

PORT COMMISSION MEETING– February 12, 2014

The Port of Port Townsend Commission met in regular session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Tucker, Clinefelter and Hanke
Executive Director – Crockett
Deputy Director - Pivarnik
Auditor – Khile
Attorney - Harris
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Tucker called the meeting to order at 1:00 PM.

II. APPROVAL OF AGENDA:

Added to V) **Second Reading, Item A: Resolution No. 605-14 – Delegation of Authority**; and, to **Executive Session: a Real Estate matter**, pursuant to RCW 42.30.110(c) and a **Personnel issue**, pursuant to RCW 42.30.110(f), duration of thirty minutes with no action.

Commissioner Clinefelter opposed placement on the agenda of the Delegation of Authority.

Commissioner Hanke moved to approve the Agenda as amended.

Commissioner Tucker seconded the motion.

Motion carried by two votes for (Hanke and Tucker) and one opposed (Clinefelter).

III. CONSENT AGENDA:

A. Approval of Meeting Minutes – January 22, 2014

B. Operations Reports – January 2014

C. Approval of Warrants

Warrant #052440 in the amount of \$97,875.73 for State of WA Leasehold Tax

Warrant #052441 through #052463 in the amount of \$128,735.57 for Payroll and Benefits

Warrant #052464 through #052540 in the amount of \$130,425.97 for Accounts Payable

Warrant #052426 as a VOID

Commissioner Clinefelter moved to approve the Consent Agenda as presented.

Commissioner Hanke seconded the motion.

Motion carried by unanimous vote.

IV. PUBLIC COMMENTS (Not related to agenda):

None

V. OLD BUSINESS:

A. Resolution No. 605-14 – Delegation of Authority (2:57):

Commissioner Tucker presented his reasons for moving forward with this item.

Commissioner Clinefelter discussed his concerns on “rushing” into this, after hearing Mr. Clayburn Burleson’s comments heard during the earlier Public Workshop.

Commissioner Hanke said it is time to move this item forward and to keep Port business moving. He compared stalling the adoption of this resolution to the Federal government’s recent history of slowing down government.

Commissioner Hanke moved to approve the Delegation of Authority (Resolution No. 605-14).

Commissioner Tucker seconded the motion.

Motion carried by two votes for (Hanke and Tucker, and one opposed (Clinefelter.))

VI. NEW BUSINESS:

A. Environmental Fee (6:02):

Commissioner Clinefelter expressed his disappointment that the “environmental manager” (environmental compliance officer) was not in attendance at the meeting.

Commissioner Tucker expressed his appreciation to the audience for their comments on any subject that he receives by email. He encouraged continued email correspondence with ideas and solutions, especially on the environmental fee issue.

Commissioner Clinefelter asked if Level 1, 2 and 3 fees could be separated on the environmental worksheet. Discussion ensued on how these fees could be distinguished from one another; and, the ongoing costs of keeping in compliance.

B. Dump Station (12:57):

Mr. Crockett stated this is for information only. Staff plans to submit a State grant application, due by the end of the month, for a dump station, which includes some ongoing maintenance money. This is for 100% funding. Staff would like to place dump stations, one

each, on the docks in Boat Haven and Point Hudson. He stated this would be a great convenience to boaters.

Commissioner Tucker agreed, talking about the convenience to anglers and trailer boaters.

C. Communication Consultant Selection (17:36):

Mr. Crockett explained that three response packets were received from the advertised RFQ for a Communications Consultant. He would like to proceed with interviews, and then a contract with selected consultant. Three senior staff and Commissioner Tucker will conduct interviews.

D. Engineering Consultant Selection for Point Hudson Jetty (23:05):

Mr. Crockett stated eight response packets were received for the advertised RFQ for the Engineering Consultant. He explained that the Port has worked with quite a few of the applicants, and he recommends selecting four for interviews. Commissioner Clinefelter and senior staff will conduct interviews.

VII. POTENTIAL IMMEDIATE ACTION ITEMS:

None

VIII. STAFF COMMENTS (28:20):

Mr. Crockett reminded everyone of the upcoming salmon derby this weekend (15th, 16th and 17th) and that ramp fees are waived for the anglers. He added that maintenance staff graveled the Gardiner ramp.

He stated he will be attending two meetings tomorrow – the CEO breakfast meeting and the Collective Impact Meeting, sponsored by the YMCA.

IX. PUBLIC COMMENT:

VIII. STAFF COMMENTS (return to):

Ms. Nelson passed the drawing boxes to each Commissioner for the Seattle Boat Show contest.

Commissioner Hanke drew the winner for two consecutive nights of moorage at Point Hudson: John Bronson of Mill Creek, WA.

Commissioner Tucker drew the winner for two consecutive nights of moorage at Boat Haven: Elvon Douglas of Montague, CA.

Commissioner Clinefelter drew the winner for the roundtrip haulout: Nancy Everds of Seattle with her 88' vessel.

X. COMMISSIONER COMMENTS (32:58):

Commissioner Tucker expressed his happiness to hear all the comments from the public.

XI. NEXT MEETING:

Wednesday, February 26, 2014 at 5:30 PM, in the Port Commission Building, 333 Benedict Street, Port Townsend.

XII. EXECUTIVE SESSION:

The regular session recessed into Executive Session, at 1:33 PM for a Real Estate matter for fifteen minutes, pursuant to RCW 42.30.110(c), and a Personnel issue for fifteen minutes (Commissioners and Attorney only), pursuant to RCW 42.30.110(f), duration of fifteen minutes (total thirty minute session) with no action.

At 2:14 PM, the Executive Session was extended another ten minutes.

At 2:24 PM, the Executive Session was again extended another ten minutes.

XIII. RECONVENING AND ADJOURNMENT OF REGULAR MEETING:

The meeting reconvened and adjourned at 2:34 PM there being no further business to come before the Commission.

ATTEST:

Peter W. Hanke, Secretary

Stephen R. Tucker, President

Brad A. Clinefelter, Vice President