

Port of Port Townsend

ADDENDUM NO.1

Point Hudson Roof Replacement and Asbestos Abatement

Port of Port Townsend Project No.: PH-01-022

Washington State Historical Society Contract #27-18

Washington State Department of Commerce Brownfields Revolving Loan Fund (BRLF)

Contract No. 26-64213-002

TO ALL BIDDERS:

The following modifications to the bidding documents for the above-named project as originally issued on January 28, 2026 are hereby incorporated into said documents and shall be fully considered in preparation of proposals.

Please thoroughly review the Addendum.

Amend Section 00 11 13, Advertisement for Bids, as shown by underline (additions) and strikeout (deletions) below:

The work required for this project includes the work as indicated in these Contract Documents. The work required for this project includes:

- A. Replacement of existing original roofing for the Point Hudson Historic Quarantine Facility Buildings (North and East side of the Point Hudson Marina harbor (Medical Officer-in-Charge Quarters, Duplex Building, Cupola Building (Including Annex), Hospital Building, Main Building, Nurse's Quarters and Marina Office, as described generally below:
 1. Removal and disposal of approximately 30,315 ~~28,500~~ square feet of existing Transite (Asbestos) Tile Shingles
 2. Removal and disposal of approximately 4,350 square feet of existing asphalt composition roofing and building paper and 2,000 square feet of existing standing seam metal roofing
 3. Installation of approximately 36,115 ~~37,050~~ square feet of 15/32" CDX plywood sheathing.
 4. Installation of approximately 35,365 ~~36,300~~ square feet of self-adhering high-temperature weatherproof membrane
 5. Installation of new flashing at valleys, ridges, hips, chimneys and other penetrations compatible with new roof system.
 6. Installation of approximately 35,365 ~~36,300~~ square feet of new aluminum standing seam metal roofing
 7. Application of preservative coating system for approximately 6,600 ~~5,060~~ square feet of existing copper roof features

8. Traffic control and overhead protection of pedestrian walkways and building entrances during construction

Amend 00 41 43 Bid Form, by adding the Non-Collusion Declaration, Certification Regarding Lobbying Lower-Tier Covered Transactions, EPA DBE Program Subcontractor Performance Form and Certification of Compliance with Wage Payment Statutes and adding language to require the acknowledgement of receipt of Addendums issued. An informational copy of 00 41 43 is appended to this Addendum.

Amended Bid Form will be sent via separate correspondence to Registered Planholders only.

Amend Section 00 72 00, General Conditions, as shown by underline (additions) and strikeout (deletions) as follows:

G-04.10 State and Local Taxes

- A. All or a portion of the labor and materials furnished under this Contract may be subject to retail sales taxes and other state and local taxes which taxes are payable by the Contractor.
- B. The Contractor should direct all questions concerning applicable taxes on any portion of the Work to the State of Washington Department of Revenue or to the local taxing authority.
- C. State and local retail sales taxes applicable to the transaction between the Contracting Agency and Contractor for sales to the Contracting Agency of tangible personal property or charges to the Contracting Agency for labor or services which constitute a retail sale under Section 82.04.050 of the Revised Code of Washington will be added to the Contract Sum. The Contracting Agency will add retail sales tax to each progress payment for the Contractor to forward to the taxing authority.
- ~~D. The Contractor shall be responsible for complying with the requirements of all permits obtained by the Contracting Agency as well as those obtained by the Contractor. Any additional permits, certificates or agency approvals required for completion of this work are the responsibility of the Contractor per G-04. The permits required for completion of this work are the responsibility of the Contractor and are as follows:
 - ~~1. Olympic Region Clean Air Agency (ORCAA) Asbestos Removal Notification~~
 - ~~2. Building Permit, City of Port Townsend~~
 - ~~3. Historic Preservation Approval, City of Port Townsend~~
 - ~~4. Shoreline Exemption and Flood Development Permit, City of Port Townsend~~Contractor shall perform the work specified in this contract in compliance with the conditions set forth in the above referenced permits. Permits are provided in the Appendices.~~

G-04.11. Permits, Licenses, Fees and Notices

- A. Unless otherwise specified, the Contractor shall procure and pay for all permits, licenses, and all governmental inspection fees which are necessary or incidental to the performance of the Work, and shall give all notices required by such permits and licenses. Any action taken by the Contracting Agency to assist the Contractor in obtaining permits or licenses shall not relieve the Contractor of its sole responsibility to obtain permits or licenses.

