

## **PORT COMMISSION MEETING – July 12, 2006**

The Port of Port Townsend Commission met in regular session at the Port Administration Office Conference Room.

Present: Commissioners – Beck, Sokol, Thompson  
Deputy Director – Pivarnik  
Auditor – Taylor  
Attorney – Harris

Excused: Executive Director – Crockett  
Marine Facilities Director – Radon

### I. CALL TO ORDER

The meeting was called to order at 1:00PM.

### II. APPROVAL OF AGENDA

The following item was added to the agenda:

Old Business Item C: Update on Ballasting in Boat Haven

An Executive Session is warranted by the topic of current litigation.

**Upon motion of Commissioner Beck, the Agenda was unanimously approved as amended.**

### III. CONSENT AGENDA

A. Approval of Minutes – 6/28/06

Approval of Special Meeting Minutes – 7/5/06

B. Approval of Warrants

#34822 through #34851 in the amount of \$34,701.18

#34852 through #34861 in the amount of \$40,616.46

#34862 through #34926 in the amount of \$162,921.95

C. Resolution No. 470-06 – Authorizing Sale of Abandoned Storage Unit Contents

Commissioner Thompson questioned whether the Port makes inventory of contents of abandoned storage units' contents. This is the first time this issue has come up since the Port took over the storage units. There was some discussion.

**Upon motion of Commissioner Thompson, the Consent Agenda was unanimously approved.**

### IV. PUBLIC COMMENTS (Not related to agenda)

### V. OLD BUSINESS

A. Legislative Topics

Mr. Pivarnik revisited the topic of WPPA Committee Chairs' review this month of topics for legislative action. Commissioner Sokol commented that generally right after the election, the legislative committee meets and reviews issues that will be pursued. There were no additional topics presented today to add to the list compiled to date by Mr. Crockett.

B. Point Hudson Marina Update

Mr. Pivarnik updated all on the publication for bids and timeline for the Point Hudson Marina project. Bids will be opened on August 1, 2006. He expects at least 10 bidders. He anticipates all permits to be in place by mid to late August.

C. Update on Ballasting at Boat Haven

Mr. Pivarnik updated the Commission on the ballasting project at the Boat Haven. He said the contract has been awarded and will come to just shy of \$25,000. The ballasting work should be completed by the Commission's next meeting.

### VI. NEW BUSINESS

A. Operations Reports – Month of June 2006

Mr. Pivarnik reviewed the Operations Report in Mr. Radon's absence, and highlighted the boatyard and shipyard figures. All areas remain quite busy. Some discussion followed regarding defining "capacity" in the boat yard and ship yard.

B. Bid For Professional Services – Cultural Resources

A firm recommended by the FAA, Equinox Research Inc., will be put on the Port's small works roster and has submitted a bid for a Cultural Resources Management Plan certification for JCIA. This type of study is now required. Samples will be dug up and examined on the property. The work is going to cost between \$9,000

and \$10,000, with the FAA funding 90% of the cost out of our current fixed grant amount. Discussion followed Mr. Pivarnik's explanation.

**Upon motion of Commissioner Beck, the Commission unanimously approved the contract with Equinox Research not to exceed \$10,000.**

VII. STAFF COMMENTS

Attorney Harris indicated the need for executive session based on Commissioner Thompson's questions on current litigation.

Mr. Taylor reminded all of the Fly-In this weekend, with fuel discounts in place. He indicated the fuel price will have to go up considerably next week due to increasing costs for fuel. He also indicated the 2007 budget process has started. Further, he said the final 1/3 of the accounting department is moving into the newly renovated administration offices this week.

Mr. Pivarnik reminded the Commissioners of their commitment to work at the Fly-In. The FBO Open House will be delayed due to some complications. He also referred to a memo from Coastal Geological Services requesting access to repair riprap on the beach of neighboring homes near Point Hudson. He said he and Mr. Crockett see no problem with granting access across Port property along the fence line as long as certain agreements are signed. Discussion followed, with Commissioner Beck indicating the Port needs to be a good neighbor, and Commissioner Sokol commending the communication with the Port.

Mr. Pivarnik updated all on the Quilcene project involving the removal of the culvert. WDFW is examining the project. Coast Seafood is very happy with the agreements now in place for water monitoring etc. Everyone seems to be doing the right thing on this project. Some discussion followed.

VIII. PUBLIC COMMENTS

IX. COMMISSIONER COMMENTS

Commissioner Beck said he attended the WRIA 17 meeting yesterday and there was discussion on water rights and expenditures to date on the WRIA 17 program. He said it's totaled \$1 million. The process is moving along quite slowly. Public input takes a great deal of the time due to individuals' questions. WRIA 17 affects the water rights at JCIA among other areas. Discussion followed.

Commissioner Beck also inquired about the drainfield project at Quilcene. Mr. Pivarnik responded that the system would be expandable. Commissioner Beck feels we should do this to capacity for RVs and other usage. Some discussion followed.

Commissioner Sokol indicated the Public Infrastructure Committee will be meeting soon, to discuss several projects. One issue is the Quilcene water system size. There will also be some discussion of pledging some portion of monies to a bond issue to fund projects. He described Walla Walla's approach to funding as an example. Some discussion followed.

X. NEXT MEETING: REGULAR MEETING: Wednesday, July 26, 2006 at 7:00PM  
at Port Administration Office, in the Commission Room, 375 Hudson Street in Point Hudson.

XI. EXECUTIVE SESSION (if needed)

The regular meeting recessed for executive session at 1:45PM.

XII. ADJOURNMENT

The regular meeting was adjourned at 2:15 PM.

Recorder: D. Kilburn

ATTEST:

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President

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Secretary

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Vice President