

PORT COMMISSION WORKSHOP MEETING – Wednesday, October 8, 2025

The Port of Port Townsend Commission met for a workshop session at the Point Hudson Pavilion Building, 355 Hudson Street, Port Townsend, and also online via Zoom.

Present: Commissioners Hasse, Hanke, and Petranek  
Executive Director Eron Berg  
Deputy Director Eric Toews  
Director of Finance and Administration Connie Anderson (virtual)  
Director of Capital Projects and Port Engineer Matt Klontz  
Operations Manager Chris Sparks  
Projects Administrator Natalie Toews  
Lease and Contracts Administrator Heron Scott  
Port Recorder Joanna Sanders

I. CALL TO ORDER (Rec. 00:00:14)

Commissioner Hasse called the meeting to order at 9:34 a.m.

II. FIVE-YEAR 2026-2030 CAPITAL IMPROVEMENT PROGRAM (CIP) (REC. 00:00:20)

Director of Capital Projects and Port Engineer Matt Klontz reviewed modifications since the last Commission meeting. Lengthy discussion ensued of the four listed changes in the staff memo related to the Boat Haven Stormwater Improvements, including the Sims Way Stormwater component, the Point Hudson Utility Rehabilitation, Point Hudson Building/Facility Preservation And Energy Efficiency Improvements, and Herb Beck Marina Dredge, Dock and Gangway replacement. Future discussion and advice may be sought before shifting Commercial, C, and D dock renovation funds to Herb Beck marina docks, especially given the need for associated dock utility upgrades.

Executive Director Eron Berg highlighted the uncertainty of grant funding for 2028-2030. IDD 2 will be completely used by 2028 and in 2026 the Port would begin community discussions about uses for IDD 3. If Port debt is retired in 2027, \$1.1 Million a year would be available as grant matching funds for future projects even though that \$1.1 Million is not accounted for in the CIP.

III. 2025 CAPITAL PROJECT UPDATE (Rec. 01:36:15)

Director of Capital Projects and Port Engineer Matt Klontz gave a briefing on current projects, including delays with the Boat Haven Stormwater project, advertising for construction of the Boat Haven Breakwater, and the JCIA fuel tank removal.

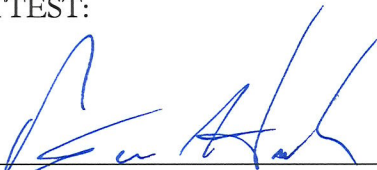
IV. PUBLIC COMMENT (Rec. 01:45:58)

Clayburn Burleson commented on the significant time spent on project aesthetics versus the technical aspects of the Sims Way utility relocation project. He suggested undergrounding all the way to the substation and instead route the transmission line on the Kah Tai side.

V. ADJOURNMENT (Rec. 01:52:45)

At 11:26 a.m., the meeting adjourned there being no further business before the Commission.

ATTEST:

  
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Peter W. Hanke, Secretary

  
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Carol L. Hasse, President

  
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Pamela A. Petranek, Vice President