

## **PORT COMMISSION MEETING– December 28, 2011**

The Port of Port Townsend Commission met in regular session in the Commission Chambers, 375 Hudson St, Port Townsend, WA

Present: Commissioners –Thompson, Erickson, Collins  
Executive Director – Crockett  
Deputy Director – Pivarnik  
Auditor - Taylor  
Attorney Lake - Goodstein Law Group  
Minutes - Nelson

### **I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

Commissioner Thompson called the meeting to order at 1:00 PM.

### **II. APPROVAL OF AGENDA:**

The agenda was amended to move the Make Waves Letter of Intent Renewal from the Consent Agenda to **Old Business, Item C.**

No Executive Session called.

**Commissioner Collins moved to approve the Agenda as amended.**

**Commissioner Erickson seconded the motion.**

**Motion carried by unanimous vote.**

### **III. CONSENT AGENDA (1:10):**

A. Approval of Meeting Minutes – December 14, 2011

Approval of Workshop Minutes – December 14, 2011

B. Write-off Register

**Commissioner Collins moved to approve the Consent Agenda as amended above.**

**Commissioner Erickson seconded the motion.**

**Motion carried by unanimous vote.**

### **IV. PUBLIC COMMENTS (Not related to agenda):**

None

### **V. OLD BUSINESS:**

#### **A. Passenger Ferry Resolution No. 570-11 and Attorney Letter (1:40):**

Mr. Crockett reminded the Commission of the Port Resolution and Attorney Letter required by the Federal Transit Authority (FTA) for federal funding acceptance. He explained that he and senior staff would be meeting with the FTA in Seattle on January 10, 2012. Mr. Crockett recommends Commission approval of this resolution.

Commissioner Thompson expressed his concerns on going forward with the ferry project.

Discussion ensued amongst the Commission. Commissioner Collins and Erickson expressed their support of the project.

**Commissioner Collins moved to adopt Resolution No. 570-11.**

**Commissioner Erickson seconded the motion.**

**Motion passed with two votes for (Collins and Erickson) and one against (Thompson).**

#### **B. Joint Economic Strategy Resolution No. 571-11 and Attorney Letter (14:58):**

Mr. Crockett discussed the committee meetings that have been held with the government entities on the Joint Economic Strategy, where Mr. Crockett and Commissioner Collins represent the Port. This resolution, to be signed by the Port, the County and the City, commits each entity to continue inter-jurisdictional coordination in finalizing the Joint Economic Strategy Plan.

**Commissioner Collins moved to adopt Resolution No. 571-11.**

**Commissioner Erickson seconded the motion.**

**Motion carried by unanimous vote.**

#### **C. Make Waves Letter of Intent Renewal (20:41):**

Mr. Crockett explained how the Commission approved a one-year extension on the Make Waves Letter of Intent at this time last year. It is up for another one-year renewal and he recommends Commission approval.

**Commissioner Collins moved to approve a one-year Letter of Intent renewal for Make Waves.**

**Commissioner Thompson seconded the motion.**

**Motion carried by unanimous vote.**

### **VI. NEW BUSINESS:**

#### **A. Lease for Marine Resources, Inc. (25:26):**

Mr. Pivarnik informed that Jim Norris of Marine Resources, Inc. has signed up to lease the office space across from the Point Hudson Moorage Office and a warehouse space behind

Brion Toss' shop. Originally, he was planning to lease the two spaces under two different companies, but after speaking with his insurance agent, Jim, Maupin, he advised Mr. Norris to lease the spaces under one company, as it would be less costly for insurance. Mr. Pivarnik recommends the Commission approve the lease for Marine Resources, Inc.

**Commissioner Collins moved to approve the lease for Marine Resources, Inc.**

**Commissioner Erickson seconded the motion.**

**Motion carried by unanimous vote.**

B. Sound Experience – Non-profit Application (27:36):

Mr. Crockett spoke of the Non-profit Policy adopted by the Commission in September of 2010. He recently received the application packet from Sound Experience, which the Commissioner each have received a copy. Director Catherine Collins is asking for support for the year 2012.

Catherine Collins explained the Adventuress will be in the yard for restoration January through March, and the storage area is needed year-round. She explained the mission and goals of Sound Experience, along with the environmental and educational benefits to the public. Discussion ensued on what type of support the Port will get in return, such as the Port logo used in their advertising, etc. This is a requirement for audit purposes. Also discussed was the effect the Adventuress has on local tourism.

Jim Maupin spoke of his long history associated with the Adventuress and his support of Sound Experience and the benefits to the community.

Jim "Kiwi" Ferris also spoke in support of Sound Experience and his history with the Adventuress.

Mr. Crockett recommends continued support with moorage and yard support, and the possibility of turning their storage space into a land lease. The Commission gave their authorization for the Executive Director to work with Sound Experience on the non-profit application for 2012.

C. Approval of Warrants (51:02):

Commissioner Thompson read the warrants, as presented:

Electronic Debit to Union Bank in the amount of \$2,561.37 for Washington State Combined Excise Tax Return for November 2011

Warrant #047997 through #048023 in the amount of \$40,091.02 for Payroll

Warrant #048024 through #048027 in the amount of \$16,905.48 for Payroll Benefits

Warrant #048028 through #048069 in the amount of \$49,446.12 for Accounts Payable

**Commissioner Thompson moved to approve the warrants as presented.**

**Commissioner Collins seconded the motion.**

**Motion carried by unanimous vote.**

VII. STAFF COMMENTS (52:06):

Attorney Lake thanked Commissioner Collins for his time and expressed her pleasure working with him.

Mr. Pivarnik said mobilization begins today for the Travelift pier project with the barge arriving tomorrow.

He informed all of the February 18-20, 2012 Olympic Peninsula Salmon Derby. He reminded that in the past, derby entrants had ramp fees waived and staff plans on waiving the fees again. He added that ESPN would be covering the derby!

Lastly, Mr. Pivarnik spoke of a letter he recently received from Jefferson Public Health. They performed a surprise inspection of the Quilcene water system and found eight deficiencies. This could be costly. The Port will need to hire an engineering firm for starters.

Mr. Crockett said he spoke with three of Orion Marine Contractor's employees, all who live in our area. They told him this is the first project Orion has had in Jefferson County.

Mr. Crockett also reported that the Jefferson Solar Group has installed solar panels at the airport.

He reminded all of the Passenger Ferry Conference he and Pete Hanke will be attending in Seattle on January 13, 2012.

VII. PUBLIC COMMENTS:

In-coming Commissioner Steve Tucker thanked Commissioner Collins for his support and for inspiring Mr. Tucker to run for office as a Port Commissioner.

IX. COMMISSIONER COMMENTS (59:52):

Commissioner Collins said that his 4-year term has been an extremely satisfying and gratifying experience. He thanked staff and paid his respects to Mr. Crockett for the work he performs as Executive Director.

Commissioner Erickson stated that it has been a pleasure working alongside Commissioner Collins.

Commissioner Thompson said that although he and Commissioner Collins did not agree on everything, he thanks him for his service.

X. NEXT MEETING: Next regular meeting will be held Wednesday, January 11, 2012 at 1:00 PM, with a Public workshop preceding at 9:30 AM in the Port Commission Chambers, 375 Hudson St, Port Townsend.

XI. ADJOURNMENT: The regular meeting adjourned at 2:01PM there being no further business to come before the Commission.

ATTEST:

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John N. Collins, Secretary

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David H. Thompson, President

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Leif W. Erickson, Vice President