

PORT COMMISSION REGULAR BUSINESS MEETING – Wednesday, January 14, 2026

The Port of Port Townsend Commission met for a regular business session at the Point Hudson Pavilion Building, 355 Hudson Street, Port Townsend, and also online via Zoom.

Present: Commissioners Hanke, Hasse and Petranek  
Executive Director Eron Berg  
Deputy Director Eric Toews  
Director of Finance and Administration Connie Anderson  
Director of Capital Projects and Port Engineer Matt Klontz  
Port Recorder Joanna Sanders  
Via Zoom: Attorney Seth Woolsen

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE (Rec. 00:00:00)

Commissioner Hasse called the meeting to order at 1:00 p.m.

II. OATH OF OFFICE, Commissioner Pete Hanke and Carol Hasse (Rec. 00:03:00)

Executive Director Eron Berg administered the oaths of office.

III. APPROVAL OF AGENDA (Rec. 00:03:15)

A revised agenda was distributed reflecting Item D moving from the Consent Agenda to regular business. A second change was the addition of Item E. Sims Gateway and Boatyard Expansion Project Update.

IV. PUBLIC COMMENTS – GENERAL (Rec. 00:04:00)

Dan Gatchett encouraged Port staff and the Commission to hold a project update in Quilcene.

V. CONSENT AGENDA(Rec. 00:04:00)

A. Approval of Business Meeting Minutes from December 10 and Special Business Meeting Minutes from December 4 and 11, 2025

B. Approval & Ratification of Warrants

Electronic Debit in the amount of \$550

Electronic Debit in the amount of \$14,709.86

Electronic Debit in the amount of \$17,477.16

Electronic Debit in the amount of \$8,357.32

Electronic Debit in the amount of \$18,306.63

Electronic Debit in the amount of \$492.30

Warrant #071284 in the amount of \$10,994.70

Warrant #071285-071320 in the amount of \$73,993.27

Warrant #071321 in the amount of \$18,203.17

Warrant #171322 through #071325 and Electronic Debit in the total amount of \$156,015.21

Warrant #071326 through #071362 in the amount of \$485,764.65

Warrant #071363 through #071404 in the total amount of \$153,491.30

Warrant #071405 through #071409 and Electronic Debit in the total amount of \$289,161.08

Warrant #071410 in the amount of \$548.62

Warrant #071411 through 071421 in the amount of \$208,481.69

Warrant #071422 through 071451 in the amount of \$51,633.50

Warrant #071452 in the amount of \$4,162.51

Warrant #071381 in the amount of \$258.68 is void

C. Resolution 868-26 Authorizing Sale of Vessel – Native Pride (Schleufer)

**Unanimous approval of the Consent Agenda as amended with a change removing item D. Resolution 869-26 to Regular Business Item E and a revision to page 4 of the Minutes of December 10 deleting the last sentence under Thomas Heil's public comment reading "New boats as of July 1 would be under the new rate."**

VI. SECOND READING - None

VII. FIRST READING - None

## VIII. REGULAR BUSINESS (Rec. 00:07:30)

## A. 2026 Organizational Topics (Rec. 00:07:35)

1. Election of Commission Officers
2. Committee Assignments
3. Resolution 866-26 Commission Meeting Procedures
4. Resolution 867-26 Delegation of Management Authority
5. Commission Annual Retreat

The Commission discussed each of the topics, made minor changes to the committee assignments over last year, and took the following actions.

**Unanimous approval of a motion to elect Pam Petranek as President, Pete Hanke as Vice President and Carol Hasse as Secretary for the Commission to serve through 2026 or until succeeded.**

Commissioner Petranek took over as presiding officer.

**Unanimous approval of a motion to approve the list of committee assignments for 2026 as discussed.**

**Motion carried (with one opposed) approving Resolution 866-26 readopting commission meeting procedures as presented and then amended to include under Rules for Transaction of Business to add a second Public Comment after Commissioner Comments.**

**Unanimous approval of Resolution 867-26 delegating administrative powers and duties to the executive director.**

**Unanimous approval of holding the annual retreat on February 25 and June 17. Topics discussed at the morning workshop will be used to inform and plan the retreat.**

## B. Harbormaster Report (Rec. 00:25:30)

Harbormaster Kristian Ferrero reviewed the report as written covering the 75T and 300T haulouts, Point Hudson Nightly RV and Nightly Moorage, as well as Boat Haven Moorage.

