

PORT COMMISSION REGULAR BUSINESS MEETING – Wednesday, June 11, 2025

The Port of Port Townsend Commission met for a regular business session at the Point Hudson Pavilion Building, 355 Hudson Street, Port Townsend, and also online via Zoom.

Present: Commissioner Hasse, Petranek and Hanke
Executive Director Eron Berg
Deputy Director Eric Toews
Director of Finance and Administration Connie Anderson
Lease and Contracts Administrator Sue Nelson
Incoming Lease and Contracts Administrator Heron Scott
Port Recorder Joanna Sanders
Via Zoom: Attorney Seth Woolsen

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE (Rec. 00:00:00)
Commissioner Hasse called the meeting to order at 1:00 p.m.

II. APPROVAL OF AGENDA (Rec. 00:01:10)
There were no changes.

III. PUBLIC COMMENTS – GENERAL (Rec. 00:01:00)
There were none.

IV. SPECIAL PRESENTATION: (Rec. 00:01:45)

A. Recognition: Retirement of Sue Nelson, Lease and Contracts Administrator

Commissioner Hasse read a proclamation for Sue Nelson recognizing her 23 plus years of service to the Port. There were additional comments, congratulatory remarks, and a reminder of Sue Nelson Day (her last day of work) on Friday, June 27.

V. CONSENT AGENDA (Rec. 00:19:52)

A. Approval of Business Meeting Minutes from May 28, 2025

B. Approval & Ratification of Warrants

Warrant #070249 through 070299 in the amount of \$272,068.29

Warrant #070300 through #070303 in the amount of \$16,149.89

Warrant #070304 through #070308 and Electronic Payments in the total amount in the amount of \$311,721.97

Warrant #070309 through #070354 in the amount of \$68,552.79

Electronic Debit in the amount of \$532.58

Electronic Debit in the amount of \$492.30

Warrant #070292 in the amount of \$1,173.37

C. Resolution 845-25 Authorizing Sale of Vessels – Island Champion (Wright)

D. Warren P. Chaffee d/b/a Pete's Marine Metal, Boat Haven Building Lease

E. Write Off Register

Unanimous approval of the Consent Agenda as written.

VI. FIRST READING (Rec. 00:24:03)

A. Resolution 846-25 Concerning a Ballot Measure Proposing to Lengthen Port Commissioner Terms to Six Year

Executive Director Eron Berg spoke about the desire for staggered Commissioner terms so that two-thirds of the Commission are not up for reelection at the same time. The resolution will come back for a second reading in July with changes to reflect specific proposition language and a November election date.

VII. SECOND READING - None

VIII. REGULAR BUSINESS (Rec. 00:08:00) - None

IX. STAFF COMMENTS (Rec. 00:28:05)

Executive Director Eron Berg said that the delivery of the 300-ton Travelift is estimated to be shipped after the fourth of July with assembly the week of July 14. The demonstration ride aboard Artemis the Foiling Ferry is Saturday, June 14. The Port is planning to order the 75-ton lift after July 1. There will be charging capability for the new 75-ton at the washdown. With a

stray electrical current last week, Kevin Ritz offered to teach Port maintenance and moorage staff marine electrical safety and corrosion. Next week, the Port will meet with City and County partners related to Larry Scott Trail and changes, including routing traffic as a result of the Boatyard Stormwater Project. The restrooms have been removed and the fencing is falling over and will likely be replaced with boulders. There is work on a future amendment to the 1997 interlocal agreement. Point Hudson RV bookings are down 4.6% over last year and Point Hudson moorage is down 7.8%. In response to a Commissioner question, Eron Berg noted it might be possible to discuss a Vault Safe pedestal demonstration project.

Deputy Director Eric Toews reported the Strategic Plan Review Committee will meet tomorrow evening with the hope of finalizing their recommendation to the Commission. EDA Disaster Supplemental Notice of Funding Opportunity may be available to support the West Boat Yard Expansion project with a funding request for the project now estimated at \$6.02 million. Request for Commission authorization will come at the next meeting. The funding is for projects with presidentially-declared disasters in 2023-2024. As part of the update to the City's Shoreline Master Plan, the Port has asked for an opportunity to soften some of the language in Chapter 5.13 Point Hudson Marina District to allow the Port to reconfigure and aesthetically improve the shoreline and visual connections at the RV park.

Director of Finance and Administration Connie Anderson announced the annual report was submitted on time May 30 and she has an opportunity for a pre-audit review of the information submitted over the next week. In reference to the write-off register, she acknowledged staff members Shirley Reynolds for her work in tightening the process for financial collections and noted Donna Frary is attending the MRSC Finance Boot Camp.

Lease and Contracts Administrator Sue Nelson commented that Staff is waiting for ACI to sign their lease for the US Customs Building. Tree Ring has moved from the Nomura building and a Port Townsend High School graduate with a business in finance is renting that upstairs space. Two office spaces are available at Point Hudson and one Port hangar is available for lease. The U.S. Coast Guard has not responded about their lease renewal.

IX. COMMISSIONER COMMENTS (Rec. 00:57:31)

Commissioner Petranek solicited input from four (4) businesses who were uncertain they benefitted from American Cruise Lines. Eron Berg noted that in asking former MainStreet Director Mari Mullen, she commented that businesses appreciate the American Cruise Lines visits.

Commissioner Hanke asked for a Commission decision on approving travel for Eron Berg to attend the Industrial Symbiosis. Eron Berg reported on the visit by Bjorn Sorenson with the Center for Sustainable Infrastructure and Ted Sturdevant working with WPPA on Industrial Symbiosis. There are possible applications at JCIA although there might also be applications at the Mill as well as the pyrolysis study.

Unanimous approval of motion to authorize out of state travel Eron Berg to attend the Industrial Symbiosis Study Tour in Denmark Sept. 7-13, 2025

Commissioner Hasse reported she would like the idea of American Cruise Lines strengthening the pilings at Union Wharf. She attended a Saturday MRC derelict crab trap removal project with PT High School teacher Tim Behrenfeld and three students using an ROV. She provided eelgrass brochures to Kristian Ferrero for vessels interacting with the pump out boat. A Crabbing 101 class is coming soon. WA Maritime Trust met and are working to promote their work through more advertising as well as docents on the Washington State Ferries. There was some discussion about the Vessel Turn in Program (VTIP).

X. NEXT PUBLIC WORKSHOP & REGULAR BUSINESS MEETING (Rec. 01:22:40)


Wednesday, June 25 at 5:30 p.m. Business Meeting at the Pavilion Building & via Zoom

XI. EXECUTIVE SESSION – None


XII. ADJOURNMENT (Rec. 01:23:03)

At 2:24 p.m., the meeting adjourned there being no further business before the Commission.

ATTEST:



Peter W. Hanke, Secretary



Carol L. Hasse, President



Pamela A. Petranek, Vice President

