

PORT COMMISSION MEETING– May 9, 2012

The Port of Port Townsend Commission met in regular session in the Port Townsend Yacht Club, Port Townsend, WA

Present: Commissioners – Erickson, Tucker, Thompson
Executive Director – Crockett
Deputy Director – Pivarnik
Auditor - Taylor
Attorney Lake - Goodstein Law Group (Arrived at end of Executive Session)
Minutes - Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Erickson called the meeting to order at 1:00 PM.

II. APPROVAL OF AGENDA:

The agenda was amended by adding to New Business, Item B–Hanson Networks Contract. (Mr. Crockett announced that Attorney Lake will arrive late as she is stuck at a Hood Canal Bridge opening.)

Commissioner Erickson moved to approve the Agenda as amended.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

III. CONSENT AGENDA:

A. Approval of Meeting Minutes – April 25, 2012

B. Operations Report – April 2012

Commissioner Tucker moved to approve the Consent Agenda as presented.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda) (1:28):

Port Townsend resident, Rick Jahnke, expressed his thanks to Commissioner Erickson and administrative staff for resolving the Kah Tai settlement. He encourages the Commission to endorse this settlement at the May 21, 2012 Port/City Public Meeting.

Mr. Crockett added that he would like to clarify that all three Commissioners have been heavily involved in the settlement process. He stated that many of these same settlement issues had been presented in a letter he wrote to the City way back in 2000.

V. OLD BUSINESS:

A. Finance Director – Possible Selection (2:50):

Mr. Crockett announced that five candidates for the finance position were interviewed on May 3, 2012. During April 25, 2012 Executive Session, it was decided that interviews would be discussed again in today's Executive Session. If any action is taken, it will be announced today in Regular Session, following the Executive Session.

VI. NEW BUSINESS:

A. Approval of Warrants (3:45):

Commissioner Tucker read the warrants, as presented:

Warrant #048541 as a VOID

Warrant #048759 through #048761 in the amount of \$15,464.19 for Accounts Payable

Warrant #048762 through #048791 in the amount of \$44,069.50 for Payroll

Warrant #048792 through #048800 in the amount of \$63,736.02 for Payroll Benefits

Warrant #048801 through #048858 in the amount of \$62,292.71 for Accounts Payable

Commissioner Tucker moved to approve the warrants as presented.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

B. Hanson Networks Contract (4:09)

Mr. Pivarnik announced that this week Hoch Construction began the remodel work on the U.S. Customs office. For the security work, the Port received bids from two applicants. Hanson Networks was the low bidder, with a bid of \$31,464.00. Mr. Pivarnik reminded that GSA will be reimbursing the Port for this work; however, the Port is responsible for the contract.

Commissioner Thompson moved to approve the contract with Hanson Networks in the amount of \$31,464.00 + W.S.S.T.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

VII. STAFF COMMENTS (7:32):

Ms. Nelson made a correction to the Executive Session, Item B – Real Estate, to read “...pursuant to RCW 42.30.110 (b)”.

Mr. Crockett informed that the paving project at Hangar C is to begin Friday. The hangar owners are in the process of installing and paying for the drainage ditch on their own. Paving should be complete next week.

Mr. Crockett added that he will be out of the office tomorrow attending the Washington Boating Alliance (WBA) meeting in Fife.

VIII. PUBLIC COMMENTS (9:03):

Port Townsend resident, Debbie Jahnke, presented a question on fish guts and boat ramps. Mr. Crockett explained that Commissioner Tucker discussed reinstalling a fish cleaning station at the boat ramp, however, there is a question on what to do with fish guts. Mr. Crockett will ask Dept. of Fish and Wildlife reps when he sees them at tomorrow’s WBA meeting.

IX. COMMISSIONER COMMENTS (10:19):

Commissioner Thompson said he is pleased with staff resolving the Kah Tai issue and real estate issues conjoined with the settlement. He added the Port has resolved some very old issues.

Mr. Crockett reminded that the May 21, 2012 City/Port meeting is a big one. The City Council and Port Commissioners still need to agree on terms. Also, the public process that will take place will involve future public hearings. Further discussion ensued on the public process.

Commissioner Erickson feels this restores faith in the cooperation between the City and the Port.

X. NEXT MEETING: Next regular meeting will be held Wednesday, May 23, 2012 at 6:30 PM, place TBD.

XI. EXECUTIVE SESSION: The regular session recessed into Executive Session at 1:17 PM for a personnel item, pursuant to RCW 42.30.110 (g), and a real estate issue, pursuant to RCW 42.30.110 (b), duration approximately thirty minutes, with a possible decision on personnel.

XII. REONVENING AND ADJOURNMENT OF REGULAR MEETING:

At 1:46 PM, Ms. Nelson checked outside for any members of the public. Finding no one, the Executive Session adjourned and reconvened back into the Regular Meeting at 1:46 PM.

The Commission directed staff to call back the top two candidates for the Finance Director position and ask them to come in for follow-up interviews.

The meeting adjourned at 1:47 PM there being no further business to come before the Commission.

ATTEST:

David H. Thompson, Secretary

Leif W. Erickson, President

Stephen R. Tucker, Vice President