

**PORT COMMISSION PUBLIC WORKSHOP – January 8, 2014**

The Port of Port Townsend Commission met for the Public Workshop session in the Commission Building, 333 Benedict Street, Port Townsend, WA.

Present: Commissioners –Tucker, Clinefelter and Hanke  
Executive Director – Crockett  
Deputy Director - Pivarnik  
Planning Analyst - Toews  
Minutes – Nelson  
Excused: Auditor – Khile

**I. CALL TO ORDER:**

The Workshop was called to order at 9:30 AM.

**II. AGENDA:**

Refer to attached Workshop agenda for items discussed. Added to the agenda was a mention of the Team Jefferson/EDC “Can Do Summit” scheduled for Thursday, January 9, 2014 from 10:00 AM – 4:00 PM.

**III. ADJOURNMENT:**

The Workshop adjourned at 11:43 AM.

ATTEST:

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Stephen R. Tucker, President

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Peter W. Hanke, Secretary

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Brad A. Clinefelter, Vice President

**Port of Port Townsend Public Workshop  
Wednesday, January 8, 2014, 9:30 AM  
Commission Building  
333 Benedict Street  
Port Townsend, WA**

**AGENDA**

➤ **Review 2014 Projects**

There are a number of projects that need Commission input before staff can start the necessary planning, permitting, seeking grants, etc. The projects are as follows:

1. The Boat Haven boat ramp extension
2. The Point Hudson break-wall repair
3. Purchasing and installing an All Weather Observation System (AWOS) at the airport
4. Moving forward with a comprehensive communications plan
5. Moving forward on maintenance and long range plans for our Quilcene property

Staff will brief the requirements and projected timelines for each project. Some items may need further discussions at future workshops.

➤ **Discussion about how our agendas are formatted and agenda protocols**

The specific issue here is: do we want to move to a “two touch/two reading” formula before the Commission makes their decisions? Should it be for agenda items or just those that we want to make sure there was more than one opportunity for discussion and citizen input?

➤ **Committee Assignments**

Further discussion on which committees the Port should be represented, and by whom. Time is not critical and can be addressed later. In the meantime, staff will make sure the Port’s interests are taken care of.

Note: This is a Public Port Commission Workshop. Workshops are for information sharing only and no decisions will be made during the session. Public input may be taken at the Commissions’ discretion.