

PORT OF PORT TOWNSEND

INFORMATIONAL MEMO

DATE: 4/19/2019
TO: Port Townsend Port Commission
FROM: Port Executive Staff
SUBJECT: FAA Airport Coronavirus Relief Grant Authorizing Resolution No. 744-21

ISSUE: Should the Commission ratify the Executive Director's action accepting and executing an Airport Coronavirus Relief Grant Agreement (ACRG) in the amount of \$13,000 to offset economic impacts to the JCIA associated with the COVID-19 pandemic?

BACKGROUND/DISCUSSION: As part of the federal government's Coronavirus response, the US Department of Transportation's Federal Aviation Administration established the ACRG program to help provide economic relief to airports sustained as a result of the pandemic. Many small general aviation airports throughout the state are being granted the same amount, \$13,000 to help defray economic impacts during this extraordinary year. In the Port's situation, the grant funds are to be used to offset personnel costs, and function essentially as "stimulus" money.

On April 9th, the Executive Director inadvertently executed the grant agreement without having first obtained Commission authorization. The resolution presented would ratify the action of the Executive Director and facilitate the grant award.

RECOMMENDATION: Approve the attached Resolution 744-21 ratifying the action of the Executive Director in executing ARCPG Grant Number 0S9-NMG-3-53-0134.

ATTACHMENTS: One (1) attachment is included: Resolution No. 744-21.

RESOLUTION NO. 744-21

A Resolution of the Commission of the Port of Port Townsend

ACCEPTING & APPROVING AN AIRPORT CORONAVIRUS RESPONSE GRANT PROGRAM BETWEEN THE US DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION & THE PORT OF PORT TOWNSEND, AND RATIFYING & CONFIRMING THE EXECUTIVE DIRECTOR EXECUTING SAID GRANT AGREEMENT ON BEHALF OF THE PORT.

WHEREAS, the Port of Port Townsend wishes to accept and approve an Airport Coronavirus Relief Grant Agreement with the US Department of Transportation, Federal Aviation Administration, in the amount of \$13,000 to provide economic relief to the Jefferson County International Airport (JCIA) for losses experienced during the COVID-19 pandemic; and,

WHEREAS, the Port has given the grant offer and agreement all due review and consideration;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the Port of Port Townsend, as follows:

Section 1. On April 9, 2021, the Port of Port Townsend, by and through its Executive Director, Eron Berg, accepted and approved the Airport Coronavirus Relief Grant Agreement, ARCPG Grant Number 0S9-NMG-3-53-0134-019-2021, in the amount of \$13,000.00 with the US Department of Transportation Federal Aviation Administration. Said grant agreement is specifically made a part hereof by this reference.

Section 2. The Executive Director's action executing said Grant Agreement on behalf of the Port of Port Townsend is hereby ratified by the Port Commission.

ADOPTED this 14th day of April 2021, by the Commission of the Port of Port Townsend and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof and the Seal of the Commission duly affixed.

ATTEST:

Peter W. Hanke, President

Pamela A. Petranek, Vice-President

William W. Putney III, Secretary

APPROVED AS TO FORM:

Port Attorney