



**DRAFT**

## MINUTES

### Special Meeting of the Intergovernmental Collaborative Group (ICG)

Wednesday, November 18, 2020 at 5:00 p.m.

Commissioners' Chambers - 1820 Jefferson Street, Port Townsend

**CALL TO ORDER:** City of Port Townsend Councilmember Amy Howard called the meeting to order at the appointed time. The following members and staff participated remotely and introduced themselves:

**Jefferson County Board of Commissioners and staff:** Chair Greg Brotherton, Commissioner Kate Dean Commissioner and Commissioner David Sullivan (joined the meeting shortly after it began)  
**Port Townsend City Council and staff:** Councilmember Amy Howard, Councilmember Ariel Speser, Councilmember Monica Mick-Hager, Councilmember Owen Rowe, Councilmember Pam Adams and Councilmember David Faber (joined the meeting shortly after it began). Staff present: City Manager John Mauro

**Jefferson County Public Utility District (PUD) No. 1 Board of Commissioners and staff:** Commissioner/President Dan Toepper, Commissioner Jeff Randall and Commissioner Kenneth Collins. Staff present: PUD General Manager Kevin Streett

**Port of Port Townsend Commission and staff:** Commissioner/President Pete Hanke, Commissioner Pam Petranek and Commissioner Bill Putney. Staff present: Executive Director Eron Berg

**PURPOSE OF MEETING:** Councilmember Howard reviewed the purpose of the Intergovernmental Collaborative Group (ICG) Special Meeting.

**ACKNOWLEDGMENT OF PUBLIC COMMENTS:** Councilmember Howard stated that one comment was received.

**APPROVAL OF MINUTES:** Commissioner Putney moved to approve the Special Meeting Minutes of October 27, 2020 as presented. Councilmember Rowe seconded the motion. The motion carried.

**REVIEW OF THE DRAFT COVID RECOVERY AND RESILIENCY PLAN:** Commissioner Dean and City of Port Townsend Manager Mauro created the draft Action Plan from a long list of recommendations. They both reviewed the draft plan in its entirety with the Intergovernmental Collaborative Group (ICG) members.

**RECAP AND NEXT STEPS:** Port of Port Townsend Executive Director Berg provided a recap of the meeting and next steps. The group expressed desire to re-charter the Intergovernmental Collaborative Group (ICG) with quarterly meetings and a new focus. Topics would include the needs addressed in community group reports, as well as COVID-19 issues. The Intergovernmental Coordinating Committee (ICC) would dissolve at the end of 2020, but the ICG could create working groups. He recommended a Bi-monthly speaker series.

**NOTICE OF ADJOURNMENT:** Councilmember Howard adjourned the meeting at 6:39 p.m. until the next regular meeting or special meeting as properly noticed.

(signature pages follow)

**JEFFERSON COUNTY BOARD OF COMMISSIONERS**

**DRAFT**

***APPROVED AND SIGNED*** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

SEAL:

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

Greg Brotherton, Chair

ATTEST:

David Sullivan, Member

Carolyn Gallaway, CMC  
Deputy Clerk of the Board

Kate Dean, Member

**PORT TOWNSEND CITY COUNCIL**

**DRAFT**

***APPROVED AND SIGNED*** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

***Attest:***

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Joanna Sanders, MMC  
City Clerk

**PORT OF PORT TOWNSEND COMMISSION**

***APPROVED AND SIGNED*** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**DRAFT**

**ATTEST:**

\_\_\_\_\_  
Pam Petranek, Secretary

\_\_\_\_\_  
Peter W. Hanke, President

\_\_\_\_\_  
William W. Putney III, Vice President

**PUBLIC UTILITY DISTRICT NO. 1  
OF  
JEFFERSON COUNTY**

**DRAFT**

***APPROVED AND SIGNED*** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Dan Toepper, President

\_\_\_\_\_  
Kenneth Collins, Vice President

ATTEST:

\_\_\_\_\_  
Jeff Randall, Secretary