

## MINUTES

### Joint Special Meeting

Jefferson County Board of Commissioners,

Port Townsend City Council,

Port of Port Townsend Commission,

Jefferson County Public Utility District No. 1 Board of Commissioners

Wednesday, June 17, 2020 at 5:00 p.m.

Commissioners' Chambers

1820 Jefferson Street, Port Townsend

**CALLS TO ORDER:** The Joint Special Meeting of the Jefferson County Board of Commissioners, Port Townsend City Council, Jefferson County Public Utility District (PUD) No. 1 and Port of Port Townsend was called to order at 5:00 p.m. The following members and staff participated remotely and introduced themselves:

**Jefferson County Board of Commissioners:** Chair Greg Brotherton, Commissioner David Sullivan, and Commissioner Kate Dean.

**Jefferson County Staff:** County Administrator Philip Morley

**Port Townsend City Council:** Mayor Michelle Sandoval, Councilmember Ariel Speser, Councilmember Monica Mick-Hager, Councilmember Owen Rowe, Councilmember Pamela Adams, and Councilmember David Faber.

**Port Townsend City Staff:** City Manager John Mauro

**Jefferson County Public Utility District (PUD) No. 1 Board of Commissioners:**

Commissioner/President Dan Toepper, Commissioner Jeff Randall, Commissioner Kenneth Collins and PUD General Manager Kevin Streett.

**Port of Port Townsend Commission:** Commissioner/President Pete Hanke, Commissioner Pam Petranek, Commissioner Bill Putney and Executive Director Eron Berg.

**PURPOSE OF MEETING:** Jefferson County Board of Commissioners Chair Greg Brotherton explained that the purpose of the Joint Special Meeting is to collaborate as a community on ways to address the impact of COVID-19 on the County.

**STAFF PRESENTATIONS:** City Manager John Mauro discussed the opportunity and need for collaboration, Port of Port Townsend Executive Director Eron Berg and PUD General Manager Kevin Streett discussed recovery and resiliency focus areas, and County Administrator Philip Morley reviewed the proposed Joint Resolution that would establish new committees to address the issues discussed during staff presentations. The Board of County Commissioners, PUD Commissioners, Port Townsend City Councilmembers, and the Port of Port Townsend Commissioners provided comments and asked questions.

**ADOPTION of JOINT RESOLUTION re: Establishment of a Multi-Governmental Process for Collaborating on the Establishment of a COVID-19 Recovery and Resilience Plan:**

After review of the proposed joint resolution, the following action was taken:

**Port of Port Townsend Commission:** Commissioner Pam Petranek moved to approve **RESOLUTION NO. 7-22-20**. Commissioner Bill Putney seconded the motion which carried by a unanimous vote.

**Jefferson County Public Utility District No. 1 Board of Commissioners:** Commissioner Jeff Randall moved to approve **RESOLUTION NO. 20-015**. Commissioner Kenneth Collins seconded the motion which carried by a unanimous vote.

**Port Townsend City Council:** Councilmember David Faber moved to approve **RESOLUTION NO. 20-036**. Councilmember Pam Adams seconded the motion. The motion carried.

**Jefferson County Board of Commissioners:** Commissioner David Sullivan moved approve **RESOLUTION NO. 36-20**. Commissioner Kate Dean seconded the motion which carried by a unanimous vote.

**INTERGOVERNMENTAL COORDINATING COMMITTEE**

**RESPRESENTATIVES, ORGANIZATION and STAFFING:** The following members will serve on the Intergovernmental Coordinating Committee (ICC): Kate Dean, David Faber, Pete Hanke, Eron Berg, Jeff Randall, Kevin Street, John Mauro and Philip Morley.

**NEXT STEPS and FUTURE MEETINGS:** The first meeting of the Intergovernmental Coordinating Committee will be held remotely on Thursday, June 25, 2020 at 12:00 p.m.

**NOTICE OF ADJOURNMENT:** The meeting was adjourned at 6:25 p.m.

(signature pages to follow)

**APPROVED AND SIGNED** this 17<sup>th</sup> day of June, 2020.

SEAL:



ATTEST:

*Carolyn Gallaway*  
Carolyn Gallaway, CMC  
Deputy Clerk of the Board

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

A handwritten signature in black ink, appearing to be "Greg Brotherton".

Greg Brotherton, Chair

*Approved telephonically*

David Sullivan, Member

A handwritten signature in black ink, appearing to be "Kate Dean".

Kate Dean, Member

**CITY OF PORT TOWNSEND, WASHINGTON**

***APPROVED AND SIGNED*** this 17<sup>th</sup> day of June, 2020.

***Attest:***



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Joanna Sanders, MMC  
City Clerk


**PORT OF PORT TOWNSEND**

***APPROVED AND SIGNED*** this 17<sup>th</sup> day of June, 2020.

**ATTEST:**

  
\_\_\_\_\_  
Pam Petranek, Secretary

  
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Peter W. Hanke, President

  
\_\_\_\_\_  
William W. Putney III, Vice President

**PUBLIC UTILITY DISTRICT NO. 1  
OF  
JEFFERSON COUNTY**

***APPROVED AND SIGNED*** this 17<sup>th</sup> day of June, 2020.

*Dan Toepper*

\_\_\_\_\_  
Dan Toepper, President

*Kenneth Collins*

\_\_\_\_\_  
Kenneth Collins, Vice President

ATTEST:

*Jeff Randall*

\_\_\_\_\_  
Jeff Randall, Secretary