

PORT COMMISSION SPECIAL MEETING– September 7, 2017

The Port of Port Townsend Commission met in special session at the Port Commission Building, 333 Benedict Street, Port Townsend, WA.

Present: Commissioners – Hanke, Clinefelter and Tucker
Executive Director – Gibboney
Auditor - Berg
Minutes – Nelson

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Hanke called the meeting to order at 9:00 a.m.

II. APPROVAL OF AGENDA:

**Commissioner Clinefelter moved to approve the Agenda as presented.
Commissioner Tucker seconded the motion.
Motion carried by unanimous vote.**

III. REGULAR BUSINESS:

A. L3 Stormwater Response Contract Authorization:

Ms. Gibboney informed the Commission three bids were received in response to the bid request for the stormwater project. Olympic Peninsula Construction, Inc. (OPC) was the lowest responsive and responsible bidder, with a bid of \$154,617.00. The Port would be purchasing \$50K worth of media and equipment for the contractor's use. Discussion ensued on the work schedule, timeline, discrepancies in the bid amounts submitted by the three bidders, the re-bid process and why it was re-bid, hiring an onsite manager during the entire project duration, explanation of "responsible" and "responsive" bid, additional costs, and engineer's estimate.

**Commissioner Clinefelter moved to authorize the L3 Stormwater Response Contract, not to exceed \$154,617, to Olympic Peninsula Construction, Inc.
Commissioner Tucker seconded the motion.
Motion carried by unanimous vote.**

IV. NEXT PUBLIC WORKSHOP / REGULAR MEETING:

Wednesday, September 13, 2017: Workshop at 9:30 a.m., meeting at 1:00 p.m. in the Port Commission Building, 333 Benedict Street, Port Townsend, WA.

XIV. ADJOURNMENT:

The meeting adjourned at 9:24 a.m. there being no further business to come before the Commission.

ATTEST:

Stephen R. Tucker, Secretary

Peter W. Hanke, President

Brad A. Clinefelter Vice President