



# AIRPORT PLANNING PROCESS

Port Commission Retreat 2023

# AGENDA

History

Plan Elements

Schedule

Public Involvement

Airport Layout Plan

# HISTORY

- The Airport Master Plan provides an objective look at future airport needs
  - Federal Aviation Administration (FAA) Requirements
  - Jefferson County Comprehensive Plan
  - Washington State Growth Management Act (GMA)
  - Updated in 2004
  - Updated in 2014

# PLAN ELEMENTS

- Master Plan chapters will follow roughly this order
  - Inventory
  - Forecasts
  - Facility requirements
  - Airport alternatives
  - Recommended Master Plan concept
  - Capital improvements/financial plan
  - Airport layout plan & land use compatibility.





# SCHEDULE

- Requires a separate consultant selection process
- 18 -24 months to complete process

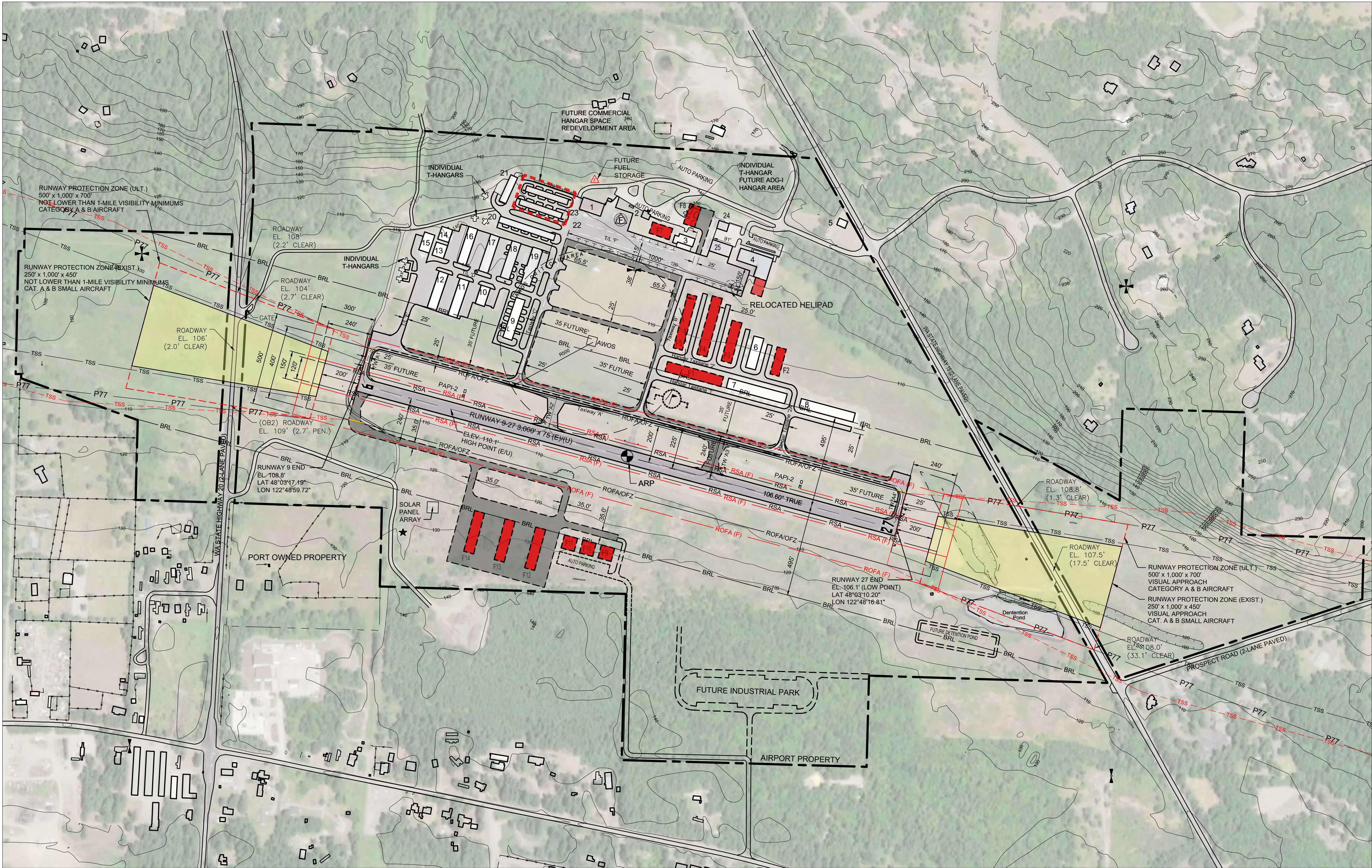
# POTENTIAL ENGAGEMENT STRATEGIES

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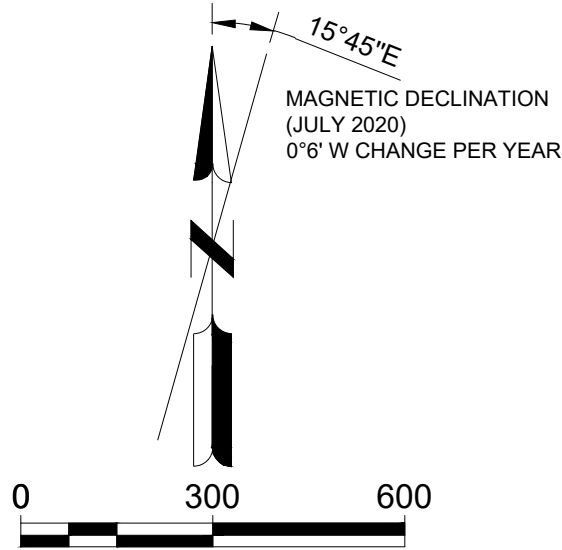
- Planning Advisory Committee (PAC) meetings, made up of interested parties (airport tenants, neighbors, public officials, businesses, etc...). Typically, 4-6 of these meetings occurring during the entire process.
- Public workshops, invites public to view progress of Master Plan and provide input.
- Specific outreach meetings that target certain groups, such as Airport tenants, neighborhood associations, public officials, and local businesses.
- Custom website specific to Master Plan.



\\CORP.MEADHUNT.COM\SHARED\FOLDERS\ENR\PT3116800\200528.01\TECH\CAD\ALP-UPDATE\AIRPORT LAYOUT PLAN.DWG 9/21/2020 9:24:17 AM



BUILDING DATA		
BLDG NO.	TENANT	TOP OF BUILDING ELEVATION
1	FBO HANGAR	134.94'
2	RESTAURANT	125.37'
3	FBO HANGAR	120.57'
4	MUSEUM	120.57'
5	FIRE STATION JEFFERSON COUNTY NO 5	170.93'
6	T-HANGAR	TBD
7	T-HANGAR	TBD
8	T-HANGAR	TBD
9	T-HANGAR	TBD
10	T-HANGAR	TBD
11	T-HANGAR	TBD
