



**Emergency Order 2020-06
COVID-19 Pandemic Response**

April 7, 2020

On April 2, 2020 Governor Inslee issued Proclamation 20-25.1 extending the “Stay at Home, Stay Healthy” order (Proclamation 20-25) originally issued on March 23rd. The extended order directs all state residents to heed public health directives and to stay home, except as needed to maintain continuity of operations of thirteen (13) Essential Critical Infrastructure Sectors through midnight on May 4, 2020. Consistent with the Governor’s Proclamation 20-25.1, and in an effort to keep Port staff safe, maintain essential operations, and slow the spread of COVID-19, I am ordering the following:

1. Public meetings in Port facilities available for rent are cancelled through May 31, 2020.¹
2. Late fees and finance charges are suspended through July 1, 2020.²
3. Implementation of discretionary base rate adjustments and CPI increases in leases is delayed until July 1, 2020.³
4. The following changes in policy and procedure shall apply to the Port’s Point Hudson facility (both RV Park & Marina):
 - a. No nightly guest campers are permitted at the Point Hudson RV Park until June 1, 2020, except as specifically exempted in #1(c), below.⁴
 - b. Current monthly guest campers at the Point Hudson RV Park (i.e., “winter overs”) will be allowed to extend their stays until May 31, 2020.
 - c. No new (i.e., not yet arrived) monthly guest RV campers will be permitted between the date of this order and May 31, 2020.

¹ Extended from April 30, 2020, amending item #3 of Emergency Order 2020-01.

² Extended from April 30, 2020, amending item #4 of Emergency Order 2020-01.

³ Extended from June 1, 2020, amending item #8 of Emergency Order 2020-01.

⁴ Amends item #1(a) of Emergency Order 2020-03.

- d. Monthly guest RV campers who have previously booked reservations for the period May 1 to May 31, 2020 will be notified and offered a full refund.⁵
 - e. Qualified first responders and healthcare workers are permitted to “self-quarantine” in their RVs at Point Hudson as either nightly or monthly guests, as applicable. First responder/healthcare worker bookings are subject to the following additional restrictions:
 - i. Bookings shall only be made through the Jefferson County Emergency Management Department, Emergency Operations Center (EOC), and shall not be made directly with individual first responders/healthcare workers; and
 - ii. All EOC bookings for first responders/healthcare workers shall be limited to individuals utilizing fully self-contained RVs, thereby ensuring that access to Port public restroom and laundry facilities is avoided.⁶
 - f. RV campers who have previously booked Point Hudson nightly guest reservations for the period March 23 to May 31, 2020 will be notified and offered a full refund.⁷
 - g. No nightly guest moorage is permitted at Point Hudson until May 5, 2020.
 - h. Nightly guest moorage customers who have booked reservations for the period March 23 to May 4, 2020 will be notified and offered a full refund.
5. Day-use areas and the beach trail at Point Hudson continue to remain open. Visitors shall practice social distancing when recreating outdoors.
6. The modifications to staffing and work schedules set forth in item #5 of Emergency Order 2020-04 are hereby rescinded, and normal work schedules shall resume on Wednesday, April 8, 2020.⁸
7. The following changes in policy and procedure shall apply to the Port’s Boat Haven facility:
- a. Through the period ending May 4, 2020, Boat Haven Yard & Moorage staff are directed not to make reservations for, or execute, Haul-Out and Yard Tenancy Agreements for any “do it yourself” recreational vessel owners.
 - b. Haul out operations serving government and working vessels (e.g., military craft, fishing vessels, etc.) are to continue without restriction, as are vessels regardless of type (i.e., including recreational) that are being refitted by any of Boat Haven’s marine trades businesses.⁹

⁵ Amends item #1(b) of Emergency Order 2020-03.

⁶ Amends and clarifies item #1(c) of Emergency Order 2020-03.

⁷ Extended from April 30, 2020, amending item #1(d) of Emergency Order 2020-03.

⁸ Supersedes and replaces item #5 of Emergency Order 2020-04.

⁹ “Boat Haven marine trades businesses” means all trades working at the facility, whether lease tenants or independent contractors, PROVIDED that such businesses have valid State and City businesses licenses.

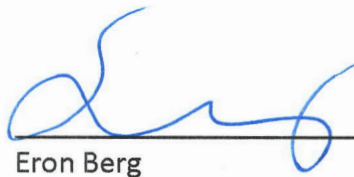
- c. Haul-outs scheduled to occur during this period for “do it yourself” recreational vessel owners shall be cancelled.¹⁰
8. Port tenants, customers and the general public are strongly advised to avoid Port premises if they have:
 - a. Any symptoms of COVID-19 (dry cough, fever, generally feel unwell); or
 - b. Been tested for COVID-19 and are awaiting results; or
 - c. Had contact with any individual confirmed to have tested positive for COVID-19.
 9. Port employees are advised that they may depart the workplace at any time if they conclude that their continued presence jeopardizes their health by virtue of the progression of the COVID-19 pandemic in our community. An employee electing to depart the workplace must first notify their supervisor. Thereafter, they may:
 - a. Work from home if practicable; or
 - b. Use available discretionary or sick leave; or
 - c. On a case-by-case basis, take unpaid leave as necessary.
 10. The Port’s Director of Finance is ordered to submit a written request to the Jefferson County Treasurer seeking an exception to the daily deposit of collections requirements of RCW 43.09.240 in order to reduce the risk of coronavirus exposure by Port employees required to physically handle money.
 11. The Executive Director, consistent with the administrative authority delegated under Port Resolution No. 713-20, intends to enter into “Deferred Moorage Payment Agreements” with commercial and live-aboard moorage tenants that would authorize up to three (3) months of moorage to be repaid within a period of up to fifteen (15) months (including the deferral period). Such agreements shall be limited, as follows:
 - a. Agreements shall be in writing and approved by the Executive Director (or designee) on a case-by-case basis;
 - b. Deferred Moorage Payment Agreements shall be available only to tenants who are current and in good standing with the Port;
 - c. No late fees or finance charges shall be accrued during the deferred moorage period;
 - d. Deferred Moorage Payment Agreements shall only be entered into with commercial moorage tenants or tenants with valid live-aboard permits that have submitted a written request to the Port specifically documenting how the COVID-19 pandemic has resulted in unanticipated and unavoidable financial hardship. Such financial hardship may include, but is not necessarily limited to the following¹¹:

¹⁰ Amends and clarifies item #8 of Emergency Order 2020-04. “Do it yourself” recreational vessel owners” shall include owners or employees of Boat Haven marine trades businesses seeking to repair or refit personal vessels.

¹¹ Loss of investment income shall not be considered a valid reason justifying entry into a Deferred Moorage Payment Agreement.

- i. The business activity associated with a commercial moorage slip(s) has been suspended due to an Emergency Proclamation of the Governor; or
- ii. The moorage tenant (if a live-aboard) has been laid off work due to the pandemic; or
- iii. The moorage tenant (whether commercial or live-aboard) has been unable to work directly as a result of having contracted the COVID-19 illness (confirmed by testing) or has been unable to work while awaiting test results, or has had to “self-quarantine” for a period after contact with an individual confirmed to have tested positive for COVID-19.

Signed April 7, 2020:



Eron Berg
Executive Director