

PORT COMMISSION WORKSHOP MEETING – Wednesday, August 14, 2024

The Port of Port Townsend Commission met in workshop session at the Point Hudson Pavilion Building, 355 Hudson Street, Port Townsend, and also online via Zoom.

Present: Commissioners Hanke and Petranek with Commissioner Hasse (Excused)  
Deputy Director Eric Toews  
Director of Finance and Administration Connie Anderson  
Director of Capital Projects and Port Engineer Matt Klontz  
Harbormaster Kristian Ferrero  
Port Recorder Joanna Sanders

I. CALL TO ORDER (Rec. 00:00:00)

Commissioner Hanke called the meeting to order at 9:33 a.m.

II. 2025 BUDGET – DISCUSS POTENTIAL AND KNOWN ISSUES, GOALS AND ASSUMPTIONS (Rec. 00:00:17)

Director of Finance and Administration Connie Anderson distributed a memorandum covering operating revenues, operating expenses, equipment/vehicle purchases, and 2025 budget assumptions. She and other staff responded to questions about lower-than-expected yard activity, the consumer price index as it relates to inflation versus five-year capital project projections, Short Farm budget needs, and the shift from Sage financial system to a different web-based system.

Suggestions from the Commission for the 2025 budget were to consider applying a surcharge to credit card transactions and strive toward a net operating income goal for year-end of \$500,000. Responding to suggestions, Staff recommended careful consideration of the idea for “active work” status being tied to work with local marine trades business and responded to questions about filling short-term moorage vacancies. There was a brief explanation about the plans for using the old travel lift once the new lift is delivered.

III. PUBLIC COMMENT (Rec. 01:13:39): There was none.

IV. COMMISSION ROUNDTABLE (Rec. 01:10:55)

Commissioner Petranek reported on the desire to schedule Author Rick Dunn for a presentation to the Intergovernmental Collaborative Group.

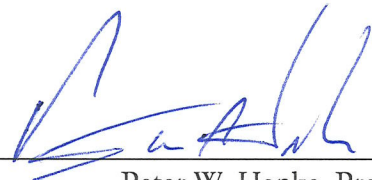
Commissioner Hanke had questions about C and D dock repair/replacement. Matt Klontz noted he would be covering the Boat Haven linear dock replacement at the September workshop meeting.

V. ADJOURNMENT (Rec. 01:14:20): The meeting adjourned at 10:44 a.m., there being no further business before the Commission.

ATTEST:



Pamela A. Petranek, Secretary



Peter W. Hanke, President



Carol L. Hasse, Vice President