12	T-HANGAR	TBD
13	CLEAR SPAN COMMON HANGAR	TBD
14	CLEAR SPAN COMMON HANGAR	TBD
15	CLEAR SPAN COMMON HANGAR	TBD
16	T-HANGAR	TBD
17	T-HANGAR	TBD
18	T-HANGAR	TBD
19	T-HANGAR	TBD
20	T-HANGAR	TBD
21	T-HANGAR	TBD
22	T-HANGAR	TBD
23	T-HANGAR	TBD
24	MUSEUM MAINTENANCE SHOP	TBD
25	MUSEUM PAINT SHOP	TBD
BLDG NO.	TENANT	TOP OF BUILDING ELEVATION
F1	T-HANGAR	TBD
F2	T-HANGAR	TBD
F3	T-HANGAR	TBD
F4	T-HANGAR	TBD
F5	T-HANGAR	TBD
F6	NOT USED	TBD
F7	TERMINAL BUILDING/PILOT SAFETY CENTER	TBD
F8	COMMERCIAL BUILDING	TBD
F9	EXECUTIVE HANGAR	TBD
F10	EXECUTIVE HANGAR	TBD
F11	EXECUTIVE HANGAR	TBD
F12	T-HANGAR	TBD
F13	T-HANGAR	TBD
F14	T-HANGAR	TBD



NOTES
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2. COORDINATE/ELEVATION INFORMATION IS NAD83/NAVD88.
3. TOPOGRAPHIC INFORMATION HEREON IS FROM NOVEMBER 1997 AERIAL MAPPING DONE BY DEGROS AERIAL MAPPING FOR THE PORT OF PORT TOWNSEND.

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DATE

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FAA APPROVAL

DRAWING LEGEND		
	EXISTING	FUTURE
AIRPORT PROPERTY LINE	---	---
PORT OWNED PROPERTY	---	---
FENCE	---	---
AIRPORT BUILDINGS	---	---
AIRFIELD PAVEMENT	---	---
AIRFIELD PAVEMENT REMOVED	---	---
PAVED ROADS	---	---
RUNWAY PROTECTION ZONE	---	---
AVIGATION EASEMENT	---	---
BUILDING RESTRICTION LINE	---	---
RUNWAY SAFETY AREA	---	---
RUNWAY OBJECT FREE AREA	---	---
RUNWAY OBJECT FREE AREA / OBSTACLE FREE ZONE	---	---
THRESHOLD SITING SURFACE	---	---
PART 77 APPROACH SURFACE	---	---
FUEL STORAGE AREA	---	---
AIRPORT BEACON	---	---
LIGHTED WIND CONE & SEGMENTED CIRCLE	---	---
RUNWAY THRESHOLD LIGHTS	---	---
PRECISION APPROACH PATH INDICATOR (PAPL-2)	---	---
RUNWAY END IDENTIFIER LIGHTS (REIL)	---	---
AIRPORT REFERENCE POINT (ARP)	---	---
AIRPORT WEATHER OBSERVATION STATION (AWOS)	---	---
AIRPORT WEATHER OBSERVATION STATION (AWOS) CRITICAL AREA	---	---
WETLANDS	---	---

