



DRAFT

MINUTES

Special Meeting of the Intergovernmental Collaborative Group (ICG)

Thursday, June 18, 2026 at 5:00 p.m.

Hybrid Meeting: 355 Hudson St. Port Townsend, WA 98368

ICG Members and staff present:

Jefferson County Board of Commissioners:

Commissioner Heidi Eisenhour, Commissioner Heather Dudley-Nollette

Staff present: County Administrator Josh Peters

Port Townsend City Council:

Councilmember Fred Obee, Councilmember Owen Rowe,

Councilmember Libby Wennstrom, Councilmember Neil Nelson

Staff present: PW Director Steve King, Planning Manager Emma Bolin

Jefferson County Public Utility District (PUD) No. 1:

Commissioner Jeff Randall, Commissioner Dan Toepper, and Commissioner Kenneth Collins

Port of Port Townsend Board of Commissioners:

Commissioner Pam Petranek, Commissioner Pete Hanke, and

Commissioner Carol Hasse

Staff present: Executive Director Eron Berg

CALL TO ORDER: ICG Rotating Chair/PUD Commissioner Dan Toepper called the meeting to order after establishing a quorum. Other agencies present also called their respective meetings to order.

PUBLIC COMMENT PERIOD: ICG members listened to two comments from the public.

APPROVAL OF MINUTES: Member Dudley-Nollette moved to approve the April 23, 2026 meeting minutes as presented. Member Eisenhour seconded the motion. The motion carried.

DISCUSSION re: ICG Economic Development framework – facilitated discussion of desired outcomes: North Olympic Development Council (NODC) Karen Affeld and economic development staff and stakeholders were present for discussion. The workshop focused on developing a shared economic development framework with ICG members supporting the creation of a common vision based on existing agency plans and considering broader public and stakeholder input.

After the group exercises, the facilitators identified four important themes: funding, housing, infrastructure, and shared vision. Discussion followed and some ICG members did not agree on the same four priorities. NODC will prepare shared-vision language and incorporate the workshop feedback for future consideration.

DISCUSSIONS re: Agency debriefs on Economic Development discussions with the Port of Port Townsend: ICG members reported that recent meetings with the Port were productive and allowed for more detailed discussion of specific projects and partnership opportunities. The group supported continuing smaller, project-focused meetings and discussed how agencies may transparently prioritize collaborative public-benefit projects.

UPDATE re: EDC Team Jefferson Strategic Plan update: EDC Director David Ballif reported progress on its two-year Strategic Plan, including plans for an October 2, 2026 economic development event, hiring an economic development associate focused initially on Port Hadlock, and expanding business-advising services.

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AGENCY ROUNDTABLE – Jurisdiction updates:

City of Port Townsend:

- Evans Vista Neighborhood; 3 development interests received
- Olympic Gravity Water System; evaluating long-term sustainability
- Comprehensive Plan petition before the Growth Management Hearings Board is moving forward

Jefferson County:

- Comprehensive Plan Periodic Update; upcoming workshop and hearing
- County-wide Fireworks Ban; will take effect in one year, with revised fines

Port of Port Townsend:

- \$1.8 Million roofing project; to be completed before Wooden Boat Festival
- Junior Officers' Quarters; completion of renovation for a short term rental
- Commercial airport hangar; purchase authorized
- Boatyard's new stormwater system; ribbon cutting ceremony July 7th
- Above ground fueling system at the airport, and pavement preservation work has been completed

PUD No. 1:

- 700 retail broadband customers reached
- \$1.5 to 2 Million grant received for energy efficiency
- Updated low-income assistance policies, expected to expand eligibility
- Hired an interim Finance Director; noted challenges due to local housing costs

PUBLIC COMMENT PERIOD: ICG members listened to one comment from the public.

NEXT STEPS and FUTURE AGENDA ITEMS: A future discussion regarding coordinated food and agricultural resilience initiative was requested.

NOTICE OF ADJOURNMENT: Rotating Chair Toepper adjourned the meeting at 6:59 p.m. until the next regular meeting or special meeting as properly noticed.

Carolyn Gallaway, Jefferson County Clerk of the Board

Date