

DATE: December 16, 2020

MEMO TO: Intergovernmental Collaborative Group

FROM: Four Agency Administrators

RE: Proposed ICG 2021 Workplan

As the ICG moves forward into a new phase, the four agency administrators propose a simple 2021 workplan, including action in the following three areas:

- 1. Implementation of COVID-19 Recovery and Resilience Plan**
 - Dissemination of the plan
 - Engaging and communicating with public
 - Earning quick wins and early plan implementation
 - Further examining and building links between actions and areas of action
 - Exploring and refining additional actions brought forth by the community

- 2. Aligning and advancing advocacy efforts**

- 3. Agreeing and working on a new initiative as per the wider focus of the ICG** (e.g., integrated and sustainable economic development and vitality)

While it is difficult to predict allocation of resources and prioritization across these seven areas, it is likely that at least 80% of the time and resources will be focused on plan implementation. In addition, we encourage a high-level focus on a new economic development framework that helps to integrate most if not all of the COVID-19 Recovery and Resilience Plan as well as pushing on a number of long-term challenges faced and facing the Jefferson County region. Developing an economic development framework should cover the diverse regions of the County, and be inclusive of key stakeholders in addition to public jurisdictions, including EDC Team Jefferson, chambers of commerce, and other key private and non-profit sector representatives.

Month	Focus	ICG Meeting	Meeting Focus
January	Implementation of plan (dissemination) Aligning & advancing advocacy		
February	Implementation of plan (public engagement) Aligning & advancing advocacy	February 18	CRF report back, Early action report back
March	Implementation of plan New ICG initiative: Economic Framework		

April	Implementation of plan Community Conversations New ICG initiative: Economic Framework		
May	Implementation of plan New ICG initiative: Economic Framework	May 20	Decision-point on Economic Framework
June	Implementation of plan New ICG initiative: Economic Framework		
July	Implementation of plan Community Conversations		
August	Implementation of plan New ICG initiative: Economic Framework	August 19	Decision-point on Economic Framework
September	Implementation of plan		
October	Implementation of plan Prepare for transition to 2022 Community Conversations		
November	Implementation of plan Prepare and formalize transition to 2022 New ICG initiative: Economic Framework	November 18	Reports back on Plan implementation and Economic Framework
December	Implementation of plan Formalize transition to 2022 Community Conversations		