- B. Where applicable law, regulations, ordinances or agency policy prohibits the issuance of a necessary temporary operational or other permit to entities other than a public agency, the Contracting Agency will support the Contractor's request for such permit and will accept the permit in the Contracting Agency's name, but only if:
1. The Contractor takes all necessary action leading to the issuance of the permit;
 2. The permit is determined to be in the public interest;
 3. The permit applies only to Work performed in connection with this project;
 4. The Contractor agrees in writing, in a form approved by the Contracting Agency, to abide by all requirements of the permit, and to defend and hold harmless the Contracting Agency from any liability in connection with Work prosecuted under the permit; and
 5. The Contractor agrees, in writing, to indemnify, defend, and hold the Contracting Agency harmless from all expenses incurred in connection with such permit.
- C. All costs incurred in connection with permits and licenses, with exceptions noted in subparagraph F below, shall be considered incidental to the Contract and included in the Contract Sum; no increase in the Contract Time or Contract Sum will be made. Loss of time, if any, suffered by the Contractor due to unreasonable delays in obtaining permits or licenses may be considered in relation to a request by the Contractor for an adjustment to the Contract Time in accordance with paragraph G-07.03.
- D. The Contractor shall assume all costs and liabilities arising from the use of patented devices, materials, or processes used on or in performance of the Work.
- E. The Contractor is responsible for the following permits and notifications:
1. ORCAA Notification
- F. The Contracting Agency will be responsible for the securing of and payment for the following permits:
1. Building Permit from the City of Port Townsend
 2. Shoreline Development Permit Exemption from the City of Port Townsend
 3. Historic Preservation Committee approval from the City of Port Townsend
 4. Determination of No Affect from DAHP (Washington State)

Amend Section 02 82 13 Asbestos Transite Roof Tile Abatement, Paragraph 1.3, SUBMITTALS, subparagraph B, Notifications, as shown by underline (additions) and strikeout (deletions) as follows:

B. Notifications: Submit proof of notification to the Olympic Region Clean Air Agency (ORCAA) per ORCAA Rule 6.3.4 unless requirement is waived by ORCAA, a minimum of seven ~~fourteen~~ (7/14) days prior to abatement, to the Contracting Agency.

Amend Section 07 41 13, Standing Seam Metal Roof Panels, subparagraph 1.4(D), Submittals, as shown by underline (additions) and strikeout (deletions) below:

D. Mill production reports certifying that the ~~aluminum steel~~ thicknesses are within allowable tolerances of the nominal or minimum thickness or gauge specified.

Amend Section 07 41 13, Standing Seam Metal Roof Panels, subparagraph 2.2, Panels, as shown by underline (additions) and strikeout (deletions) below:

2.2 PANELS

- A. Products: Easy-Lock™ by Taylor Metal Products, or approved equivalent
- B. Panels: Basis of Design- Easy-Lock™ Roof Panel:
 - 1. Material: Aluminum
 - a) .032" thickness
 - 2. Thickness and yield strength as required for performance indicated aluminum-zinc alloy coating conforming to ASTM A792, Class AZ50.
 - 3. Panel Width and Pattern: 16", Panel pattern: striated.
 - 4. Panel Seam Height: 1".
 - 5. Panel Finish:
 - a. ~~Marine Guard™ (Marine or Corrosive environments), of a high build, corrosion resistant primer, finish coat, and clear top coat.~~ Architectural fluorocarbon finish: Polyvinylidene Fluoride (PVDF-Kynar 500® or Hylar 500®).
 - b. Color: Dark Bronze
 - 6. ICC Evaluation Report- ESR-5046
 - 7. UL Evaluation Report- UL ER25913-01
 - 8. Seam Sealant: Field applied, high-grade non-skinning sealant within the confines of panel and concealed clip's female leg, designed to seal against adjacent male panel leg.

