

PORT COMMISSION MEETING– March 9, 2016

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Tucker, Clinefelter and Hanke
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor – Berg
Planning Analyst – Toews
Attorney – O’Malley
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Hanke called the meeting to order at 1:00 PM.

II. APPROVAL OF AGENDA:

Proposed additional items to the agenda include: VIII – Other Business, Item A – Climate Change Grant and XIII – Executive Session, Item A – Legal Matter, Item B – Real Estate, pursuant to RCW 42.30.110 (i), (c), twenty minutes total, no action.

Commissioner Hanke moved to approve the Agenda as amended.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

III. CONSENT AGENDA (1:40):

A. Approval of Meeting Minutes – February 24, 2016

B. Operations Reports – February 2016

C. Approval of Warrants

Warrant #055850 through #055865 in the amount of \$63,637.73 for Payroll & Benefits
Electronic Payment in the amount of \$81,203.93 for Payroll & Benefits

Warrant #055866 through #055912 in the amount of \$84,979.85 for Accounts Payable

Commissioner Tucker moved to approve the Consent Agenda as presented.

Commissioner Clinefelter seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda) (2:36):

Marc Landry commented on his situation with the Port and his vessel, “Patrol 1”.

Pete Langley discussed his thoughts on Team Jefferson’s responsibilities in their contract with the Port, and Mr. Landry’s situation.

Marc Landry commented further.

V. SECOND READING (Action Items):

A. Team Jefferson Briefing and Team Jefferson /EDC Contract & Scope of Services (15:01):

Peter Quinn, Team Jefferson (TJ) Director, briefed on a spreadsheet he handed out titled, “EDC TJ Outreach & Community Impact 2015” and their “Thrive” brochure. The spreadsheet summarized TJ’s accomplishments in 2015 including businesses recruited, businesses consulted, LEAN training, planning classes, outreach and various programs.

Commissioner Clinefelter asked if TJ has had any meetings with the “Make it in Washington” group. Discussions followed.

Mr. Crockett informed that TJ also continues hosting the CEO Breakfast meetings that Kathryn Baril started years ago.

Mr. Quinn reported TJ is searching for a Deputy Director for their succession planning.

Bill Putney and Pete Langley had some questions and comments regarding Team Jefferson’s work.

Commissioner Tucker moved to approve the Team Jefferson/EDC Contract and Scope of Work as presented.

Commissioner Clinefelter seconded the motion.

Motion carried by unanimous vote.

VI. FIRST READING (Discussion Only):

A. US Navy “Right of Entry Agreement” (36:11)

Mr. Crockett explained staff is looking for public concerns and comments today and he would pass those along to the Navy. He added his item would be added to the next meeting agenda.

Commissioner Tucker asked, “Why Mats Mats?” He wondered why the Navy is seeking permission to use this public ramp when they never informed the Port of their use of the Boat Haven boat ramp.

Commissioner Clinefelter wonders why they chose Mats Mats due to the residential location and the narrow channel.

Commissioner Hanke asked how frequent the Navy would be using Mats Mats.

Joe Allen, Mats Mats resident voiced his concerns on the effect on the wildlife and the sensitive ecosystem there. He is concerned about the many different birds nesting in Mats Mats Bay.

Mr. Crockett said he would pass on questions and concerns from the public and the commission to the Navy.

VII. POTENTIAL IMMEDIATE ACTION ITEMS):

VIII. OTHER BUSINESS:

Climate Change Grant (46:19):

Commissioner Tucker discussed the Climate Change Grant that has been discussed at recent District Heating in Jefferson County meetings. He provided details on a handout he provided. He explained the Mill is trying to capture their “wasted” heat emissions for reuse and they have more than they need. Fort Worden is interested in using this source of energy. Commissioner Tucker explained the grant money would go towards funding a feasibility study for this resource. He asked the other commissioners if they are comfortable being listed as a potential supporting partner. The others agreed.

VIII. STAFF COMMENTS (37:10):

Auditor Berg asked the public if they have any questions they would like considered in the Executive Director hiring process to please submit them to administrative staff by March 18. She then informed the commission of the many public records requests the Port has received and the amount of staff time involved. She stated it is possible that the Port will need to hire a temporary FTE to work on records.

Planning Analyst Toews explained Tetra Tech is under contract for the Quilcene feasibility study and has the Notice to Proceed. Port staff will meet with the consulting team in Seattle around the 28th or 29th of the month.

Deputy Director Pivarnik informed final touches on the boat ramp project should be completed by the end of next week.

Mr. Crockett reported he would reach out to State representatives to include them in some type of ceremony for the new boat ramp, possibly in April.

He stated he would attend tomorrow’s WA Boating Alliance meeting in Seattle.

Mr. Crockett reported on last week’s NW Marine Trades Association Boatyard Committee meeting where they discussed the Boatyard Permit. He said the draft Permit should be available around the 16th, with a 30-day comment period. Discussions ensued on the Boatyard Permit and copper bottom paint regulations, also discussed at the meeting. Mr. Crockett stated he and Al Cairns have discussed possible ways of educating the public on upcoming rules on the use of copper bottom paint, such as signage around the Port.

IX. PUBLIC COMMENTS:

Bertram Levy commented on copper bottom paint.

X. COMMISSIONER COMMENTS (1:04:40):

Commissioner Clinefelter asked Mr. Crockett for an update on the environmentally safe DNR pad for derelict vessel demolition, which would be located here. Mr. Crockett explained DNR supports this but would rather the WA Public Ports Association take the lead. He added this would be presented to the legislators “in full force” next session.

XI. NEXT SPECIAL PUBLIC WORKSHOP MEETING / REGULAR MEETING: On Wednesday, March 23, 2016, a special public workshop meeting to include an Executive Session to discuss qualifications of an applicant for public employment, pursuant to RCW 42.30.110 (g) will be held from 4:00 – 5:30 PM. The regular meeting will follow at 5:30 PM in the Port Commission Building, 333 Benedict St, Port Townsend.

XII. EXECUTIVE SESSION:

The regular session recessed into Executive Session at 2:11 PM, which began at 2:15 PM to discuss litigation, pursuant to RCW 42.30.110 (i) and real estate, pursuant to RCW 42.30.110 (c) duration of twenty minutes with no action.

At 2:35, Mr. O'Malley announced to any waiting public the session was extended another fifteen minutes.

XIII. RECONVENING AND ADJOURNMENT OF REGULAR MEETING:

The meeting reconvened and adjourned at 2:54 PM there being no further business to come before the Commission.

ATTEST:

Brad A. Clinefelter, Secretary

Peter W. Hanke, President

Stephen R. Tucker, Vice President