

PORT COMMISSION MEETING – May 25, 2011

The Port of Port Townsend Commission met in regular session in the Commission Chambers, 375 Hudson St, Port Townsend, WA

Present: Commissioners –Thompson, Erickson, Collins
Executive Director – Crockett
Deputy Director – Pivarnik
Auditor - Taylor
Attorney Lake - Goodstein Law Group (via conference phone)
Minutes - Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Thompson called the meeting to order at 6:30 PM.

II. APPROVAL OF AGENDA (0:20):

The agenda was amended to reflect the deletion of Old Business, **Item B-Boat Slip Leave of Absence Policy**, which is being deferred to the June 22, 2011 Commission meeting.

Commissioner Collins moved to approve the Agenda as amended.

Commissioner Thompson seconded the motion.

Motion carried by unanimous vote.

III. CONSENT AGENDA (0:55):

A. Approval of Minutes – May 11, 2011

Commissioner Thompson moved to approve the Consent Agenda as presented.

Commissioner Collins seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda):

None

V. OLD BUSINESS:

A. GSA Lease (1:42):

Mr. Crockett reminded that the GSA Lease has been discussed at past meetings and staff recommends Commission approval of the lease, as time is of the essence. Commissioner Collins asked for clarification on lease terms, logistics and building improvements. Mr. Crockett believes the process, including the renovations, may take up to six months before the space is actually occupied.

Commissioner Thompson moved to approve the GSA lease for US Customs.

Commissioner Collins seconded the motion.

Public Comments (14:14):

Libby Palmer, PT resident, questioned is the lease with GSA or Customs, and wondered if any federal agency would be able to take over this space if Customs moved out. She expressed her appreciation that the public has been given the opportunity to comment. She also expressed her concerns of growth within Homeland Security.

Judy Tough read from her written statement. One of her main concerns is if US Customs leases space at the Port, could Border Patrol eventually occupy space here?

Paul Richmond, PT attorney, expressed his concerns regarding the delay in receiving all information related to this lease in his earlier Public Records Request. He questioned the May 27 date to release the remainder of the documents. He commented that he believes the US is spending too much money on Homeland Security. He also has seen no evidence in the papers he has received in his PRR that the lease is exclusively for Customs.

Commissioner Thompson asked for a final vote of the Commission on the previous motion made.

Motion carried by unanimous vote.

B. Boat Slip Leave of Absence Policy:

(Delayed until June 22, 2011 meeting.)

C. Associate Development Organization (ADO) (38:24):

Mr. Crockett again reminded that the contract with Team Jefferson expires June 30, 2011. He explained the County, City and Port have held several meetings on the ADO. He noted the draft ADO Framework is included in the packet and this Friday, June 3, the group will come up with the formal ADO Framework. Commissioner Collins added to the discussion. Commissioner Thompson expressed that the Port will need to see the deliverables from the ADO if supporting the funding of Team Jefferson. Commissioner Collins added the scope of work and the cost to each entity will be clarified at the June 3 meeting. Attorney Lake recommended the Port have its own separate contract with the ADO.

D. Point Hudson Paving (59:20):

Mr. Pivarnik informed that Lakeside Industries bid the Point Hudson paving project at \$16,796 + WSST. (This is an amendment to the paving job awarded them at Boat Haven.) This project will include widening the road from the top of Jefferson down to the flagpole by 8 feet and repairing potholes.

Commissioner Thompson moved to go forward with the amendment to the Lakeside Industries contract for the Point Hudson paving project, as described above.

Commissioner Collins seconded the motion.

Motion carried by unanimous vote.

E. Quilcene Swim Float (1:01:30):

Mr. Crockett explained he and Mr. Pivarnik met recently with Linda Herzog who is planning a community party to celebrate the new swim float provided by the Port. Plans are to install the float on June 16, 2011, to be in place for a 4:00 PM celebration on June 17. The dedication of the float would include a speech from the Port Commission.

VI. NEW BUSINESS:

A. Fort Worden Beach (1:08:21):

Mr. Crockett expressed his concerns with the new State Park use fees imposed by the State. He reminded all that the Port owns the beach from the Marine Science Center all the way down to Chetzemoka and the Port has never charged a fee for the use of its beach. His question is how would the public access this beach without paying the fee? It was decided that the Executive Director write a letter to the State Parks Director expressing these concerns and reminding of the Port-owned beach.

B. WPPA Spring Meeting (1:11:00):

Commissioner Collins and Mr. Crockett both concluded that this was one of the better WPPA conferences, attended also by Mr. Pivarnik. Commissioner Collins passed out a summary he composed of meeting highlights. He especially liked the idea of developing a community “brand” for the Port, as explained in his handout. He also added that there is money in the Washington State Budget for the renovation of Building 202 at Fort Worden.

C. Approval of Warrants (1:18:09):

Commissioner Thompson read the warrants, as presented:

Electronic Debit to Union Bank in the amount of \$5,492.07 for Combined Excise
Tax Return – April 2011

Warrant #046627 through #046654 in the amount of \$39,031.91 for Payroll

Warrant #046655 through #046658 in the amount of \$15,281.90 for Payroll Benefits

Warrant #046659 through #046703 in the amount of \$54,453.74 for Accounts
Payable

Commissioner Thompson moved to approve the warrants as presented.

Commissioner Erickson seconded the motion.

Motion carried by unanimous vote.

VII. STAFF COMMENTS (1:19:19):

Mr. Crockett stated that he would be attending the PDD and RC&D meetings in Blyn tomorrow.

VIII. PUBLIC COMMENTS (1:20:48):

Rick Petrykowski, Port Townsend Marine Trades Assoc., posed some questions about the ADO, including asking if there were any specific projects on the horizon. Mr. Crockett explained that RCW 43 explains the responsibilities of the ADO to the County, the City and the Port.

IX. COMMISSIONER COMMENTS (1:23:39):

Commissioner Thompson discussed the possibility of changing meeting times, and changing the workshop date and time to the morning prior to the first meeting of the month. This will be an item on the June 8, 2011 agenda.

X. NEXT MEETING: Next regular meeting will be held Wednesday, June 8, 2011 at 3:30 PM, in the Port Commission Chambers, 375 Hudson St, Port Townsend.

XI. ADJOURNMENT: The regular meeting adjourned at 7:57 PM there being no further business to come before the Commission.

ATTEST:

John N. Collins, Secretary

David H. Thompson, President

Leif W. Erickson, Vice President