

MINUTES

Special Meeting of the Intergovernmental Collaborative Group (ICG)

Wednesday, December 16, 2020 at 5:00 p.m.

Commissioners' Chambers - 1820 Jefferson Street, Port Townsend. Virtual Meeting

CALL TO ORDER: Intergovernmental Collaborative Group (ICG) Rotating Chair/Port of Port Townsend Commissioner Pam Petranek called the ICG Joint Special Meeting to order at the appointed time after the Board of County Commissioners, the Port Townsend City Council, the Public Utility District No. 1 Board of Commissioners, and the Port of Port Townsend Board of Commissioners called their respective meetings to order. The following members and staff participated remotely and introduced themselves:

Jefferson County Board of Commissioners and staff: Chair Greg Brotherton, Commissioner Kate Dean and Commissioner David Sullivan. Staff present: County Administrator Philip Morley
Port Townsend City Council and staff: Mayor/Councilmember Michelle Sandoval, Councilmember Amy Howard, Councilmember Ariel Speser, Councilmember Owen Rowe, Councilmember Pam Adams and Councilmember David Faber, and Councilmember Monica Mick-Hager (joined the meeting shortly after it began). Staff present: City Manager John Mauro

Jefferson County Public Utility District (PUD) No. 1 Board of Commissioners and staff: Commissioner/President Dan Toepper, Commissioner Jeff Randall and Commissioner Kenneth Collins. Staff present: PUD General Manager Kevin Streett

Port of Port Townsend Commission and staff: Commissioner/President Pete Hanke and Commissioner Pam Petranek. Staff present: Executive Director Eron Berg

APPROVAL OF MINUTES: Commissioner Dean moved to approve the Special Meeting Minutes of November 18, 2020 as presented. Councilmember Speser seconded the motion. The motion carried.

PURPOSE OF MEETING: Rotating Chair Hanke commended Commissioner Dean and City Manager Mauro for their work on the final Covid Recovery and Resiliency Plan. The Intergovernmental Collaborative Group (ICG) members also thanked them for their efforts.

ACKNOWLEDGMENT OF PUBLIC COMMENTS: Rotating Chair Hanke stated that one comment was received regarding Fort Worden Public Development Authority (PDA).

REVIEW AND ADOPTION OF THE DRAFT COVID-19 RECOVERY AND RESILIENCY PLAN: Commissioner Brotherton expressed appreciation for all the effort put forth by the six community groups in assisting with the creation of the plan. Rotating Chair Hanke asked if there was a motion to accept this document? Commissioner Brotherton stated he would make that motion. Commissioner Petranek seconded the motion. Councilmember Howard stated that she had noted small scrivener errors that would not change the content, and she will forward those edits to City Manager Mauro. Rotating Chair Hanke called for a vote on the motion. The motion carried.

DISCUSSION TO SUPPORT LEGISLATION AUTHORIZING PUBLIC UTILITY DISTRICTS AND PORTS TO RETAIL LIT FIBER: Commissioner Brotherton shared a draft Jefferson Broadband Action Team (JBAT) letter asking the Intergovernmental Collaborative Group (ICG) to support legislation authorizing public utility districts, ports and municipalities to provide

retail broadband services. After discussion, Rotating Chair Hanke asked if there was a motion to move forward with JBAT support? Commissioner Collins stated he would make that motion. Mayor Sandoval seconded the motion. The motion carried.

Commissioner Dean asked if there was an entity that will work to propel this forward or is further assistance needed? Commissioner Brotherton stated there is a proposed House Bill already in process and JBAT will be tasked with moving their request forward.

DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION

REESTABLISHING THE INTERGOVERNMENTAL COLLABORATIVE GROUP (ICG) FOR 2021: After discussion of potential edits, Commissioner Dean made a motion to approve the resolution with an amendment to Section 2 where it reads “Action will be taken by consensus” change it to “Action will be taken by consensus by agreement of the majority of the four entities.” Director Berg outlined each of the proposed edits:

- In Section 1: “Those topics may include for example...” be changed to “Those topics may include, for example but are not limited to...”
- In Section 2: “...actions will be taken by consensus...” be changed to “...actions will be taken by consensus, which is a majority of each of the governing bodies...”
- In Section 3: Change the August 19, 2021 date to September 23, 2021

Discussion continued on the proposed edits. Commissioner Dean’s motion failed for lack of a second. Director Berg proposed a motion that would adopt the resolution with the three changes as identified on the screen tonight. Commissioner Collins made that proposed motion. Rotating Chair Hanke gave direction that each of the four bodies would need to approve a motion with that same language. Commissioner Collins withdrew his motion, so each of the four bodies could vote.

