

RESOLUTION NO. 884-26

A Resolution of the Commission of the Port of Port Townsend

DELEGATING AUTHORITY TO THE EXECUTIVE DIRECTOR OF THE PORT OF PORT TOWNSEND TO FINALIZE, EXECUTE AND IMPLEMENT A CULTURAL RESOURCES MANAGEMENT PLAN FOR THE PORT'S BOAT HAVEN PROPERTY

WHEREAS, the Port of Port Townsend (the "Port") is a municipal corporation established in 1924 under Title 53 of the Revised Code of Washington; and

WHEREAS, under RCW 53, the Port is responsible for developing and maintaining infrastructure that fosters economic development, providing transportation facilities that support commerce and communities within Jefferson County; and

WHEREAS, RCW §§53.08.020 and 53.08.040 authorize the Port to acquire, improve and operate properties and facilities for commercial and industrial purposes subject to all applicable state and federal laws; and

WHEREAS, the Port of Port Townsend is committed to the protection, preservation, and responsible management of cultural, historical, and archaeological resources within its jurisdiction and project areas; and

WHEREAS, in advancing capital projects at the Port Townsend Boat Haven facility, a Native American midden site has been discovered that necessitates protection and management; and

WHEREAS, the Port has collaborated closely with the Jamestown S'Klallam Tribe in the development of a draft Cultural Resources Management Plan ("CRMP") to protect, preserve and effectively manage cultural resources at the Port's Boat Haven facility; and

WHEREAS, finalizing, executing and implementing the CRMP is necessary to protect, preserve and effectively manage cultural resources at the Port's Boat Haven facility, ensure compliance with local, state, and federal preservation laws, and to guide the Port's ongoing operations at Boat Haven; and

WHEREAS, the draft CRMP has been reviewed by Port staff and has been found to align with the strategic goals and obligations of the Port; and

WHEREAS, the Port is prohibited or exempted from disclosing sensitive information regarding cultural resources and archaeological sites under state and federal preservation laws and disclosure exemptions to prevent looting, vandalism, and the disruption of tribal practices; and

WHEREAS, RCW 42.56.300 specifically exempts the Port from disclosing records, maps and information regarding archaeological and cultural resource sites under RCW 42.56.300; and

WHEREAS, the CRMP contains records, maps, geographic information system data and other information regarding cultural resources located at the Port's Boat Haven site and consistent with state and federal law, may not be made available to the public; and

WHEREAS, the Port Commission desires to delegate the authority to the Executive Director to finalize, execute, and implement the CRMP to ensure operational efficiency and compliance with state and federal laws regarding archaeological and cultural resource sites;

NOW, THEREFORE, BE IT RESOLVED by the Port Commission of the Port of Port Townsend, as follows:

- 1. **Delegation of Authority:** Port Executive Director, Eron Berg, is authorized, empowered and directed in the name, and on behalf, of the Port of Port Townsend, to finalize, execute and implement the Boat Haven Cultural Resources Management Plan (CRMP). The CRMP shall address the topic areas broadly outlined in Exhibit "A," which is attached hereto.
- 2. **Authorized Actions:** The Executive Director is authorized to execute any subsequent amendments, addenda, or related instruments required to fulfill the intent of the CRMP, provided they do not materially change the financial obligations of the Port without prior Port Commission authorization.
- 3. **Effectiveness:** This Resolution shall take effect immediately upon its adoption.

ADOPTED this 9th day of September 2026, by the Commission of the Port of Port Townsend and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof and the Seal of the Commission duly affixed.

ATTEST:



Pamela A. Petranek, President



Peter W. Hanke, Vice President



Carol L. Hasse, Secretary

APPROVED AS TO FORM:



Port Attorney



EXHIBIT "A":

OUTLINE - BOAT HAVEN CULTURAL RESOURCE MANAGEMENT PLAN (CRMP)

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Executive Summary

1. **Introduction:** Overview and organization of document; project location; affected Tribes (Figure 1).
2. **Purpose of CRMP:** Process of development; contributors; frequency of updates (living document); limitations of CRMP.
3. **Regulatory Context:** Governing law/regulatory framework(s); Tribal and Agency Partners.
4. **Geologic Context:** Maps/Figures depicting formation of landform.
5. **Plants and Animals**
6. **Precontact Context:** Figures depicting archaeological sites/district.
7. **Ethnographic Context**
8. **Historic Era Context:** Figures – Historic Maps; Historic structures.
9. **Modern Development:** Figures depicting current built environment.
10. **Expectations for Cultural Resources on Port Property:** Based on geology, environment, cultural context, historic and modern development.
11. **Guidance from Affected Tribes Regarding Treatment of Archaeological Sites**
12. **CRMP Specifications:** Identification of areas where no archaeological work is needed, where monitoring is needed, where SP survey or test excavation is needed prior to ground disturbance; figure(s) showing management areas based on geoarchaeological investigation.
13. **General Monitoring and Inadvertent Discovery Plan (MIDP) Requirements**
14. **Protocol for Impacting Cultural Resources During an Emergency**
15. **Spill Plan**
16. **Survey, Directed Trenching, Testing and Data Recovery Requirements**
17. **CRMP Management Structure and Logistics:** Responsibility for implementing CRMP; personnel qualifications; schedule for trainings.
18. **Curation Plan**
19. **Damage Assessment & Mitigation Plan:** Protocol(s) if cultural resources are impacted by Port activities.

20. Public Education Plan

References