Amend Section 07 41 13, Standing Seam Metal Roof Panels, subparagraph 2.7(D), Fabrication, shown by underline (additions) and strikeout (deletions) below:

- D . Fabrication Tolerances:
 - 1. Flat metal surfaces will display waviness commonly referred to as "oil canning". This is caused by ~~fabrication steel mill~~ tolerances and is a characteristic, not a defect, of panels manufactured from light gauge metal. Panel materials are factory correctively leveled to minimize the occurrence of "oil canning". As such, "oil canning" will not be accepted as cause for rejection.

Addendum issued by: _____

DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS
Section 00 41 13 – Bid Form

BID FORM

BIDDER'S NAME _____

PROJECT TITLE: Point Hudson Roof Replacement and Asbestos Abatement Project Contract No. PH-01-022
Washington State Historical Society Contract No. 27-18
Washington State Department of Commerce Brownfields Revolving Loan Fund (BRLF)
Contract No. 26-64213-002

The undersigned bidder declares that it has read the specifications, understands the conditions, has examined the site, and has determined for itself all situations affecting the work herein bid upon.

Evaluation of the bid schedule and award of contract will be at the Contracting Agency's sole discretion, in the Contracting Agency's best interest considering base bid schedule, alternative bid items, and other factors.

And, bidder proposes and agrees, if this proposal is accepted, to provide at bidder's own expense, all labor, equipment, machinery, tools, materials, etc., including all work incidental to, or described or implied as incidental to such items, according to the Contract Documents, and that the bidder will complete the work within the time stated, and that bidder will accept in full payment therefore the unit price(s) and/or lump sum prices as set forth in the bid below: (Note: Show prices in figures only.)

Unit prices and estimated quantities shall be used to determine the Bid. These prices shall also be used to adjust the Contract in the event there is an increase or decrease in the estimated quantities. All costs shall be "in place" costs and complete, **excluding State Sales Tax**. In the event of an irregularity, the unit price prevails. The Contracting Agency reserves the right to make mathematical corrections of multiplication or addition errors on the bid form.

DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS
Section 00 41 13 – Bid Form

Schedule A – Abatement of Asbestos Cement (Transite) Roof Tile

Item No.	Description	Qty	Unit	Unit Price	Total Price
A1	Mobilization/Demobilization	1	LS		
A2	Traffic Control	1	LS		
A3	Demolish and Dispose Transite Roof Tile	1	LS		
A4	Occupant and Public Health and Safety	1	LS		
				Subtotal	\$
				City of Port Townsend Sales Tax @ (9.40%)	\$
				SCHEDULE A Subtotal	\$

Schedule B – Roof Replacement

Item No.	Description	Qty	Unit	Unit Price	Total Price
B1	Demolish existing Standing Seam and Asphalt Composition Shingle Roofing	1	LS		
B2	Install 15/32" CDX Plywood Substrate	1	LS		
B3	Install Self-adhering Roof Membrane	1	LS		
B4	Install Aluminum Standing-Seam Metal Roofing	1	LS		
B5	Preserve Existing Copper Roof and Roof Features	1	LS		
				Subtotal	\$
				City of Port Townsend Sales Tax @ (9.40%)	\$
				SCHEDULE B Subtotal	\$

Schedule C – Apprentice Utilization Adjustment

Item No.	Description	Qty	Unit	Unit Price	Total Price
C1	Apprentice Utilization Adjustment	1	CALC	3000.00	3,000.00
				Subtotal	\$3,000
				City of Port Townsend Sales Tax @ (9.40%)	\$282.00
				SCHEDULE B Subtotal	\$3,282.00

DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS
Section 00 41 13 – Bid Form

BID SUMMARY

TOTAL BID SCHEDULE A	\$
TOTAL BID SCHEDULE B	\$
TOTAL BID SCHEDULE C	\$3,282.00
TOTAL BID PRICE (all schedules)	\$

Failure to return this Declaration as part of the bid proposal package will make the bid nonresponsive and ineligible for award.

