

PORT COMMISSION REGULAR BUSINESS MEETING – Wednesday, February 28, 2024

The Port of Port Townsend Commission met for a regular business session at the Point Hudson Pavilion Building, 355 Hudson Street, Port Townsend, and also online via Zoom.

Present: Commissioners Petranek, Hasse, and Hanke
Executive Director Eron Berg
Director of Capital Projects and Port Engineer Matt Klontz
Port Recorder Joanna Sanders
Via Zoom: Attorney Seth Woolsen

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE (Rec. 00:00:00)
Commissioner Hanke called the meeting to order at 5:30 p.m.
- II. APPROVAL OF AGENDA (Rec. 00:01:00)
Removed from the agenda was the December 2023 Year-to-Date Financial Report. This item will be presented at the Thursday, February 29 Commission Retreat.
- III. PUBLIC COMMENTS – GENERAL (Rec. 00:01:14)
Marshall Brennan of Admiral Ship Supply and Treasurer of the PTMTA announced March 6 at 7pm bar stool Bingo at the Hilltop Tavern as a fundraiser for the Lifeboat fund. Lifeboat donations/funds have been used for decades to assist marine trades during times of hardship.
Laurel Geier voiced concern about bait boxes for the rats at Point Hudson due to concern about secondary poisoning of eagles or owls.
- IV. CONSENT AGENDA (Rec. 00:04:08)
 - A. Approval of Workshop and Business Meeting Minutes from February 14, 2024
 - B. Approval & Ratification of Warrants
 - C. Resolution 815-24
 - D. IDD Reach Back Estimates

The Consent Agenda was approved as corrected by unanimous consent with minor changes to the workshop minutes of February 14, 2024. The second paragraph under item III West Boat Yard Expansion would read “Significant discussion ensued about the timeline and format of future discussions for the expansion.” Removed were end-of-sentence words “with a 35-foot notch.” Under Item IV, spelling corrections were made to Charles Marohn of Strong Towns.

- V. SECOND READING - None
- VI. FIRST READING - None
- VII. REGULAR BUSINESS (Rec. 00:06:26)
 - A. Pavilion Audio Visual Upgrade
Executive Director Eron Berg reported the minimum bid received for contracting a firm to upgrade the audio video equipment for the Pavilion was higher than originally envisioned.

Commissioners and staff discussed the return on investment for the upgrade, urged exploring what equipment other Port jurisdictions are using, including reconfiguring the room to move participants closer together, and considering laptops or other equipment for Commissioners to better view presentations.
 - B. Point Hudson Jetty Update (Rec. 00:38:54)
Director of Capital Projects and Port Engineer Matt Klontz reported on the soft marina opening Friday, March 1. The crane barge would move to the outside of the south breakwater. The project is on schedule.
- VIII. STAFF COMMENTS (Rec. 01:01:33)
Executive Director Eron Berg reported on the basic plan for the formal opening and celebration of the new breakwater on April 24. Production Alliance would assist with the event, including recognizing Orion as the project contractor. February 29 and March 1 is the

Commissioner Retreat. Staff is working hard on the Recompete and West Boatyard Expansion. Feedback was positive from the marine trades group that met with Eric Toews.

Director of Capital Projects and Port Engineer Matt Klontz is excited to talk more about Port projects at the retreat tomorrow.

IX. COMMISSIONER COMMENTS (Rec. 00:47:22)

Commissioner Petranek shared the exciting news of having attended the Farm Steering Committee on February 21.

Commissioner Hasse solicited input from Port Commissioners and staff on the ribbon cutting coordination. She continued to be excited about the NODC and Recompete grant, including Marad picking the Northwest School of Wooden Boatbuilding as a maritime education center of distinction. She continues to explore the long-term value of solar panels and met with Jeff Randall. She met separately with Celeste Dybeck and Walter McQuillen exploring working together on a carving shelter. She spoke with Walter about the canoe being welcome back at Point Hudson. Their family may have plans to take the canoe instead to Neah Bay. Walter approved working with the Native Connections Group on the creation of a land acknowledgement to be read at Port events. The weather forecast is not favorable for the informal ceremony/small boat row into the Point Hudson marina.

X. NEXT PUBLIC WORKSHOP & REGULAR BUSINESS MEETING (Rec. 00:53:40)

Commission Retreat is February 29 and March 1, 2024 each day beginning at 10 a.m. A quorum of the Commission might attend the Farm Steering Committee at the Kivley Center Wednesday, March 6, 2024. Port Commission meeting also on Wednesday, March 13, 2024 at Pavilion Building and via Zoom with 9:30 a.m. Workshop, and Regular Business Meeting at 1:00 p.m.

XI. EXECUTIVE SESSION - none

XII. ADJOURNMENT (Rec. 01:31:02): meeting adjourned at 6:26 p.m, there being no further business before the Commission.

ATTEST:

Pamela A. Petranek
Pamela A. Petranek, Secretary

Peter W. Hanke
Peter W. Hanke, President

Carol L. Hasse
Carol L. Hasse, Vice President