

PORT COMMISSION MEETING – July 28, 2010

The Port of Port Townsend Commission met in regular session in the Commission Chambers, 375 Hudson St, Port Townsend, WA

Present: Commissioners – Collins, Thompson, Erickson
Executive Director – Crockett
Deputy Director - Pivarnik
Attorney Lake - Goodstein Law Group
Minutes - Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Collins called the meeting to order at 6:30 PM.

II. APPROVAL OF AGENDA (00.40):

The agenda was amended to reflect the addition of New Business, **Item C** - Comprehensive Scheme of Harbor Improvements Consulting Services.

Mr. Crockett advised that an Executive Session was necessary for discussions on Collective Bargaining with the Teamsters Union, expected duration of approximately 10 minutes, with no expected decision.

Commissioner Collins moved to approve the Agenda as amended.

Motion carried by unanimous vote.

III. CONSENT AGENDA (01.30):

A. Approval of Minutes – July 14, 2010

Commissioner Collins moved to approve the Consent Agenda as presented.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda):

None

V. OLD BUSINESS:

A. Moorage Rates (02.00):

Commissioner Collins continued discussions with detailed explanations on his proposed rate schedule. Commissioner Thompson amended his previous motion on rate increases, which was proposed at the July 14, 2010 Commission meeting.

Discussions continued on whether to base moorage rates on square footage of the boat vs. square footage of the slip, as well as setting an annual rate increase.

B. Delegation of Authority Policy (52.40):

Mr. Crockett presented the updated Delegation of Authority Policy (Resolution No. 542-10), based on requested changes from the Commissioners at the July 14, 2010 meeting.

Commissioner Collins moved to adopt Resolution No. 542-10 – Delegation of Authority Resolution and Policy.

Motion carried by unanimous vote.

C. Nonprofit Policy (1:02.30):

Mr. Crockett discussed the two nonprofit policy options presented at the July 14, 2010 Commission meeting. He also presented a sample copy of a nonprofit application used by the Port of Tacoma. He reminded that the Commission chose to continue to work with nonprofits and to work on modifications to the policy that reflects this. The policy and application will be presented at the next Commission meeting.

D. Revenue and Expense Discussion (1:06.04):

Mr. Crockett presented the list of ideas on revenue increases put together by senior management. These ideas will be discussed with the Finance Director and brought back to the August 11, 2010 meeting.

E. Executive Director Evaluation Form (1:26.35):

Mr. Crockett and the Commission discussed content, process and timeline of the evaluation. A revised draft form will be presented at the next Commission meeting, reflecting the evaluation process timeline.

F. Historic Preservation Committee and the Landfall 1:35.29):

Mr. Crockett and Mr. Pivarnik shared the results of the recent meeting between the Historic Preservation Committee and Mr. Pivarnik and how the request for demolition of the remaining 500 sq. ft. of the Landfall Restaurant building was

denied. This decision is being appealed to the State Historian by the City, with a final decision expected by August 13, 2010.

VI. NEW BUSINESS:

A. Small Boat Club at Point Hudson (1:43.00):

Mr. Rob Finlayson presented his idea to start a Boat Club facility in the empty lot next to the Cupola House at Point Hudson. The go-ahead was given by the Commission for Mr. Finlayson to bring back drawings and a more detailed plan of his vision.

B. Approval of Warrants (1:52.55):

Commissioner Thompson read the warrants, as presented:

VOIDED Warrant #44396 in the amount of \$100.60

Electronic Debit to Union Bank in the amount of \$6,859.92 for Washington State
Combined Excise Tax Report – June 2010

Warrant #044738 through #044763 in the amount of \$37,182.78 for Payroll

Warrant #044764 through #044767 in the amount of \$15,789.65 for Payroll Benefits

Warrant #044768 through #044824 in the amount of \$188,563.65 for Accounts

Payable

Commissioner Thompson moved to approve the warrants as presented.

Motion carried by unanimous vote.

C. Comprehensive Scheme of Harbor Improvements Consulting Services

Mr. Crockett asked for approval to hire Cascadia Community Planning Services as consultants to work on the update of the Port's Comprehensive Scheme of Harbor Improvements.

Commissioner Erickson moved to approve the hiring of Cascadia Community Planning Services as the consultant for the update on the Comprehensive Scheme of Harbor Improvements.

Motion carried by unanimous vote.

VII. STAFF COMMENTS (1:54.20):

Mr. Pivarnik informed that he had received the A/B Dock work schedule from Culbertson Marine. Short discussion on that schedule occurred.

Mr. Crockett talked about his recent visits to Quilcene for a site inspection on the dredging project.

VIII. PUBLIC COMMENTS:

IX. COMMISSIONER COMMENTS (2:00.00):

Commissioner Erickson explained that he appreciated Mr. Crockett regretfully declining the offer from the Northwest Marine Trade Association to chair the State Boatyard Committee, due to the many other committee commitments that he holds.

Commissioner Thompson commented that he enjoyed the Washington Public Ports Association Commissioner Seminar held earlier this week in Leavenworth. He said the meeting was "fruitful".

Commissioner Collins informed that he continues discussions with Commissioner Sullivan and Mayor Sandoval on Economic Strategy Issues.

X. NEXT MEETING: Next regular meeting will be held Wednesday, August 11, 2010 at 3:30 PM in the Port Commission Chambers, 375 Hudson St, Port Townsend.

XI. EXECUTIVE SESSION: The regular meeting recessed into Executive Session at 8:32 PM for discussion of Collective Bargaining with the Teamsters Union, pursuant to RCW, with no decisions expected, for an estimated duration time of ten minutes.

XI: ADJOURNMENT: The regular meeting reconvened at 8:40 PM and adjourned at 8:41 PM there being no further business to come before the Commission.

ATTEST:

John N. Collins, President

Leif W. Erickson, Secretary

David H. Thompson, Vice President