

PORT COMMISSION SPECIAL BUSINESS MEETING – Thursday, May 23, 2024

The Port of Port Townsend Commission met for a special joint business meeting as part of the Intergovernmental Collaborative Group Meeting at the Point Hudson Pavilion Building, 355 Hudson Street, Port Townsend, and also online via Zoom.

Present: Commissioners Petranek and Hasse with Commissioner Hanke Excused/Absent
Executive Director Eron Berg

Others Jurisdictions Present: City of Port Townsend, Jefferson County Board of Commissioners, Jefferson County Public Utility District

I. CALL TO ORDER

The Port Commission met beginning at 6:00 p.m.
Welcome by rotating chair, President and PUD Commissioner Jeff Randell
Various other chairs of the above bodies called their special meetings to order.

II. MEETING CANCELLED AND ALL FOLLOWING MATTERS DEFERRED/TERMINATED DUE TO TECHNOLOGY ISSUES

- A. APPROVAL OF MINUTES: February 15, 2024
- B. PRESENTATION re: Community Wildfire Protection Plan and Interagency Partnership and Inspection (30 min)
- C. UPDATE re: Jefferson County Drought Conditions (10 min)
- D. UPDATE re: Growth Management Steering Committee (10 min)
- E. UPDATE re: Healthier Together/Pool Initiative (10 min)

III. ROUNDTABLE REPORTS/DISCUSSION

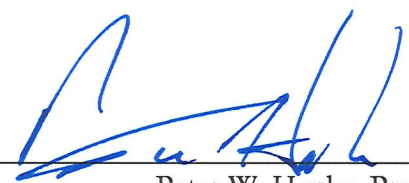
IV. ADJOURNMENT

At 7:57 p.m., the meeting adjourned there being no further business before the Commission.

ATTEST:



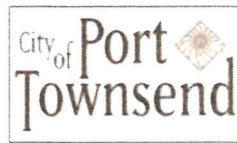
Pamela A. Petranek, Secretary



Peter W. Hanke, President



Carol L. Hasse, Vice President



DRAFT

MINUTES

Special Meeting of the Intergovernmental Collaborative Group (ICG)

Thursday, May 23, 2024 at 6:00 p.m.

Hybrid Meeting: 355 Hudson St. Port Townsend, WA 98368

ICG Members and staff present:

Jefferson County Board of Commissioners:

Commissioner Kate Dean, Commissioner Heidi Eisenhour, Commissioner Greg Brotherton

Staff present: County Administrator Mark McCauley

Port Townsend City Council:

Deputy Mayor/Councilmember Amy Howard, Councilmember Ben Thomas,

Councilmember Owen Rowe, and Councilmember Libby Wennstrom

Staff present: City Manager John Mauro, Building Official Matt Logue, and

Director of Planning and Community Development Emma Bolin

Jefferson County Public Utility District (PUD) No. 1:

President/Commissioner Jeff Randall and Commissioner Dan Toepper,

Staff present: General Manager Kevin Streett

Port of Port Townsend Board of Commissioners:

President/Commissioner Pam Petranek, and Commissioner Carol Hasse

Staff present: Executive Director Eron Berg

CALL TO ORDER: Jefferson County PUD Commissioner/ICG Rotating Chair Jeff Randall called the meeting to order at 6:10 p.m. after establishing a quorum.

PUBLIC COMMENT PERIOD: No comments received.

APPROVAL OF MINUTES: Member Eisenhour moved to approve the Regular ICG Meeting Minutes of February 15, 2024. Member Rowe seconded the motion. The motion carried.

PRESENTATION re: Community Wildfire Protection Plan (CWPP) and Interagency

Partnership: County Administrator Mark McCauley and EJFR Chief Bret Black covered key wildfire issues which included: community engagement and current CWPP status. SWCA consultants were hired to work with the County, City of Port Townsend, Jefferson PUD No. 1, fire departments and other agencies in Jefferson County to conduct a community survey, create the plan and work on implementation. Chief Black noted they are working on consistent messaging.

City of Port Townsend Director of Planning and Community Development Emma Bolin was present to review the Fire/Life/Safety inspections for commercial businesses within the City of Port Townsend. There is currently a backlog of inspections and the City is looking at charging fees to recoup the cost of this service. She answered questions alongside Chief Bret Black and City Building Official Matt Logue.

