

PORT COMMISSION REGULAR BUSINESS MEETING – Wednesday, May 22, 2024

The Port of Port Townsend Commission met for a regular business session at the Point Hudson Pavilion Building, 355 Hudson Street, Port Townsend, and also online via Zoom.

Present: Commissioners Petranek and Hasse with Commissioner Hanke excused
Executive Director Eron Berg
Deputy Director Eric Toews
Director of Capital Projects and Port Engineer Dave Nakagawara
Port Recorder Joanna Sanders
Via Zoom: Attorney Seth Woolsen

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE (Rec. 00:00:00)
Commissioner Hasse called the meeting to order at 5:30 p.m.

II. APPROVAL OF AGENDA (Rec. 00:00:50)
There were no changes.

III. PUBLIC COMMENTS – GENERAL (Rec. 00:01:07)

Dan Gatchett spoke on the Short Planning topic. He noted there was an Olympia agricultural conference and might be other conferences helpful for the farm planning process.

IV. CONSENT AGENDA (Rec. 00:01:32)

A. Approval of Business Meeting Minutes from May 8, 2024

B. Approval & Ratification of Warrants

Warrant #068477 through #068479 and electronic payment in the total amount of \$319,768.25

Warrant #068480 through #068559 in the amount of \$352,204.55

C. Approval of Pay Estimate #16 Wire to Orion Marine Construction for Point Hudson South Jetty Construction Work in 2023 for \$221,535.80

The Consent Agenda was approved as written with minor amendments to the minutes which would be reflected in the final version.

V. SECOND READING - None

VI. FIRST READING - None

VII. REGULAR BUSINESS (Rec. 00:02:45)

A. Short Planning Process Update (Rec. 00:02:45)

Deputy Director Eric Toews gave a status update: April 25 farm tour to identify areas, explore existing conditions, potential uses, and existing infrastructure to provide guidance on future farm uses. Current research and explorations by the University of Washington include a mobile slaughter unit and publicly-owned farms. On May 29, the Farm Steering Committee will discuss further recommendations, goals, and action items to put into a template of a farm plan. A volunteer subcommittee of Martin Frederickson and Martin Mills would meet and work with the Shorts to outline an operations plan for routine farm management/maintenance. Good ideas are being generated and will require additional Farm Steering Committee time and research before short-term solutions as well as longer-term visions are developed. A presentation is scheduled by the Farm Steering Committee at the July Commission workshop.

VIII. STAFF COMMENTS (Rec. 00:28:00)

Executive Director Eron Berg reported that the finance director is completing the annual report and preparing for a June 1 accountability audit. Former Director Abigail Berg is assisting in these preparations. Commissioners are invited to Marty Phipps retirement party tomorrow a.m. Trevor Manners received a promotion to yard lead and there are three new yard employees, two permanent and one seasonal.

Deputy Director Eric Toews reported on the potential grant opportunities to support the West Boatyard expansion, Jefferson County International Airport light industrial development.

Capital Projects Manager Dave Nakagawara reported that for the additional 24 acres at the airport, the Port is advertising for airport planning assistance.

Director of Finance and Administration Connie Anderson spoke about her work on the annual report and the auditor’s visit the first week of June and the annual meeting.

Administrative Assistant Joanna Sanders reported on planning for the Pavilion audio improvements, closure of the Visitor Center location and directing Port guests to Fort Worden Commons, and Commission calendar adjustments.

IX. COMMISSIONER COMMENTS (Rec. 00:44:51)

Commissioner Petranek reported on WPPA Spring Conference topics as follows: Artificial intelligence, energy grid report by Rick Dunn General Manager for Benton County PUD, diminishing derelict vessel funding, changes to the industrial stormwater general permit, WPPA strategic planning process, presentations/speakers from Olympia, and impressive Port reports especially the Port of Port Angeles. The upcoming “Our Working Waterfront” will feature Dave Griswold from PT Shipwrights Coop and the work on the 90-year-old wood brigantine schooner *Destiny*.

Commissioner Hasse reported on WPPA Spring Conference topics in the environmental session (Camas Washougal electrification grants, Port of Klickitat shoreline substantial development permit public process, Shoalwater Bay tribe wave energy project, changes in stormwater compliance requirements, sea lion issues in Allen, Dept. of Health environmental disparities map, Port liability for licensees/contractors under the Longshore and Harbor Workers Compensation Act, Shannon Idso a Blue Economy Specialist from the Pacific Northwest National Laboratory on wave and tidal energy, and referenced the electrification handbook. She might be a good ICG presenter.

X. NEXT PUBLIC WORKSHOP & REGULAR BUSINESS MEETING (Rec. 00:58:00)

Thursday, May 23, 2024 Intergovernmental Collaborative Group Meeting at 6 p.m. via zoom in person.

May 29 and June 5, 2024 Farm Steering Committee Meetings at 5:30 p.m. in person at the Kivley Center

Wednesday, June 12, 2024, Commission Workshop at 9:30 a.m. & Commission Business Meeting at 1:00 p.m., via Zoom and in Person

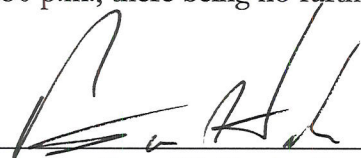
XI. EXECUTIVE SESSION – None

XII. ADJOURNMENT (Rec. 01:00:00): meeting adjourned at 6:30 p.m., there being no further business before the Commission.

ATTEST:

Pamela A. Petranek

Pamela A. Petranek, Secretary



Peter W. Hanke, President



Carol L. Hasse, Vice President