

PORT COMMISSION MEETING– June 27, 2012

The Port of Port Townsend Commission met in regular session in the Port Conference Room, 375 Hudson St, Port Townsend, WA

Present: Commissioners – Erickson, Tucker, Thompson
Executive Director – Crockett
Deputy Director Pivarnik
Planning Analyst - Toews
Attorney Lake - Goodstein Law Group
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Erickson called the meeting to order at 6:30 PM.

II. APPROVAL OF AGENDA:

The agenda was amended by adding to Old Business, Item B – Kah Tai Lagoon Surplus Property Public Hearing and to move New Business, Item A – Quilcene Property Proposal to the beginning of the agenda.

Commissioner Thompson moved to approve the Agenda as amended.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

VI. NEW BUSINESS:

A. Quilcene Property Proposal:

Mr. Crockett reported that Commissioner Erickson and senior staff met with community leaders in Quilcene recently to discuss a proposed property transfer (upland area only) to Coast Seafoods. He is asking the Commission for direction on scheduling a community meeting in Quilcene to discuss this property proposal. Representatives from Coast Seafoods/Pacific Shellfish will also attend this meeting to discuss their plans and answer questions. Based on availability at the Quilcene Community Center, staff will check to see if the evening of July 18 or 19, 2012 would be available. Commissioners agreed.

Commissioner Erickson opened the floor for public comments on the Quilcene property proposal.

The following members of the public spoke for and against the property proposal:

Quilcene residents: Sandy Oen, Brian Belt, Connie Gallant, former Port Commissioner Herb Beck, Linda Oen, Linda Herzog and Cass Brotherton, and Port Townsend resident and Chairman of Team Jefferson/EDC Bill Weiss.

III. CONSENT AGENDA:

A. Approval of Meeting Minutes – June 13, 2012

B. Resolution No. 576-12 – Declaring Certain Items Surplus and Authorizing their Sale and/or Disposal

Commissioner Thompson moved to approve the Consent Agenda as presented.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda):

None

V. OLD BUSINESS:

A. GPS Approach Update (Jefferson Co. International Airport):

Mr. Crockett informed that he and Mr. Pivarnik recently met with Reid Middleton staff, our airport engineers on analyzing the possibility of a GPS approach. Because of the high ground and tall trees, the best they can get is an approach to 830' in elevation circle approach, which does not fit standards for commercial activity. Staff recommends not spending any more money on this effort. Already this has cost \$127K in FAA money and the Port has spent about \$10K.

Further discussions ensued about the GPS approach.

Mr. Crockett explained that a representative from the Jefferson Co. Pilots Association is coming in this next Monday to meet with him on this subject.

B. Kah Tai Lagoon Surplus Property Hearing:

Mr. Crockett informed the City is holding a meeting July 16, 2012 to talk street vacations, transfer of the wharfs and the non-conformance use ordinance for the Boat Haven. Senior staff will be attending. He recommends setting up the Public Hearing on the surplus of the Port's Kah Tai property. The Commission agreed for staff to move forward with this.

VI. NEW BUSINESS:

B. Boat Ramp Policy Update:

Mr. Pivarnik explained he and Commissioner Tucker have worked out a plan to alleviate boat ramp congestion. This policy is included in the agenda.

Commissioner Erickson moved to adopt the updated Boat Ramp Pass Policy.

Commissioner Thompson seconded the motion.

Motion passed by unanimous vote.

C. Approval of Warrants:

Commissioner Tucker read the warrants, as presented:

Electronic Debit to Union Bank in the amount of \$8,401.37 for Washington State Combined Excise Tax Return for June 2012

Warrant #049054 through #049081 in the amount of \$40,378.42 for Payroll

Warrant #049082 through #049085 in the amount of \$16,892.59 for Payroll Benefits

Warrant #049086 in the amount of \$1,992.67 for Accounts Payable

Warrant #049087 through #049140 in the amount of \$115,254.28 for Accounts Payable

Commissioner Thompson moved to approve the warrants as presented.

Commissioner Erickson seconded the motion.

Motion carried by unanimous vote.

VII. STAFF COMMENTS:

Ms. Lake reminded she will be speaking at the July WPPA Executive Director Conference in Walla Walla.

Mr. Crockett stated he will be absent at the next Commission meeting as he will be attending the WPPA Port Directors Conference.

He informed that staff received an invite for the 2013 Seattle Boat Show.

Mr. Crockett added he will be attending the July 17, 2012 DNR meeting on buoys at the Port Townsend Yacht Club.

Lastly, he added that he has been asked by WSDOT Aviation in Olympia to be on the interview committee for a State Senior Aviation Planner either July 18 or 19.

Mr. Crockett called for an Executive Session on a property matter and a legal update, followed by a personnel matter to be attended by Commission only. Duration for property and legal items approximately 15 minutes with possible action and duration of personnel item approximately 20 minutes, with no action.

VIII. PUBLIC COMMENTS:

Connie Gallant submitted a letter on the Quilcene property proposal written by Quilcene resident, Anne Ricker.

IX. COMMISSIONER COMMENTS:

Commissioner Erickson stated Commissioner Tucker's proposal to alleviate boat ramp congestion was well thought out.

He also looks forward to the community meeting in Quilcene.

Commissioner Thompson spoke of a conversation he had with Herb Beck on the Quilcene gravel pit.

X. NEXT MEETING: Next regular meeting will be held Wednesday, July 11, 2012 at 1:00 PM, in the Port Administration Building Conference Room, 375 Hudson St, Port Townsend.

XI. EXECUTIVE SESSION: The regular session recessed into Executive Session at 7:20 PM for a property matter, pursuant to RCW 42.30.110 (c) and a legal update, pursuant to RCW 42.30.110 (i), for an approximate duration of 15 minutes with possible action; and a personnel matter, pursuant to RCW 42.30.110 (g), Commission only, duration of 20 minutes with no action to be taken.

XII. RECONVENING AND ADJOURNMENT OF REGULAR MEETING:

The regular meeting reconvened and adjourned at 8:05 PM, there being no further business to come before the Commission.

ATTEST:

David H. Thompson, Secretary

Leif W. Erickson, President

Stephen R. Tucker, Vice President