

**RESOLUTION NO. 766-22**

**A Resolution of the Commission of the Port of Port Townsend**

**AMENDING RESOLUTION No. 672-17, TO MODIFY THE AMOUNT OF THE AUDITOR'S REVOLVING FUND.**

**WHEREAS:** The Port of Port Townsend has established previously, by Resolution No. 92 an Auditor's Revolving Fund, to pay vouchers for small expenditures that cannot feasibly be postponed until the next regular meeting of the Port of Port Townsend; and

**WHEREAS:** the fund was also used to establish the daily working cash needed for the cash register change funds throughout the Port; and

**WHEREAS:** the original Resolution No. 92 was amended on April 23, 2014 by Resolution No. 613-14, to increase the authorized amount, to fund payroll direct deposit ACH, and Resolution No. 613-14 was later amended by Resolution No. 618-14 to increase the authorized amount of the Auditor's Revolving Fund from \$38,800.00 to \$48,800.00, and Resolution No. 618-14 was later amended by Resolution No. 645-16 to increase the authorized amount of the Auditor's Revolving Fund from \$48,800.00 to \$49,250.00, and Resolution No. 645-16 was later amended by Resolution No. 672-17 to increase the authorized amount of the Auditor's Revolving Fund from \$49,250.00 to \$52,000.00;

**NOW, THEREFORE BE IT RESOLVED** by the Port Commission of the Port of Port Townsend that Resolution No. 672-17 be amended to increase the amount used to pay vouchers for small expenditures that cannot feasibly be postponed until the next regular commission meeting, cash register change funds, and to fund payroll direct deposit ACH from \$52,000.00 to \$85,000.00, as detailed in Exhibit A which is attached hereto, and incorporated herein, by such reference.

**ADOPTED this 9<sup>th</sup> day of February 2022 by the Commission of the Port of Port Townsend** and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof and the Seal of the Commission duly affixed.


**ATTEST:**

  
Peter W. Hanke, Secretary

  
Pamela A. Petranek, President

  
Carol L. Hasse, Vice President

APPROVED AS TO FORM:

  
Port Attorney



**EXHIBIT "A"**

**DETAIL OF AUDITOR'S REVOLVING FUND**

<b>Auditor's Revolving Fund Checking Account</b>	<b>\$83,025.00</b>
<b>Boat Haven Cash Drawer #1*</b>	<b>275.00</b>
<b>Boat Haven Cash Drawer #2</b>	<b>225.00</b>
<b>Boat Haven Cash Drawer #3</b>	<b>225.00</b>
<b>Work Yard Cash Drawer</b>	<b>275.00</b>
<b>Point Hudson Cash Drawer #1*</b>	<b>275.00</b>
<b>Point Hudson Cash Drawer #2</b>	<b>225.00</b>
<b>Point Hudson Cash Drawer #3</b>	<b>225.00</b>
<b>Quilcene Cash Drawer</b>	<b>225.00</b>
<b>Administrative Office Postage Fund</b>	<b><u>25.00</u></b>
<b>Balance in Fund</b>	<b>\$85,000.00</b>

*\*Note: Drawers #1 include \$50.00 in quarters required for change for customers.*