The Jefferson County Board of County Commissioners (BOCC), the Port Townsend City Council, the Port of Port Townsend Commissioners and the Public Utility District No. 1 (PUD No. 1) Commissioners, each took turns passing a motion to approve the resolution.

BOCC: Commissioner Dean moved to approve the Joint Resolution with the edits as presented in the meeting on screen tonight. Commissioner Sullivan seconded the motion which carried by a unanimous vote. **RESOLUTION NO. 87-20** approved.

Port Townsend City Council: Mayor Sandoval stated she is seeking a motion that would be similar to Commissioner Dean’s motion in regard to this resolution. Councilmember Adams stated “so moved.” Councilmember Mick-Hager seconded the motion which carried by a unanimous vote. **RESOLUTION NO. 20-070** approved.

Port of Port Townsend Board of Commissioners: Commissioner Petranek moved to adopt the Joint Resolution establishing a process for collaborating with the amendments in Section 1, 2 and 3. Commissioner/President Hanke seconded the motion. The motion carried. **RESOLUTION NO. 739-20** approved.

PUD No. 1 Board of Commissioners: Commissioner/President Toepper moved to approve the ICG resolution with the amendments presented tonight. Commissioner Randall seconded the motion which carried by a unanimous vote. **RESOLUTION NO. 2020-027** approved.

The Joint Resolution of Jefferson County, Port Townsend City Council, Port of Port Townsend Board of

Commissioners, and PUD #1 Board of Commissioners; Establishing a Multi-Governmental Process for Collaborating on Issues of Mutual Importance, passed. Rotating Chair Hanke stated that the next meeting of the ICG will be held on February 18, 2021.

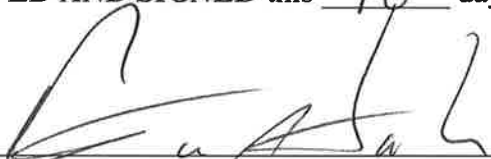
DISCUSSION OR POTENTIAL ICG MEETING TOPICS FOR 2021, AND POTENTIAL COMMUNITY CONVERSATION SPEAKERS AND TOPICS: City Manager Mauro welcomed discussion on suggestions for meeting topics and possible presenters. The Port of Port Townsend Board of Commissioners would like to host Charles Marohn from Strong Town as the first speaker for the Intergovernmental Collaborative Group (ICG) in January 2021. Other topics for next year include housing, employment, recognizing and supporting long-term sustainability of different communities through economic development, fiber, infrastructure and sharing in the “win” amongst all jurisdictions.

NEXT STEPS AND RECAP: Rotating Chair Hanke stated that the next Intergovernmental Collaborative Group (ICG) meeting will be held on February 18, 2021. The administrators of Jefferson County, the City of Port Townsend, the Port of Port Townsend and the Public Utility District No. 1 will still continue to meet and discuss ideas. The date of the ICG speaker event in January 2021 is still to be determined.

MOTION TO AUTHORIZE ROTATING CHAIR HANKE TO APPROVE THE DECEMBER 16, 2020 INTERGOVERNMENTAL COLLABORATIVE GROUP (ICG) MINUTES: Commissioner Brotherton moved to approve ICG Rotating Chair Hanke to approve the minutes of today’s meeting. Commissioner Collins seconded the motion. The motion carried.

NOTICE OF ADJOURNMENT: Rotating Chair Hanke adjourned the meeting at 6:22 p.m. until the next regular meeting or special meeting as properly noticed. The Chairs of the four governing bodies then adjourned their respective meetings.

APPROVED AND SIGNED this 16 day of September, 2022.



Pete Hanke, Port of Port Townsend President/Commissioner

ATTEST:

Carolyn Gallaway, CMC
Jefferson County Deputy Clerk of the Board