NON-COLLUSION DECLARATION

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. That by signing the signature page of this proposal, I am deemed to have signed and to have agreed to the provisions of this declaration.

NOTICE TO ALL BIDDERS

To report rigging activities call:

1-888-546-8740

The EPA Office of Inspector General operates the above hotline to address fraud, waste, abuse, misconduct or mismanagement. Email: OIG.Hotline@epa.gov or use the EPA OIG Hotline Complaint Form: <https://www.epa.gov/office-inspector-general/new-epa-oig-hotline-information>

DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS

Section 00 41 13 – Bid Form

FORM CD-512
(REV 05-17)

U.S. DEPARTMENT OF COMMERCE

**CERTIFICATION REGARDING LOBBYING
LOWER TIER COVERED TRANSACTIONS**

Applicants should review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 15 CFR Part 28, "New Restrictions on Lobbying."

LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 15 CFR Part 28, for persons entering into a grant, cooperative agreement or contract over \$100,000 or a loan or loan guarantee over \$150,000 as defined at 15 CFR Part 28, Sections 28.105 and 28.110, the applicant certifies that to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure occurring on or before October 23, 1996, and of not less than \$11,000 and not more than \$110,000 for each such failure occurring after October 23, 1996.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

In any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure occurring on or before October 23, 1996, and of not less than \$11,000 and not more than \$110,000 for each such failure occurring after October 23, 1996.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

NAME OF APPLICANT

AWARD NUMBER AND/OR PROJECT NAME
Point Hudson Roof Replacement and Asbestos Abatement

PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

SIGNATURE

DATE

Disadvantaged Business Enterprise (DBE) Program DBE Subcontractor Performance Form

This form is intended to capture the DBE¹ subcontractor's² description of work to be performed and the price of the work submitted to the prime contractor. An EPA Financial Assistance Agreement Recipient must require its prime contractor to have its DBE subcontractors complete this form and include all completed forms in the prime contractor's bid or proposal package.

Subcontractor Name		Project Name	
Bid/ Proposal No.	Assistance Agreement ID No. (if known)	Point of Contact	
Address			
Telephone No.		Email Address	
Prime Contractor Name		Issuing/Funding Entity:	

Contract Item Number	Description of Work Submitted to the Prime Contractor Involving Construction, Services, Equipment or Supplies	Price of Work Submitted to the Prime Contractor
DBE Certified By: <input type="radio"/> DOT <input type="radio"/> SBA <input type="radio"/> Other: _____		Meets/ exceeds EPA certification standards? <input type="radio"/> YES <input type="radio"/> NO <input type="radio"/> Unknown

¹ A DBE is a Disadvantaged, Minority, or Woman Business Enterprise that has been certified by an entity from which EPA accepts certifications as described in 40 CFR 33.204-33.205 or certified by EPA. EPA accepts certifications from entities that meet or exceed EPA certification standards as described in 40 CFR 33.202.

² Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.

**Disadvantaged Business Enterprise (DBE) Program
DBE Subcontractor Performance Form**

I certify under penalty of perjury that the forgoing statements are true and correct. Signing this form does not signify a commitment to utilize the subcontractors above. I am aware of that in the event of a replacement of a subcontractor, I will adhere to the replacement requirements set forth in 40 CFR Part 33 Section 33.302 (c).

