

PORT COMMISSION MEETING– November 26, 2012

The Port of Port Townsend Commission met in regular session in the Conference Room, Port Administration Building, 375 Hudson Street, Port Townsend, WA

Present: Commissioners – Erickson, Tucker, Thompson
Executive Director – Crockett
Auditor - Khile
Attorney - Goodstein
Minutes – Nelson

Excused: Deputy Director - Pivarnik

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Erickson called the meeting to order at 1:00 PM.
Commissioner Erickson introduced Alex Fastel, Director of Senator Patty Murray's Kitsap/Olympic Peninsula office, who was sitting in the audience.

II. APPROVAL OF AGENDA:

Commissioner Erickson moved to approve the Agenda as presented.
Commissioner Tucker seconded the motion.
Motion carried by unanimous vote.

Commissioner Thompson expressed his desire to keep the rail transfer span on the list of PRTPO projects. Executive Director Crockett will contact the PRTPO to get more information on this.

III. CONSENT AGENDA (3:41):

A. Approval of Meeting Minutes – November 13, 2012
Approval of Public Workshop Minutes – November 13, 2012

B. Resolution No. 590-12 – Surplus of Tractor and Loader

Ms. Nelson pointed out a correction she made to the November 13, 2012 minutes to New Business, Item A, Charlie Noble Lease. Since Commissioner Thompson recused himself, the motion carried with two votes approving the lease.

Commissioner Thompson moved to approve the Consent Agenda as presented with the correction to the November 13, 2012 minutes.
Commissioner Erickson seconded the motion.
Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda) (5:38):

Alex Fastel from Senator Patty Murray's regional office, asked for clarification on how the Commission came to the decision to return the Federal grant money that had been awarded for a passenger only ferry. Mr. Crockett answered that there is a lot to discuss and asked if she could meet with him soon to go over the details.

V. OLD BUSINESS:

A. Quilcene Septic Project (8:48):

Mr. Crockett discussed the email he sent to County Administrator, Philip Morley (copy in packet) regarding the Port's 2011 Letter of Intent written to the County. In minutes from the June 8, 2011 Commission meeting, this was specifically a Letter of Intent for support of the septic system, with no financial obligation from the Port. Mr. Morley responded asking if the Port were willing to fund the feasibility study only. Mr. Crockett informed the Commission that he asked our attorney to look into the feasibility of the Port providing money for infrastructure on property other than Port property. Mr. Crockett explained the costs involved if the Port funded this study. He believes this is a County project. Commissioners Thompson and Erickson concurred. Mr. Crockett was directed to write another letter to the County, addressed to the County Commissioners, explaining the Port's position.

VI. NEW BUSINESS:

B. Approval of Warrants (13:53):

Commissioner Tucker read the warrants, as presented:

Electronic Debit to Union Bank in the amount of \$5,995.94 for Washington State
Combined Excise Tax for October 2012

Warrant #050008 through #050034 in the amount of \$41,083.54 for Payroll

Warrant #050035 through #050039 in the amount of \$18,955.35 for Payroll Benefits
and Accounts Payable

Warrant #050040 through #050082 in the amount of \$69,834.37 for Accounts Payable

Commissioner Tucker moved to approve the warrants as presented.
Commissioner Erickson seconded the motion.

Motion carried by unanimous vote.

VII. STAFF COMMENTS (15:18):

Mr. Crockett reminded that all Commissioners, Mr. Pivarnik and he would be attending the Washington Public Ports Conference this week.

He then spoke of an email he received from the Marine Resources Committee (MRC) requesting support from the Port in the amount of \$10K. Mr. Crockett asked the Port attorney to look in to this as he questions providing support to a County committee. It was agreed that the MRC would be invited to make a presentation at the December 12, 2012 Public Workshop.

VIII. PUBLIC COMMENTS:

None

IX. COMMISSIONER COMMENTS (20:47):

Commissioner Erickson believes the request of funding by the MRC is a “harbinger of future dilemmas to come”. He explained the RC&D and the PDD are also in need of funds.

Commissioner Thompson explained he was at the Mats Mats Bay boat ramp over the weekend and it is need of repairs and attention.

X. NEXT MEETING/PUBLIC WORKSHOP: Next regular meeting will be held Wednesday, December 12, 2012 at 1:00 PM in the Port Administration Building Conference Room, 375 Hudson St, Port Townsend. Public Workshop is tentatively scheduled for 9:30 AM, same location.

XI. EXECUTIVE SESSION:

None

XII. ADJOURNMENT:

The meeting adjourned at 1:26 PM there being no further business to come before the Commission.

ATTEST:

David H. Thompson, Secretary

Leif W. Erickson, President

Stephen R. Tucker, Vice President