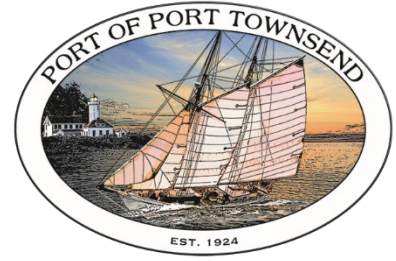


Port of Port Townsend Commissioners' Retreat

AGENDA



Date: March 26, 2025

Time: 10:00 a.m. to 3:00 p.m.

Location: in person – Port Townsend Aero Museum library, 105 Airport Rd, Port Townsend

Wednesday, March 26 Agenda:

Time	Item	Leader
10:00-10:05	Welcome	Commissioner Hasse
10:05–10:10	Objectives of Retreat	<i>Eron Berg</i>
10:10–10:30	Strategic Planning Process	<i>Eric Toews</i>
10:30-11:00	Short's Farm Public Access Plan	<i>Eric Toews & Eron Berg</i>
11:00-11:30	Short's Farm Plan Implementation	<i>Eric Toews & Eron Berg</i>
11:30-12:00	Tour of Port Townsend Aero Museum	<i>Mike Payne</i>
12:00-12:15	Break	
12:15–1:00	Working Lunch – Topic: Industrial Development District III (<i>lunch provided</i>)	<i>Eron Berg & Eric Toews</i>
1:00-1:30	Finance Report	<i>Connie Anderson</i>
1:30–2:00	Maintenance & Operations Report	<i>Chris Sparks</i>
2:00-2:30	Harbormaster Report	<i>Kristian Ferrero</i>
2:30–2:45	Leasing & Rental Portfolio Update	<i>Sue Nelson</i>
2:45–3:00	Environmental Update	<i>Kimberlie Webbe</i>
3:00	Adjournment	<i>Commissioner Hasse</i>

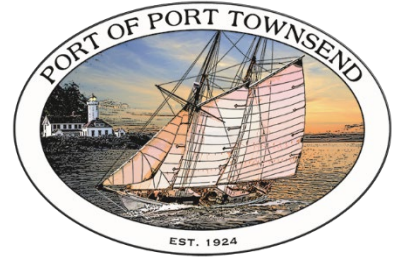
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Port of Port Townsend Commissioners' Retreat

AGENDA

Page 2, Day 2



Date: March 27, 2025

Time: 10:00 a.m. to 3:00 p.m.

Location: in person - Port Townsend Aero Museum library, 105 Airport Rd, Port Townsend

Thursday, March 27 Agenda

Time	Item	Leader
10:00-10:05	Welcome	Commissioner Hasse
10:05-10:30	Selected Capital Project Update	Matt Klontz & Dave Nakagawara
10:30-11:30	Capital Project Modeling, Planning & Budgeting Tool	Matt Klontz, Dave Nakagawara & Natalie Toews
11:30-12:00	Budget, Debt & Reserve policies	Connie Anderson
12:00-12:15	Break	
12:15-1:00	Working Lunch Informal Discussions (<i>lunch provided</i>)	
1:00-2:00	Commission Prioritizations	Commissioner Hasse
2:00-3:00	Commission & Staff Round Table Discussion	Commissioner Hasse
3:00	Adjournment	Commissioner Hasse

This retreat is open to Commissioners, Management, other Port staff, Consultants and the public. It is not the opportunity to give public testimony, but if Commissioners request input from individuals in the audience, those people may speak. The principal purpose of the workshop is to allow Port staff and the Board of Commissioners to communicate with each other and/or Consultants, answer Commission questions, and get the Commission's opinions and input regarding the subject topic(s).

The Mission of the Port of Port Townsend is to serve the citizens of Jefferson County by responsibly maintaining and developing property and facilities to promote sustainable economic growth, to provide community access to Port facilities and services, and to protect and maintain our environment, community resources, and maritime heritage.

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