

**PORT COMMISSION PUBLIC WORKSHOP – February 8, 2023**

The Port of Port Townsend Commission met for a Public Workshop  
Point Hudson Pavilion Building, 355 Hudson Street, Port Townsend

Present: Commissioner Petranek  
Commissioner Hasse  
Executive Director Berg  
Director of Capital Projects and Port Engineer Klontz  
Operation Manager Sparks  
Recorder Sanders

Excused: Commissioner Hanke

I. CALL TO ORDER: (Rec. 00:00:17)

Commissioner Petranek opened the Workshop at 9:30 a.m.

There was acknowledgement and a moment of silence over the sudden death of Port yard employee Cameron Dean.

II. AGENDA: (Rec. 00:30:00)

A. WPPA, Governance and Management Guide – Chapter 1 Governance and Management

Commissioner Hasse led a roundtable discussion of the chapter. She noted the purpose of review of the Manual is to better understand the Port's roles and responsibilities. Discussed were the following focus areas of interest: organizational structure, cost-revenue centers, general and administration overhead cost, debt allocation, tempo of decision making, and culture/keystone documents.


II. ADJOURNMENT: (Rec. 02:07:00)

The Workshop adjourned at 11:04 a.m.

ATTEST:

  
\_\_\_\_\_  
Peter W. Hanke, Secretary

  
\_\_\_\_\_  
Pamela A. Petranek, President

  
\_\_\_\_\_  
Carol Hasse, Vice President