## C. 2025 Financials (Rec. 00:38:28)

Director of Finance and Administration Connie Anderson reviewed the November year-to-date financial report and fielded Commission questions about project expenses.

## D. Resolution 869-26 Authorizing the Executive Director to File an Application with the Washington State Department of Commerce, Seeking Industrial Symbiosis Grant Program Funding to Support Site Improvements to Create an Industrial Symbiosis Park at the Jefferson County International Airport (Rec. 00:57:00)

Deputy Director Eric Toews noted that the match amount and total project cost in the text of the resolution is now expected to be between \$500,000 and \$600,000. He explained the Port matching funds through a Public Infrastructure Fund grant, amended rent provision in the previously executed long-term lease with the Jefferson Timber Collaborative, or direct reimbursement by the collaborative. This project fits the industrial symbiosis grant scope to add needed infrastructure and utility improvements to serve not only this tenant, but other tenants on that development site.

**Unanimously approved Resolution 869-26 Authorizing the Executive Director to File an Application with the Washington State Department of Commerce, Seeking Industrial Symbiosis Grant Program Funding to Support Site Improvements to Create an Industrial Symbiosis Park at the Jefferson County International Airport as amended (to reflect a Port match of \$300,000 and total project cost of up to \$600,000).**

## E. Sims Gateway &amp; North Boatyard Expansion Project Update (Rec. 01:15:40)

Executive Director Eron Berg summarized the changed circumstances in the project scope, including the redesigning of the power lines given presence of cultural resources. The yard growth would be less than originally projected, and power lines will be visible versus hidden.

The Commission urged scheduling a joint meeting to discuss the revised project, new design, and significant changes in project costs. Staff agreed to pursue a special meeting between the City, PUD, and Port.

IX. RECESS TO A MEETING OF THE INDUSTRIAL DEVELOPMENT CORPORATION (Rec. 01:40:45)

At 2:40 p.m., the Port Commission recessed to a meeting of the Industrial Development Corporation.

At 2:51 p.m., the meeting was adjourned and the Commission meeting was called back to order.

X. STAFF COMMENTS (Rec. 01:51:21)

Executive Director Eron Berg announced that he and Commissioners Hasse and Petranek would attend the WPPA Port and Maritime Day on February 5 and 6 in Olympia.

Deputy Director Eric Toews reported that tomorrow, he and Dave Nakagawara will present before the Community Economic Revitalization Board (CERB) requesting \$1 million in the rural port's program to support the \$2 million Boat Haven Main Breakwater Rehabilitation Project.

Director of Finance and Administration Connie Anderson announced that the final audit is nearing completion. An exit audit is scheduled for February 5.

Harbormaster Kristian Ferrero reported the Port has begun the implementation of credit card fees. Staff executed a one-year contract extension with MOLO marine management software which ended in October.

Director of Capital Projects and Port Engineer Matthew Klontz gave a project update on the airport fuel system with a handout showing a time frame of April to June.

Capital Projects Manager Dave Nakagawara gave a briefing on the Point Hudson re-roofing asbestos abatement project. The bid opening will be February 26 with construction completion prior to the Wooden Boat Festival.

XI. COMMISSIONER COMMENTS (Rec. 02:05:24)

Commissioner Hasse said that at the MRC meeting County Commissioner Heidi Eisenhour reported that Kitsap County is lobbying for a shorter time (15 versus 30 days) for DNR to be able to seize vessels and respond more expediently. She listed several of their important project activities. At the meeting of Maritime Washington National Heritage Area, there are plans for a symposium on the historical vessel preservation program. In August, they will also publish a coastal flooding and historic preservation resource guide for use by Ports.

Commissioner Petranek reported that KPTZ's *Our Working Waterfront* will feature long-time yard tenant Mike Hogan. Another episode will feature two local schooners sold to two local people. The Adventuress is asking for weekend volunteers.

Commissioner Hanke announced that as of February 2026, Bertram Levy will have been a Port moorage tenant for 50 years. It would be worthy of featuring on *Our Working Waterfront*.

XII. NEXT PUBLIC WORKSHOP & REGULAR BUSINESS MEETING (Rec. 02:11:45)

Wednesday, February 11, 2026 at 9:30 a.m. Workshop and at 1:00 p.m. Business Meeting at the Pavilion Building & via Zoom

XIII. ADJOURNMENT (Rec. 02:12:00)

At 3:13 p.m., the meeting adjourned there being no further business before the Commission.

ATTEST:

  
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Carol L. Hasse, Secretary