

PORT OF PORT TOWNSEND

POSITION DESCRIPTION

Position Title: Yard Laborer

Department/Location: Operations / Yard Office

Reports to: Operations Manager

Position Summary:

The Yard Laborer functions as an entry level yard operations and customer service position, assists in guiding travel lift and other equipment and machines, performs yard walks, safety, clean-up, and mowing duties, and gains skills in blocking, wash downs, safety and emergency service duties. As skills develop the position contributes to smooth boat yard operations.

Major Duties and Responsibilities

Duties and responsibilities shown are intended to indicate the type of work performed and should not be understood as an exhaustive list of all tasks assigned to this position.

- A. Assists with hauling and blocking of boats and performs duties such as carrying stands, moving wedges, and setting up for hauls.
- B. Assists travel lift operators, acts as ground guide, and performs duties such as checking traffic and signs and signals.
- C. Cleans washdown slabs, pressure washes, removes sludge and debris, shop vacs and cleans drains,
- D. Pick-ups, maintains, stores, and constructs blocking materials.
- E. Performs mowing and weeding.
- F. Performs garbage collection and dump runs.
- G. Develops boat yard and operator skills; also assists maintenance department.
- H. Perform other duties as assigned.

Minimum Qualifications

To perform this job successfully, an individual must be able to perform all duties in an efficient and competent manner. The requirements and conditions listed are representative of the minimum levels.

1. Education: High school diploma or GED preferred.
2. Knowledge/Experience: One year of customer service and equipment related experience desirable

Knowledge, Skills, and Abilities

Requirements outlined in this position description may be subject to modification to reasonably accommodate individuals with disabilities otherwise qualified for this position.

1. Must have a valid Washington state driver's license.
2. Must be able to lift and carry up to 100 lbs.
3. Experience in basic equipment and customer service is desirable.
4. Must have the ability to learn to establish and maintain effective communications/working relationships with co-workers, management and staff, and the general public.

Physical Requirements

Physical demands reflect the position's responsibility for hoist and yard duties. Physical efforts require extended periods of walking, stooping, reaching, feeling, bending, kneeling, climbing, grasping, handling and talking, both in person and over the phone. Requires general vision, hearing and stamina. Position may also require standing, crawling, sitting and the ability to push, pull, lift and carry up to 100 pounds.

Work Environment

The work environment conditions are representative of those an equipment operator encounters while performing the day-to-day functions of this job. The work environment includes frequent duties in outdoor and storm conditions, with temperatures as low as 0 and as high as 100 degrees (Fahrenheit), frequent working on wet and slippery surfaces and may include duties performed at night in areas with little or no lighting, as well as exposure to equipment electrical and mechanical risks, noise levels, and hazards.

Equal Opportunity Employer – Americans with Disabilities Act