UPDATE re: Jefferson County Drought Conditions: County Administrator Mark McCauley reviewed drought declarations, and the current drought area map – which includes Jefferson County. Areas affected the most by the drought include agricultural areas and irrigators with junior water rights. He also included a review of water supply shortages, emergency drought relief and funding. Member Eisenhour suggested forming Interlocal agreements to address the needs of the community. Rotating Chair Randall suggested that the agencies inform the public on how they can be prepared.

UPDATE re: Growth Management Steering Committee (GMSC): Director Bolin provided an update of the GMSC. She explained that at past meetings, the GMSC members discussed and ultimately selected a Medium Growth target. Countywide Planning Policies (CPP) were reviewed at their recent meeting in May. The next CPP draft will be posted to the County's Department of Community Development (DCD) website prior to the June 11, 2024 GMSC meeting date.

More information can be found here: <https://www.co.jefferson.wa.us/1708/2025-Periodic-Update>

UPDATE re: Healthier Together / Pool Initiative: Member Brotherton provided an update on the Healthier Together Task Force (HTTF). He noted that recently the task force visited the Sequim YMCA pool and the City of Port Angeles pool. They have an upcoming trip to Idaho to view a couple aquatic facilities there. One of the facilities they are looking into, is not on a sewer system. The task force is reviewing new sites to house an aquatic facility. By the end of their meetings, the HTTF will be making six recommendations to the Board of County Commissioners, some of which include: if we should build, where should it be build, how it should be built, and possible funding methods.

AGENCY ROUNDTABLE: The following topics were discussed:

Port of Port Townsend:

- Short Farm; Port of Port Townsend will take possession in September, 2024
 - Farm Steering Committee to address:
 - Overarching vision and goals
 - Challenging property
- Boatyard Expansion Project
 - Advertising for proposals in September, hoping to make award in December
 - Stormwater: single point of collection
- New 300-ton Travel lift on order
- Gardiner Boat Launch project
 - Will be built at low-tide in December 2024, or January 2025
 - This boat launch is the only public access to Discovery Bay
- Jefferson County International Airport / JCIA
 - Rural Industrial Development; working with City of Port Townsend regarding potential Comprehensive Plan Amendment
 - Jefferson Timber Collective

City of Port Townsend:

- Comprehensive Plan is moving forward
- Port Townsend Golf Park
 - 100th Anniversary
 - Celebrated Cinco de Mayo there
- Discovery Road
 - Ribbon cutting event on June 15, 2024
- 2nd Quarterly paper just published
- How Streets Are Built video is finalized:
<https://cityofpt.us/publicworks/page/streets-maintenance-and-collections>
- Lawrence Street and Tyler Street are getting upgrades
- Occupational burnout training for staff

Jefferson County:

- Assuming management duties at the Emergency Shelter
 - Reviewed concerns if there is no Emergency Shelter in Jefferson County
- Port Hadlock Sewer Project
 - Under construction and fully funded
- Construction project in the County
 - Over \$16 million budgeted for projects this year
 - Fish barrier projects
 - Center Road overlay
- Coordinated Water Systems Plan; RFP going out
- UGA Swap re: Mill Road property
- EV Chargers
 - Working on contracts, possibly coordinate with jurisdictions
 - City of Port Angeles sets a maximum charge as a municipal utility
 - Climate Action Committee and PUD Manager may be able to assist

Jefferson County PUD No. 1:

- Fiber optic project; crews working in Quilcene
 - Thanked the County for their assistance
 - Ribbon cutting ceremony on July 25, 2024 at Serendipity Farm (tentative)
- \$130 million in electrical projects over the next 10 years to address PUD capital needs
 - New substation at Mill Road, coordinating with the County
 - Separate feeder to Indian Island and Marrowstone Island to improve redundancy and resiliency
 - New substation bay at Chimacum substation
 - 3 megawatt hydro project on City water line
 - Quilcene Fiber project

NEXT STEPS and FUTURE AGENDA ITEMS: Future agenda items to include a presentation by Blue Economy Specialist Shannon Idzo, a presentation on Marine Renewable Energy, an update on the Coordinated Water System Plan, discussion on legislative priorities, and a possible presentation by Benton PUD General Manager Rick Dunn regarding energy issues.

NOTICE OF ADJOURNMENT: Rotating Chair Randall adjourned the meeting at 7:57 p.m. until the next regular meeting or special meeting as properly noticed.

Carolyn Gallaway
Jefferson County Clerk of the Board

Date