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## Jefferson County International Airport AIRPORT LAYOUT PLAN UPDATE

191 Airport Cutoff Rd  
Port Townsend, WA 98368

REVISIONS	
	DATE

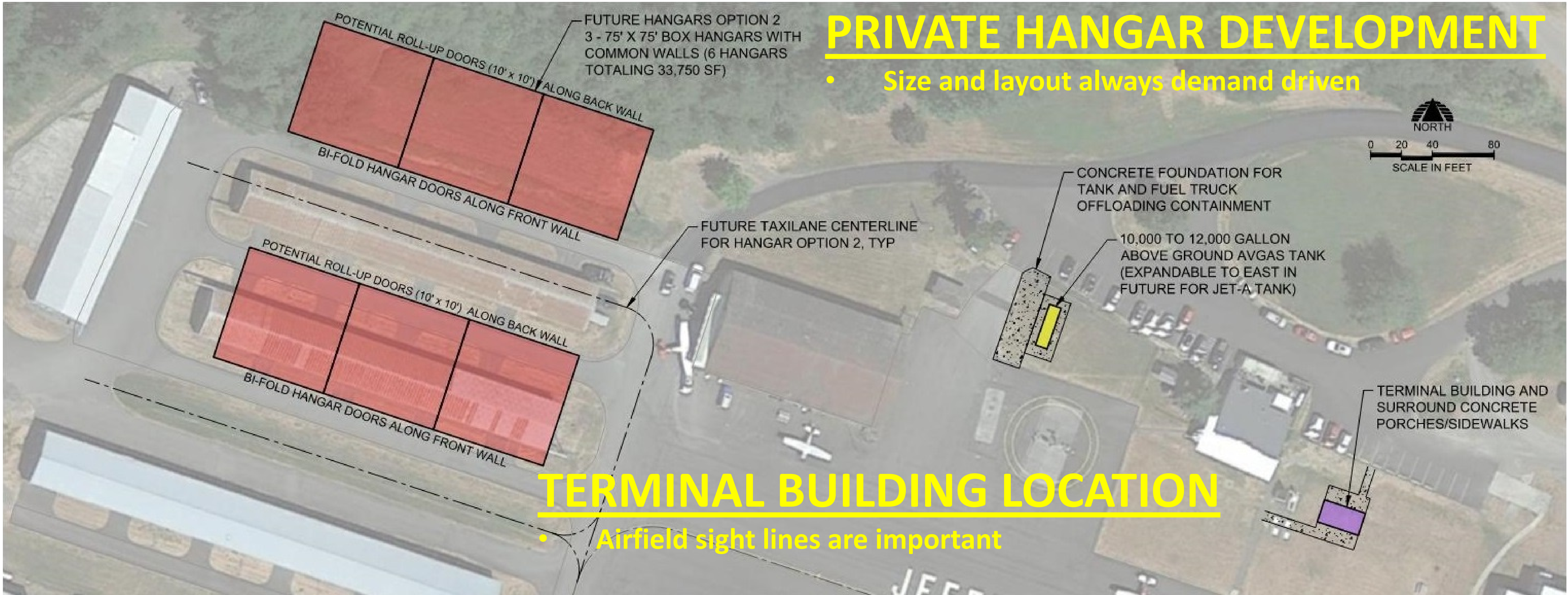
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DATE: November 2020  
DESIGNED BY: M&H  
DRAWN BY: JWB  
CHECKED BY: KJM  
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SHEET CONTENTS  
AIRPORT LAYOUT PLAN

SHEET NO.







