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**Commission Meeting  
Special Meeting Agenda**

**Monday-Wednesday, July 21-23, 2025**

A majority of the Port Commission will be attending  
Washington Public Ports Association Commissioners Seminar  
At Semiahmoo Resort, 9695 Semiahmoo Parkway, Blaine Washington

Beginning at 6 p.m. Monday until roughly 12 p.m. Wednesday

No final action will be taken.

- I. Call to Order
- II. Topic of Discussion: Social Events and Educational Sessions
- III. Adjournment

## **2025 Commissioners Seminar Agenda & Sponsors**

- [2025 Commissioners Seminar Welcome](#)
- [Agenda & Sponsors](#)
- [Registration](#)
- [FAQ](#)

Meeting Location:

Semiahmoo Resort  
9695 Semiahmoo Parkway  
Blaine, WA 98230  
360.318.2000

Monday, July 21

**6:00 pm** – Reception and Dinner – Semiahmoo Resort, Tent Pavilion (outside location)

Spouses invited and encouraged to attend the evening event

Tuesday, July 22

**7:00 am** – Breakfast Buffet

**8:15 am** – Welcome and Announcements

**8:30 am – What's on Your Mind? Open Discussion Forum:** One success and one challenge from the past year or the year ahead: We will ask each port to speak, rather than each commissioner

**10:00 am – Executive Director Turnover**

*Moderated by Eric ffitch*

- Establishing Clear Expectations
- How does commission on board a new Executive Director
- What support can you expect from the association for onboarding
- Tips on succession planning from other ports

**10:45 am** – Break

**11:00 am – Port Planning & Comprehensive Scheming,** Commissioners Role in the Planning Process

- *Tim Schermetzler, CSD Attorneys at Law*
- *Frank Chmelik, WPPA Life Member, Retired Attorney from CSD Attorneys at Law*

**11:45 am – 1:00 pm – Lunch**

**1:30 pm – Maritime Career Pipelines**

- *Betsy Davis, Former Director (retired), Northwest School of Wooden Boatbuilding*
- *Katie Oman, Chief Operating Officer, Northwest Maritime*

**2:45 pm – Break**

**3:00 pm – Strategic Communications Plan Workshop**

- *David Fisher & Jocelyn McCabe, APR, FM Public Affairs*

**4:00 pm – Adjourn**

**5:00 pm – 7:30 pm – Cocktail Hour and Dinner Reception – Semiahmoo Resort, Tent Pavilion (outside location)**

Wednesday, July 23

**8:00 am – Breakfast Buffet**

**9:00 am – Continuity on the Commission: Commissioners Role in Replacing a Commission Vacancy**

- *Speakers Invited*

**10:00 am – Break**

**10:30 am – Port Commissioner Elections – Recent Legal Updates**

- *Tim Schermetzler, CSD Attorneys at Law*
- *Frank Chmelik, WPPA Life Member, Retired Attorney from CSD Attorneys at Law*

**11:45 am – Seminar Adjourn**