

PORT COMMISSION WORKSHOP MEETING – Wednesday, December 13, 2023

The Port of Port Townsend Commission met in workshop session at the Point Hudson Pavilion Building, 355 Hudson Street, Port Townsend, and also online via Zoom.

Present: Commissioners Petranek and Hasse, Hanke arrived at 10:02 a.m.
Executive Director Eron Berg
Operations Manager Chris Sparks
Harbormaster Kristian Ferrero
Manager of Capital Projects/Engineer Dave Nakagawara
Port Recorder Joanna Sanders

I. CALL TO ORDER (Rec. 00:00:00)

Commissioner Petranek called the meeting to order at 9:34 a.m.

II. WPPA, GOVERNANCE AND MANAGEMENT GUIDE – CHAPTER 10 TRANSPARENCY AND ETHICS (00:00:30)

Commissioner Hasse led a review of Chapter 10 with staff responding to questions. Noteworthy was the importance of the ethics policy and Commissioners receiving the same training as staff such as related to sexual harassment. Port Resolution 646-16 adopted a commission code of conduct. Briefly discussed were nepotism, gifts, and gift of public funds, and promotional hosting.

III. 100th YEAR PLANNING (00:32:00)

Executive Director Eron Berg explained the five (5) parts to the plan: 100-yr history book available for purchase in the spring, booth with story boards, books and merchandise with anniversary logo to display at the Point Hudson marina reopening, airport days July 27, 2024, Boatyard BBQ and WBF, and end of school year event at Herb Beck, including a retiree event to recognize past employees.

An idea shared for Port Day was that the Port, with the help of Key City Players create a one-act play to perform at Gallery Walk on Union Wharf to include colorful commissioners and Mill history. Preservation related: working with Port Townsend Foundry on plaques at Point Hudson w/date and purpose and added photo interpretation.

IV. COMMISSION ROUNDTABLE (00:45:00)

Topics raised related to last week's Washington Public Ports Association annual conference in Vancouver, WA (affordable workforce housing, decarbonization of Ports, Climate Action Plan goals, reducing Greenhouse Gas Emissions, sea level rise protection, and region-wide or nation-wide goals and coordination). Staff noted a more detailed report to the Commission is forthcoming in 2024 related to Sea Level Rise..

Short Family Farm 2024 planning and continued farm operation. A quorum of Commission may be at the January 17 meeting.

Setting agendas for ICG Meeting and the recommendation that four directors and chairs meet regularly on topics of attention (Recompete grant, advisory roles related to the Growth Management Act, collaboration on energy resilience, shelters, and tsunami disaster preparedness).

References to successes reported at the WPPA from the Port of Everett for a moorage vision and Port of Lopez regarding farming uses at their airport.

Interest in a Finance workshop with the new Finance Director. Eron Berg instead suggested one-on-one discussions.

Port involvement in transportation/transit at JCIA (getting tourists to town, better managing tourism, parking, and transportation).

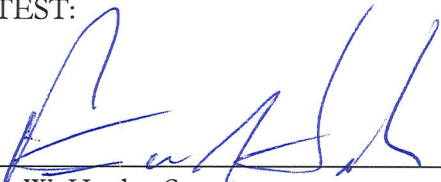
Also discussed was the support for scheduling an abbreviated strategic planning process, such as a second quarter workshop on strategic plan and budget goals.

V. ADJOURNMENT (Rec. 02:00:00): The meeting adjourned at 11:07 a.m., there being no further business before the Commission.


VI. PUBLIC COMMENT

Ryan Davis, Marine surveyor with Legato Maritime, spoke about his difficulty in finding office space at Port or otherwise. Regarding the Port's 100-yr anniversary, he encouraged mirroring Bath, Maine, or the Windjammer Festival activities.


ATTEST:



Peter W. Hanke, Secretary



Pamela A. Petranek, President



Carol L. Hasse, Vice President