

PORT COMMISSION REGULAR BUSINESS MEETING – Wednesday, April 10, 2024

The Port of Port Townsend Commission met for a regular business session at the Point Hudson Pavilion Building, 355 Hudson Street, Port Townsend, and also online via Zoom.

Present: Commissioners Hanke, Hasse and Petranek  
Executive Director Eron Berg  
Finance Director Connie Anderson  
Project Administrator Natalie Toews  
Harbormaster Kristian Ferrero  
Lease & Contracts Administrator Sue Nelson  
Port Recorder Joanna Sanders

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Rec. 00:00:30)

Commissioner Hanke called the meeting to order at 1:00 p.m.

II. APPROVAL OF AGENDA (Rec. 00:00:40)

Removed from the agenda was the YTD January 2024 Financial Report.

III. PUBLIC COMMENT (Rec. 00:01:02)

Forest Shomer highlighted native plant appreciation month. He proposed replenishing the native flower seeds planted at JCIA, previously called Station Prairie.

Harold Anderson as former contract engineer for the Port, shared a concept for widening Jefferson Street. (handout)

IV. CONSENT AGENDA (Rec. 00:06:50)

A. Approval of Business Meeting Minutes from March 27, 2024

B. Approval and Ratification of Warrants

Warrant #066506 in the amount of \$25 is declared void

Warrant #066947 in the amount of \$24.51 is declared void

Warrant #066801 and #067218 in the amount of \$113.78 is declared void

Warrant #068274 in the amount of \$1,500 is declared void

Warrant #068278 through #068284 and Electronic Payment in the total amount of \$254,779.92

Warrant #068285 in the amount of \$1,500

Warrant #068286 through #068344 in the amount of \$178,413.91

Unanimously approval of the Consent Agenda as written.

V. SECOND READING (Rec. 00:07:15)

A. Waitlist Updates including amended Rates, updated assignment process, and elimination of the 52'+ list.

Harbormaster Kristian Ferrero gave the staff presentation reviewing the changes discussed at the last meeting.

Another rule update proposal would be brought forward to address long-term absences and the credit system and draft rules to provide the ability for heritage/historic vessels to assume the slip if the boat transfers into different ownership.

**Unanimous approval of motion to amend the 2024 Moorage Rate card to amend the waitlist fees as described in the memorandum, effective May 1, 2024.**

**Unanimous approval of motion to eliminate the waitlist for 52' and larger vessels and to refund waitlist fees paid by people on that waitlist.**

VI. FIRST READING – None

VII. REGULAR BUSINESS (Rec. 01:00:00)

A. New 300T Travelift (Rec. 00:37:17)

Executive Director Eron Berg reported on the pending Travelift order and updated price quote.. Additional operational funding is needed to cover a 2.5% inflationary increase, plus the cost of an additional remote control and two additional drive wheels.

**Unanimous approval of motion to authorize the order of the new 300T variable width Travelift with an increased cost of \$157,266 from net operating income.**

B. Harbormaster Report (Rec. 00:44:57)

Harbormaster Kristian Ferrero gave his report on Boatyard, Boat Haven and Point Hudson activity.

VIII. STAFF COMMENTS (Rec. 00:53:15)

Kristian Ferrero reported on his attendance at the Pacific Coast Conference.

Connie Anderson reported she would attend her first WPPA Finance Officers' conference at the end of June. She is still learning and making progress on understanding Port finances.

Sue Nelson reminded hangar lease options are due for LBG and Dave Ward on the JCIA hangar pad sites. Also working on rental and licensing agreements.

IX. COMMISSIONER COMMENTS (Rec. 00:56:02)

Carol Hasse spoke about her recent visits to the Mats Mats and Gardiner launch ramp facilities. There would be a relocation of the MRC's Olympia Oyster interpretational signage to south Discovery Bay. She also enjoyed the Historic Maritime Heritage conference.

Pam Petranek stated on April 24 Chris Bricker of KPTZ would be present on the *Saratoga* to interview attendees about the marina opening. She is exploring Charles Marohn's new book "Escaping the Housing Trap," as a possible future presenter for the Intergovernmental Collaborative Group. She attended the monthly EDC board meeting and they are seeking new Board members. She highlighted the upcoming Local 2020 April 19 Transportation workshop.

X. NEXT MEETINGS (Rec. 01:01:00)

Wednesday, April 17, 2024: Short Farm Community Visioning Meeting at 5:30 p.m. and Thursday, April 18: Farm Steering Committee Meeting at 5:30 p.m. at the Kivley Center

Friday, April 19, 2024: Local 2020 Transportation Conference from 9 a.m.-4 p.m. at the American Legion.

Point Hudson Breakwater Reopening Event: April 24, 2024, 1:00-3:00 p.m.

Regular Business Meeting on Wednesday, April 24, 2024, 5:30 p.m.

XI. EXECUTIVE SESSION - none

XII. ADJOURNMENT (Rec. 01:02:45): The meeting adjourned at 2:04 p.m., there being no further business before the Commission.

ATTEST:

Pamela A. Petranek, Secretary

Peter W. Hanke, President

Carol L. Hasse, Vice President