

PORT COMMISSION REGULAR BUSINESS MEETING – Wednesday, February 22, 2023

The Port of Port Townsend Commission met for a regular business session at the Point Hudson Pavilion Building, 355 Hudson Street, Port Townsend, and also online via Zoom.

Present: Commissioners Hanke and Petranek with Hasse appearing virtually
Deputy Director Toews
Director of Finance and Administration Abigail Berg (virtual attendance)
Attorney Seth Woolsen
Port Recorder Sanders

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE (Rec. 00:00:00)
Commissioner Petranek called the meeting to order at 5:30 p.m.

II. APPROVAL OF AGENDA (Rec. 00:00:58)
The agenda as revised was approved as amended by unanimous consent.

Correction to spelling Ernest Baird in Consent Agenda

III. PUBLIC COMMENTS – GENERAL (Rec. 00:01:55)

There were none.

IV. CONSENT AGENDA (Rec. 00:03:25)

A. Approval of Workshop & Business Meeting Minutes from February 8 and Special Meeting Minutes from February 15, 2023

B. Approval & Ratification of Warrants

Warrant #066370 in the amount of \$303.76

Warrant #066371 through 066427 in the total amount of \$298,968.93

Warrant #066428 through 066431 and Electronic Payment in the total amount of \$112,040.00

Wire Approval – Jefferson County Treasurer Orion Marine Contractor's Pay Estimate #05 in the amount of \$332,332.03

C. Station Prairie, LLC - Amendment No. 1

D. Ernest R. Baird Boat Haven Land Lease Early Termination Agreement and Port Townsend Shipwrights, Inc. Lease Amendment No. 2

The Consent Agenda as written with an amendment to item D to correct the name to read Ernst R. Baird. Approved by unanimous consent.

V. SECOND READING ~ none

VI. FIRST READING ~ none

VII. REGULAR BUSINESS (Rec. 00:04:43)

A. Short's Family Farm (Rec. 00:04:43)

Deputy Director Toews reported that the Commission approved the Letter of Intent. He and Seth Woolsen are collaborating to pull together transactional documents within the next week. It may be the end of May before there is news on State legislative funding.

B. Point Hudson Jetty Update (Rec. 00:11:25)

Deputy Director Toews reported that Orion will be on site next week to install the remaining pile caps and replace some that were defective. Until starting work again next season, there would be Commission project updates as needed.

Commissioners commented on the positive working relationship with Orion and project completion ahead of schedule.

C. Resolution 788-23 Authorizing Executive Director to File Application with USDOT Maritime Administration Seeking Small Shipyard Grant Funding Assistance to Support Acquisition of New 300-Ton Mobile Travel Lift (Rec. 00:11:25)

Deputy Director Toews reviewed the proposed request for grant funding to gain redundancy in the event of potential down time with the current 27 year old lift. The grant deadline is Monday and asks for 50 percent funding or \$1.15 million.

During Commission discussion of the Resolution, it was recognized the existing travel lift is heavily used and could continue to be operational. An equipment replacement fund towards a new lift would continue to be built.

Commissioner Hanke moved to approve Resolution 788-23 Authorizing the Executive Director of the Port of Port Townsend to File an Application with the United States Department of Transportation, Maritime Administration, Seeking Small Shipyard Grant Program Funding Assistance to Support Acquisition of a New 300-Ton Mobile Travel Lift to Support Boat Haven Haul Out Operations, Assuring that it Will Comply With all Understandings and Assurances of Such Grant Agreement and Assuring Further That Local Matching Funds are Available and Authorized. Unanimously approved.

VIII. STAFF COMMENTS (Rec. 01:49:11) - None

IX. COMMISSIONER COMMENTS (Rec. 01:57:36)

Commissioner Hasse recognized a letter of thanks received from Ernie Baird for staff's efforts with his lease. Due to technical issues, she was unable to attend the last Climate Action Committee meeting. In attending the recent Chamber Café, she recognized the efforts of Jake Beattie of the Northwest Maritime Center and the opportunity that organization provides area youth to get out on the water.

Commissioner Petranek thanked Port Townsend Shipwrights representatives Tim Lee and Chris Sanok for their presence at the meeting as well as their efforts to make the working waterfront stronger.

X. NEXT PUBLIC WORKSHOP & REGULAR BUSINESS MEETING (Rec. 00:27:50)

Next Public Workshop and Regular Business Meeting: Wednesday, March 8, 2023 at Pavilion Building and via Zoom, with Public Workshop at 9:30 a.m. and Regular Business Meeting at 1:00 p.m.

XI. EXECUTIVE SESSION (Rec. 00:28:36) - none

XII. ADJOURNMENT (Rec. 00:28:40): meeting adjourned at 6:00 p.m., there being no further business before the Commission.

ATTEST:



Peter W. Hanke, Secretary



Pamela A. Petranek, President



Carol L. Hasse, Vice President