



**Emergency Order 2021-02  
COVID-19 Pandemic Response**

October 1, 2021

Whereas, as a result of the COVID-19 pandemic, the Port issued a Declaration of Emergency dated March 18, 2020; and

Whereas, Governor Inslee issued Proclamation 21-14 requiring lessors to the State to complete a COVID-19 vaccination verification for staff and contractors who enter State leased premises to provide services after October 18, 2021; and

Whereas, the Governor's proclamation requires, as a condition of continued tenancy, the Port to establish a COVID-19 vaccination verification plan as it relates to Port personnel and subcontractors who may engage in contract activities on-site at the State leased premises; and

Whereas, the Port owns a building addressed as 375 Hudson Place and said building is leased primarily for use by Washington Department of Fish & Wildlife; and

Whereas, as a condition of continued tenancy by the State, the Port is compelled to comply with Proclamation 21-14; now therefore,

I am ordering the following as it relates to Port maintenance and operation of both state and federal government leased premises at 375 Hudson Place, Port Townsend, Washington:

1. Port staff who enter that building shall be fully vaccinated against COVID-19 (as defined in the Governor's Proclamation 21-14);
2. Port contractors and subcontractors who enter building shall be fully vaccinated against COVID-19 (as defined in the Governor's Proclamation 21-14);
3. Consistent with and adopting the provisions of Proclamation 21-14 that define medical and religious exemptions, employees, contractors and subcontractors may apply for medical or religious exemptions to the requirements listed in Sections 1 and 2 herein utilizing forms that are available in the Port payroll/accounting office;
4. Port payroll/accounting staff will maintain a log of employees, contractors and subcontractors that includes their vaccination status and copies of proof of vaccination;
5. The Port's maintenance manager is designated to ensure that Port staff, contractors and subcontractors comply with these requirements; and
6. It is the express intent of the Port to return to normal operations as soon as possible; this order shall be rescinded immediately following the Governor's termination of Proclamation 21-14.

Signed October 1, 2021:

Eron Berg  
Executive Director