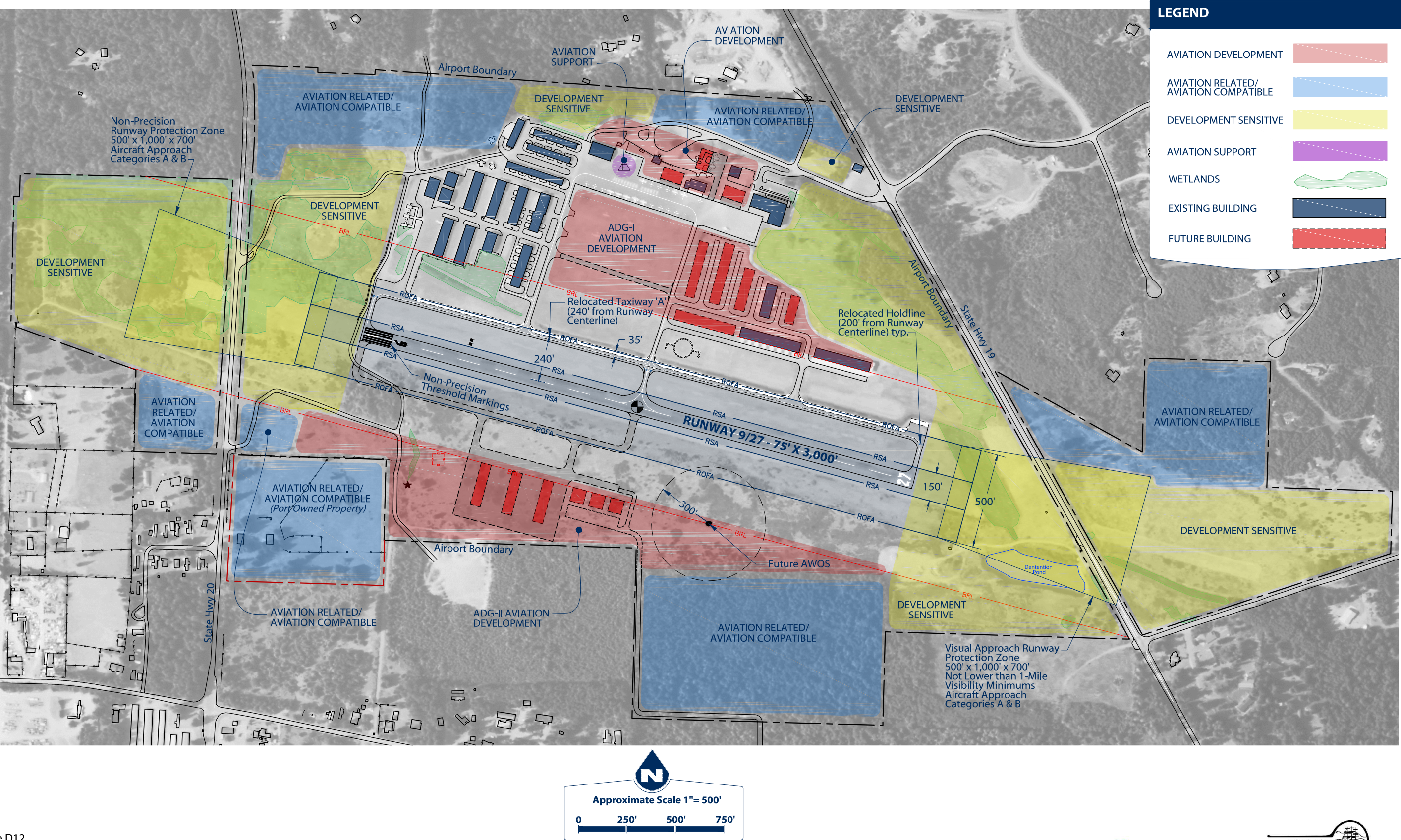


Figure D12  
Conceptual Development Plan



			Project Delivery Phase						
ID	Location	Description	Planning & Programming	Port Maintenance Project	On-Hold Status	Concept Design	Detailed Design & Permitting	Construction	Closeout & Commissioning
1	JCIA	Pilot Center					★	Dec-2023	
2		Fuel System Improvement			★	Oct-2023			
3		Second Connector Taxiway A2						★	Dec-2023
4		Airport Master Plan Update	Sep-2023		★				

★ - Current Phase

(Month - Year) - Anticipated start date for the next project phase

- Planning & Programming - Projects where a feasibility study is underway. A feasibility study could include land use planning, schematic engineering, economic analysis, public engagement, etc. Also, includes projects where applications for grant funding are developed.
- Port Maintenance Project - Projects predominately delivered by the Port's maintenance forces.
- On-Hold Status - Projects strategically determined to be put on hold due any of the following reasons;  
1) to attend to higher priority projects (people constraints), or  
2) to wait for available funding (cash constraints), or  
3) to wait for a more opportune time to complete (time constraints), or  
4) Port priorities and policy has changed or are uncertain (mission realignment).
- Concept Design - Typically includes all tasks associated with project development up to the 30% design completeness milestone including executing grant agreements, selecting & hiring consultants, conceptual design, public engagement, and some permit applications.
- Detailed Design & Permitting - Typically includes all tasks associated with project development between the 30% design completeness milestone and the final design milestone including completing design, specifications and estimates, obtaining all associated land-use approvals, and securing any necessary permits.
- Construction - Typically includes all tasks associated with advertising, awarding, and constructing a capital improvement project up to the project closeout phase.
- Closeout & Commissioning - Typically includes all tasks closing out and a commissioning a project including final payment, obtaining releases, and releasing bonding.