

PORT OF PORT TOWNSEND Request for Qualifications (RFQ) for Waterwalk & Sea Level Rise Project

The Port of Port Townsend (Port) is requesting a Statement of Qualifications (SOQs) from qualified engineering firms interested in providing engineering services for the Waterwalk & Sea Level Rise Project.

The Port continues with a laser focus upon repairing, maintaining, and improving the Boat Haven Boatyard for future generations to use, enjoy and prosper. However, the reality of reoccurring flood events is an existential threat to essential community facility. Two of the highest tides ever recorded occurred in the calendar year of 2022, with the December 27, 2022 king tide event breaking historical records. Roadways, storm drains, and other infrastructure were all underwater during this event; ramps to the docks at the Boat Haven Marina reversed direction and required an uphill walk to go down the docks. With rising sea levels, climate modeling indicates we must prepare for more king tide events.

Phase 1 of this project will consider alternatives, determine feasibility, preliminary alignment, design elevation, cost estimates, right-of-way constraints, community engagement, and probable permitting pathways all in support of pursuing funding opportunities to support future project development phases that include detailed design, permitting, PS&E, bidding, and construction. The limits of the first segment of this project will extend from the bluff at west end of the Boat Haven to the bluff near the intersection of Water Street and East Sims Way. A key component of the project is integration of a pedestrian Waterwalk with the sea-level rise structure. The Waterwalk aims to fulfill the vision in the City's Shoreline Master Plan (Policy 7.3.5). When complete, the first segment will protect the City's "Flats District."

The engineering firm retained for this project will be expected to:

- Engage with the community to identify advantages and disadvantages that should be considered and accounted for during the process of developing alternatives.
- Prepare preliminary alignments, profiles, cross-sections, and cost estimates.
- Identify right-of-way constraints, easement and ownership issues and utility conflicts.
- Help identify and support applications for funding a large (>\$20M) capital improvement project.
- Prepare final design and contract documents for solicitation of competitive bids for construction.
- Other professional services including but is not limited to engineering economic analysis, permitting assistance, bid support, and construction support.

The Port of Port Townsend reserves the right to retain the selected firm at the Port's sole discretion. The Port anticipates but has not yet secured future federal funding to support the final design and construction phase of this project.

Submittal of Statement of Qualifications

Statements of Qualifications (SOQ) submitted in response to this RFQ must include the following information:

- Consultant or firm name, phone numbers, postal, and email addresses.
- Identification of project team including prime and key subconsultants (surveyor(s), environmental/permitting, geotechnical) (max. 2 single-sided 8.5"x11" pages).
- Résumés of key personnel (max. 5 single-sided 8.5"x11" pages).
- List of past projects with a brief description and reference contact information for each (max. 5 single-sided 8.5"x11" pages).
- A one-page cover letter (optional).

Please submit an electronic copy of your SOQ in Adobe.pdf format to: Joanna Sanders, Port Administrative Assistant, at joanna@portofpt.com no later than 2:00 PM on June 29, 2023. Please also submit five (5) printed copies of your SOQ post marked no later than June 29, 2023, mailed to Port of Port Townsend, c/o Joanna Sanders, PO Box 1180, Port Townsend, WA, 98368, or hand-delivered to 2701 Jefferson St. in Port Townsend. Hand-delivered SOQs must be received by 4:00 PM. Submittals will not be accepted after the identified times and dates.

If there are any questions with respect to this Request for Qualifications, please contact Dave Nakagawara, Capital Projects Engineer at dnakagawara@portofpt.com; PO Box 1180, Port Townsend, WA, 98368; or by phone at 360.385.0656.

Evaluation Criteria

Submittals will be evaluated and ranked based on the following criteria:

- 1) Qualifications (Expertise/Capacity of Firm(s), including any subconsultants);
- 2) Key personnel, including point of contact for task orders and any sub-consultants;
- 3) Relevant project professional engineering experience, specifically contract experience with port districts, municipalities or other government entities;
- 4) Relevant experience with shoreline sea-level rise structures and shoreline pedestrian walkways.

The Port of Port Townsend may choose to interview the highest-ranking firms following evaluation of the SOQs.

Americans with Disabilities Act Information

The Port of Port Townsend in accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act commits to nondiscrimination on the basis of disability in all of its programs and activities. This material can be made available in an alternate format by emailing Joanna Sanders at joanna@portofpt.com or by calling (360) 385-0656.

Title VI Statement

The Port of Port Townsend in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC §2000d to 2000d-4, and Title 49, Code of Federal Regulations, Department of Transportation,

subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined in 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Limitations

The provisions of this solicitation may be altered in any of its terms by the Port of Port Townsend. No part of this solicitation is to be considered as part of a consultant contract, nor is any provision contained herein to be binding on the Port of Port Townsend unless expressly included by reference or adoption in a subsequent written agreement executed by both the Port of Port Townsend and the consulting firm.

If there are any changes in the Request for Qualifications, or should it be determined that additional information exists which is substantively beyond the scope of the information provided herein, and that this information will be of value in preparation of a response to this Request, the changes or additional information will be posted and made available on the Port of Port Townsends website. Firms are responsible for checking for Request for Qualification updates.

Publication dates (June 5, June 7, June 12, June 14, 2023)