601-13 – Year 2014 Property Tax Amount.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

IV. CONSENT AGENDA:

A. Approval of Meeting Minutes – October 23, 2013

B. Operations Reports – October 2013

Commissioner Tucker amended the minutes on page 2, Item B – 2014 Budget, under Commissioner Tucker’s comments on Moorage Rate Increase: “Commissioner Tucker would like to bring rates to a desired range and institute an annual CPI increase, as done with Port leases.”

Mr. Crockett added that a discussion on a rate schedule could be a topic at a future Public Workshop.

Commissioner Thompson moved to approve the Consent Agenda as amended.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

V. PUBLIC COMMENTS (Not related to agenda):

None

VII. NEW BUSINESS (read out of order):

A. December Commission Meeting Schedule (30:55):

Mr. Crockett pointed out that the second meeting in December falls on Christmas. He recommends moving that meeting to MONDAY, DECEMBER 23, 2013 with a 1:00 PM start time. He then reminded that in January, the new commission would need to readopt a meeting schedule. (Commissioner agreed to recommendation.)

B. Approval of Warrants (34:08):

Commissioner Tucker read the warrants, as presented:

Warrant #051975 through #051997 in the amount of \$124,818.54 for Payroll and Benefits

Warrant #051998 through #052074 in the amount of \$114,287.84 for Accounts Payable

Commissioner Tucker moved to approve the warrants as presented.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

VIII. STAFF COMMENTS (35:08):

Mr. Pivarnik was pleased to report the airport resurfacing and striping project is complete and has been signed off by the FAA. This project fell under budget.

Mr. Crockett announced he would be in Tumwater tomorrow to attend a WA Boating Alliance meeting on legislative issues. On Friday, he and Commissioner Tucker will be attending a WSU sponsored, “Rural Pathways to Prosperity” conference in Blyn and on Saturday, he will be speaking at an AAUW sponsored summit on the Economic Health of Jefferson County, taking place at the Unitarian Church at 10:00 AM.

X. COMMISSIONER COMMENTS (read out of order) (36:59):

Commissioner Tucker discussed the “excellent” Northwest Marine Trades Association Marina & Boatyard conference, bringing him to think more about stormwater solutions. He also talked about the Marine Resources Committee (MRC) and their willingness to help the Port with mediation on the “Balch property” and grant opportunities.

Commissioner Thompson stated that he has heard “grumblings” about the Port closing the boatyard at 5:00. He added the Port is taxpayer subsidized and in his opinion, it should remain open to the public at all hours. (Mr. Crockett said this has never been discussed and is rumor only.)

IX. PUBLIC COMMENTS (read out of order) (39:40):

Bertram Levy expressed his thoughts about environmental fees.

XI. NEXT MEETING: Next regular meeting will be held **Tuesday, November 26 at 1:00 PM** in the Port Commission Building, 333 Benedict Street, Port Townsend.

XII. EXECUTIVE SESSION:

The regular session recessed into Executive Session, at 1:41 PM to discuss real estate and a legal update duration of thirty minutes with no action, pursuant to RCW 42.30.110 (b) and (i).

XIII. RECONVENING AND ADJOURNMENT OF REGULAR MEETING:

The meeting reconvened and adjourned at 2:12 PM there being no further business to come before the Commission.

ATTEST:

Leif W. Erickson, President

David H. Thompson, Secretary

Stephen R. Tucker, Vice President