



AGENDA REQUEST

TO: Board of County Commissioners, Port Townsend City Councilmembers, Port Commissioners, and Public Utility District Commissioners

FROM: Philip Morley, County Administrator; John Mauro, City Manager; Eron Berg, Executive Director; Kevin Streett, General Manager

DATE: June 17, 2020

RE: Proposed Joint Motion Establishing A Multi-Governmental Process For Collaborating On The Establishment Of A Covid-19 Recovery And Resilience Plan

STATEMENT OF ISSUE: On June 17, 2020, the Jefferson County Board of County Commissioners, Port Townsend City Council, Port of Port Townsend Commission, and Jefferson County Public Utility District #1 Board of Commissioners will hold a joint meeting to consider passing a Joint Motion Establishing A Multi-Governmental Process For Collaborating On The Establishment Of A Covid-19 Recovery And Resilience Plan.

ANALYSIS: The Coronavirus pandemic has profoundly affected the entire world. In Washington State and here in Jefferson County it has negatively impacted people's health, disrupted normal human interactions and social structures, interrupted schooling, and threatened businesses and people's livelihoods.

The people, organizations and businesses in Jefferson County can help shape how this community manages through this pandemic, the disruption and the economic recession it has created. By working together, we have the opportunity to recover faster and more successfully, and to emerge with our systems and society more resilient than before.

The proposed Joint Resolution would establish a process for the balance of 2020 by which these four local governments can recognize and endorse community-based initiatives for recovery and building resilience. The Joint Resolution provides for beginning this work with community groups from six sectors:

- A. Culture & Events
- B. Businesses
- C. Children & Families
- D. Human Services
- E. Food System Resiliency
- F. Broadband

The proposed Joint Resolution and meeting agenda are attached. Prior to the June 17 joint meeting, members of the public are invited to provide comments remotely by email on the resolution and agenda topics. Elected officials and staff will have an opportunity to read and

consider public comments before the meeting. Individuals should email comments by noon June 17, using this dedicated email address: CovidRecoveryComments@co.jefferson.wa.us.

To view public comments received to date, go to Jefferson County Homepage at www.co.jefferson.wa.us; Under “*Latest News*” click on “*Joint Special Meeting Notice of the JC Commissioners, PT City Council, Port, and PUD*” and click on the link: PUBLIC COMMENTS at the bottom of the notice.

Work under this Joint Resolution is through the end of 2020. If it is successful, this approach could potentially serve as a springboard for future community/government collaboration to tackle other issues for the benefit of the people of Jefferson County.

FISCAL IMPACT: N/A.

RECOMMENDATION: Members of each governing body should review the public comments and hear the staff presentation. It is recommended that each of the four governing bodies adopt the proposed Joint Resolution after discussion. Each body are also asked to designate one of their elected members and their chief administrative officer for participation in an Intergovernmental Coordinating Committee.



AGENDA

Joint Special Meeting Jefferson County Board of County Commissioners, Port Townsend City Council, Port of Port Townsend, and Jefferson County Public Utility District #1

Wednesday, June 17, 2020 at 5:00 p.m.
Commissioners' Chambers, 1820 Jefferson Street, Port Townsend

COVID-19 NOTICE:

NO IN-PERSON ATTENDANCE ALLOWED

(Per Governor Inslee's Proclamation 20-28 or May 29, 2020 Jefferson County Public Health Officer Order)

To view this meeting live go to www.co.jefferson.wa.us

Follow the links under "Quick Links: Videos of Meetings-Streaming Live"

Use the internet link above. Those without internet can listen by dialing 1-312-757-3121 - enter Access Code: 276-390-333#

SUBMITTING PUBLIC COMMENTS FOR THIS JOINT SPECIAL MEETING: During social distancing for the COVID-19 pandemic, citizens can submit public comments remotely by email regarding items listed below. Elected officials and staff will have an opportunity to read and consider your comments before the meeting. **Email your comments by noon June 17, using this dedicated email address: covidrecoverycomments@co.jefferson.wa.us**

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|---|--------------------------|
| 1. Call to Order | Chairs/Mayor |
| 2. Introduce Members & Staff | Chairs/Mayor |
| 3. Acknowledge Written Public Comments | Chair Brotherton |
| 4. Purpose of Meeting | Chair Brotherton |
| 5. Staff Presentations: | |
| • Opportunity & Need for Collaboration | John Mauro |
| • Recovery & Resiliency Focus Areas | Eron Berg & Kevin Street |
| • Walk Through Proposed Joint Resolution | Philip Morley |
| 6. Comments by Elected Officials: | |
| • Port Commission | |
| • PUD Commission | |
| • City Council | |
| • County Commission | |
| 7. Adoption of Joint Resolution | |
| • Port Commission | |
| • PUD Commission | |
| • City Council | |
| • County Commission | |
| 8. Intergovernmental Coordinating Committee
Representatives, Organization & Staffing | Chair Brotherton & staff |
| • Set Initial Meeting of ICC | |
| 9. Next Steps and Future Meetings | Chair Brotherton |
| Adjourn | Chairs/Mayor |



DRAFT

Jefferson County Resolution No. ___-20
City of Port Townsend Resolution No. 20-____
Port of Port Townsend Resolution No. ___-20
Jefferson County Public Utility District Resolution No. 2020-____

A JOINT RESOLUTION OF JEFFERSON COUNTY, THE CITY OF PORT TOWNSEND, THE PORT OF PORT TOWNSEND AND JEFFERSON COUNTY PUBLIC UTILITY DISTRICT #1, ESTABLISHING A MULTI-GOVERNMENTAL PROCESS FOR COLLABORATING ON THE ESTABLISHMENT OF A COVID-19 RECOVERY AND RESILIENCE PLAN