Prime Contractor Signature	Print Name
Title	Date

Subcontractor Signature	Print Name
Title	Date

The public reporting and recordkeeping burden for this collection of information is estimated to average three (3) hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS

Section 00 41 13 – Bid Form

NONCOLLUSION

The undersigned declares under penalty of perjury that the bid submitted is a genuine and not a sham or collusive bid, or made in the interest or on behalf of any person not therein named; and further says that the said bidder has not directly or indirectly induced or solicited any bidder on the above work or supplies to put in a sham bid, or any other person or corporation to refrain from bidding; and that said bidder has not in any manner sought by collusion to secure to the bidder an advantage over any other bidder or bidders.

BID REQUIREMENTS

Bidder shall submit a price for all items on the Bid Schedule as shown above including the alternative bid item(s), if any. Incomplete Bid Schedule will not be considered responsive Bids and, therefore, will be rejected.

Bidder understands that no work can be conducted on weekends or on nationally recognized holidays or as outlined in the Hours of Work specified in these Contract Documents unless otherwise agreed upon in writing by the Contracting Agency.

All sections of the bid form are required to be filled out.

ADDITIONAL BIDDER INFORMATION

(1) Bidder certifies that it has the following experience and qualifications:

1.1 Bidder's experience in this type and magnitude of Work, as outlined in the Bid Evaluation Section of Technical Specification 00 21 13 – Instruction to the Bidders:

1.2 Bidder's qualifications, including technical qualifications, to properly, timely and efficiently perform the Work: _____

(2) Bidder's References:

2.1 Financial: _____

2.2 Name and provide - current telephone numbers and current email addresses of at least three persons that the Contracting Agency may contact to obtain information about bidder's prior work of this type:

(i) _____

(ii) _____

(iii) _____

(3) Schedule:

DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS

Section 00 41 13 – Bid Form

3.1 List any and all factors that might preclude bidder from meeting any part of the contract schedule and restrictions specified in the General Requirements Section 1.03; 1.04; 1.05: _____

(4) Subcontractors (including Asbestos Abatement Subcontractor) or Suppliers (performing/providing 15% or more of the work):

4.1 Subcontractors/Supplier’s name, work item description and amount of work performed: _____

4.2 Bidders Subcontractor’s/Supplier’s experience in this type and magnitude of Work: _____

4.3 Bidders Subcontractor’s/Supplier’s qualifications, including technical qualifications, to properly, timely and efficiently perform the Work: _____

(5) Facilities/equipment that bidder will use to perform the Work:

(6) Location and address of entity that will perform warranty/service/repair activities:

(7) Proposed Roofing, (including accessories) Suppliers and Sources:

DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS
Section 00 43 13 – Bid Security Form

KNOW ALL MEN BY THESE PRESENT:

That we, _____, as Principal, and _____, as Surety, are held and firmly bound unto the PORT OF PORT TOWNSEND as Oblige, in the penal sum of _____ Dollars, for the payment of which the Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigned, jointly and severally, by these present.

The condition of this obligation is such that if the Oblige shall make any award to the Principal for completion of the Point Hudson Roof Replacement and Asbestos Abatement project, according to the terms of the proposal or bid made by the Principal therefore, and the Principal shall duly make and enter into a contract with the Oblige in accordance with the terms of said proposal or bid and award and shall give bond for the faithful performance thereof, with Surety or Sureties approved by the Oblige; or, if the principal shall, in case of failure to do so, pay and forfeit to the Oblige the penal amount of the deposit specified in the call for bids, then this obligation shall be null and void; otherwise it shall be and remain in full force and effect and the Surety shall forthwith pay and forfeit to the Oblige, as penalty and liquidated damages, the amount of this bond.

SIGNED, SEALED AND DATED THIS _____ day of _____, 202_____.

BY _____
Principal

BY _____
Surety

Agent and Address

Note: Bidder may submit surety's bid bond form, provided it is similar in substance, made out in the name of the Port of Port Townsend, and that the agent's name and address appear as specified. **Bonds containing riders limiting responsibility for toxic waste or limiting the term of responsibility will be rejected.**