

PORT COMMISSION RETREAT– Wednesday, April 19, 2023

The Port of Port Townsend Commission met for a retreat at the Point Hudson Pavilion Building, 355 Hudson Street, Port Townsend, and also online via Zoom.

Present: Commissioners Hasse, Petranek, and Hanke
Executive Director Eron Berg
Deputy Director Eric Toews
Director of Finance and Administration Abigail Berg
Director of Capital Projects & Port Engineer Matt Klontz
Operations Manager Chris Sparks
Harbormaster Kristian Ferrero
Attorney Seth Woolson
Lease and Contracts Administrator Sue Nelson
Environmental Specialist, Kimberlie Webber
Port Recorder Joanna Sanders

I. CALL TO ORDER (Rec. 00:00:00)
Commissioner Petranek called the retreat to order at 10:04 a.m.

II. AGENDA

Time	Item/Discussion	Leader
10:00 - 10:05	Welcome	Commissioner Petranek
10:05 – 10:10	Objectives of Retreat	Eron Berg
10:10 - 12:00	Select Capital Projects. There was Commission support for scheduling future workshops on West Boatyard Expansion and Stormwater Improvement Project.	Matt Klontz
12:00 - 12:45	Working Lunch – Topic: Looking Under the Hood (Annual Governance Checkup)	Seth Woolson
12:45 – 1:00	Break	
1:00 - 1:30	Finance Report	Abigail Berg
1:30 – 2:00	Maintenance & Operations Report. Noted for future discussion was the rehabilitation of finger docks and replacement of C&D dock.	Chris Sparks
2:00 - 2:45	Harbormaster Report	Kristian Ferrero
2:45 – 3:00	Leasing & Rental Portfolio Update	Sue Nelson
3:30	Adjournment	Commissioner Petranek

III. The retreat adjourned at 3:30 p.m., there being no further business before the Commission.

ATTEST:


Peter W. Hanke, Secretary


Pamela A. Petranek, President


Carol L. Hasse, Vice President