WHEREAS, the community of Jefferson County faces a myriad of issues stemming from or exacerbated by the COVID-19 pandemic that are interrelated and involve community groups, individuals, businesses, non-profits and governmental entities; and

WHEREAS, Jefferson County is a political subdivision of the State of Washington formed in 1852 to provide general purpose governmental services throughout Jefferson County;

WHEREAS, the City of Port Townsend is a code city, incorporated in 1860, to provide general purpose governmental services within the city’s limits;

WHEREAS, the Port of Port Townsend is a countywide special purpose district formed in 1924 to own and operate facilities including maritime, aviation, commercial and industrial facilities and is specifically charged with a mission of broad economic development throughout Jefferson County;

WHEREAS, Jefferson County Public Utility District Number 1 is a countywide special purpose district formed in 1939 to restore ownership of key public utilities to the people and currently owns and operates water, sewer and fiber optic utilities in parts of Jefferson County and provides electricity throughout Jefferson County;

WHEREAS, on February 29, 2020, Governor Jay Inslee signed a Proclamation declaring a State of Emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the State; and

WHEREAS, the long-term and sustainable response to and recovery from COVID-19 will require interjurisdictional partnership and collective action on a range of issues; and

WHEREAS, response and recovery from COVID-19 will also require sustained partnership and collective action on complex pre-existing issues exacerbated by the pandemic, including affordable housing, climate change and inequality; and

WHEREAS, setting the structure for empowering, harnessing and coordinating broad-based, community-wide engagement across sectors will be essential for sustained recovery and resilience; and

WHEREAS, Jefferson County, the City of Port Townsend, the Port of Port Townsend and the Jefferson County PUD desire to establish a formal process of intergovernmental collaboration to address COVID-19 recovery efforts; and

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Commissioners, City Council of the City of Port Townsend, the Port of Port Townsend and Jefferson County PUD as follows:

Section 1. Intergovernmental Collaborative Group (ICG). The collective governing bodies of Jefferson County, the City of Port Townsend, the Port of Port Townsend and Jefferson County PUD, when meeting jointly for the purposes outlined in this resolution shall form the ICG. The express purpose of the ICG is to adopt a COVID-19 Recovery and Resiliency Plan that includes specific projects and initiatives that are tangible, fundable, legal and able to be implemented in the near term. Projects and initiatives should empower community directly to support long-term resiliency with an emphasis on what individuals, organizations and businesses can do together, with an appropriate supportive role by local government to assist those community projects and initiatives. It is anticipated that the ICG will meet a total of three times (including a kick-off meeting and two meetings to review and adopt the proposed Recovery and Resiliency Plan).

Section 2. An Intergovernmental Coordinating Committee (ICC), comprised of two members of each of the four entities, including one elected member to be selected by the entity and the chief appointed officer of that entity, is formed for the purposes identified in this resolution. All meetings of the ICC will be subject to the Open Public Meetings Act, actions will be taken by consensus, meetings may be facilitated, meeting procedures will be established by the group, and actions will be limited to implementing the purpose of this resolution including recommending a Recovery and Resiliency Plan to the ICG. The purpose of the ICC is to work with community task forces representing different sectors and receive recommendations for sector recovery resiliency plans, strategies and actions for review and inclusion into a Consolidated Recovery and Resiliency Plan by the ICC. The ICC will recommend its plan to the ICG for adoption. It is anticipated that the ICC will meet a total of six times.

Section 3. The ICC is charged with establishing Recovery Planning Task Forces representing the following sectors:

- A. Culture & Events
- B. Businesses (chaired by the EDC and Chambers)
- C. Children & Families
- D. Human Services
- E. Food System Security
- F. Broadband

Task Forces will be comprised of people from the community with specific expertise and/or experience in their sector. Task forces are expected to meet weekly for the express purpose of developing recommendations for specific projects or initiatives that are tangible, fundable, legal and able to be implemented that address recovery in their sector. Additional sectors may be added by the ICC.

Section 4. The final recommendation for a COVID-19 Recovery Plan shall be completed no later than December 15, 2020.

Jefferson County Resolution No. ____-20

JEFFERSON COUNTY, WASHINGTON

APPROVED AND SIGNED this ____ day of June, 2020.

SEAL:

**JEFFERSON COUNTY
BOARD OF COMMISSIONERS**

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway
Deputy Clerk of the Board

David Sullivan, Member

DRAFT

City of Port Townsend Resolution No. 20-_____

CITY OF PORT TOWNSEND, WASHINGTON

ADOPTED by the City Council of Port Townsend, Washington, at a regular meeting thereof, held this ____ day of June, 2020.

Michelle Sandoval
Mayor

Attest:

Approved as to form:

Joanna Sanders, MMC
City Clerk

Heidi Greenwood
City Attorney

Port of Port Townsend Resolution No. ____-20

PORT OF PORT TOWNSEND

APPROVED AND SIGNED this ____ day of June, 2020.

ATTEST:

Pam Petranek, Secretary

Peter W. Hanke, President

William W. Putney III, Vice President

APPROVED AS TO FORM:

Port Attorney

Jefferson County Public Utility District Resolution No. 2020-_____

**PUBLIC UTILITY DISTRICT NO. 1
OF
JEFFERSON COUNTY**

APPROVED AND SIGNED this ____ day of June, 2020.

Dan Toepper, President

Kenneth Collins, Vice President

ATTEST:

Jeff Randall, Secretary