

**DECLARATION OF EMERGENCY NO. 01-2020**  
**A Declaration of Emergency by the Executive Director of the Port of Port  
Townsend Concerning the 2019 Novel Coronavirus (COVID-19)**

**FINDINGS**

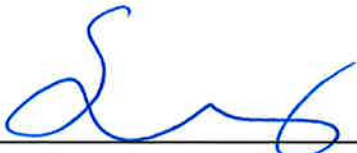
1. On January 31, 2020, the Secretary of the United States Department of Public Health and Human Services, Alex Azar, declared a nationwide public health emergency for the 2019 Novel Coronavirus (COVID-19), and its extreme risk of person-to-person transmission, a state of emergency exists in all counties in Washington State (Proclamation 20-05), and directed that the Washington State Comprehensive Emergency Management Plan be implemented; and
2. On February 29, 2020, Governor Jay Inslee proclaimed that as a result of the worldwide outbreak of COVID-19, and its extreme risk exists in all counties in Washington State (Proclamation 20-05), and directed that the Washington State Emergency Management Plan be implemented; and
3. COVID-19 is a respiratory disease that can result in serious illness or death and poses a high risk of transmission from person-to-person; and
4. On March 11, 2020, the World Health Organization (WHO) declared that COVID-19 constitutes a worldwide pandemic and, as of March 16, the WHO Situation Report confirmed a total of 167,515 cases globally; and
5. On March 13, 2020, Governor Inslee ordered the closure of all schools in Washington State until April 27, 2020; and
6. On March 13, 2020, the President of the United States declared a National Emergency to free up federal funds to quickly respond to the pandemic; and
7. As of March 16, 2020, the Jefferson County Public Health Department had administered 133 patient tests, with seventy-two (72) patients having testing negative, 58 patient tests pending, and three (3) patients confirmed as having tested positive for COVID-19, and has concluded that community level transmission of the virus is likely in the near future; and
8. On March 16, 2020 Governor Inslee ordered restaurants to limit in-person dining, and bars, entertainment and recreational facilities were ordered closed and gatherings of 50 or more banned; and
9. On March 16, 2020, the President of the United States issued guidance limiting gatherings to 10 people, among other guidance consistent with Governor Inslee's order.

**NOW, THEREFORE, the Executive Director of the Port of Port Townsend, Washington, hereby declares as follows:**

- 1. Declaration of Emergency:** In compliance with the Delegation of Authority Resolution No. 713-20, adopted by the Commission on January 8, 2020, and Washington state statutes RCW 39.04.020, RCW 39.04.280, and RCW 53.08.120, the Executive Director of the Port of Port Townsend declares that an emergency situation exists which presents a real, immediate threat to the proper performance of essential functions of the Port, or will likely result in material loss or damage to property, bodily injury, or loss of life.
- 2. Emergency Orders to be Issued:** Effective upon execution of this Declaration of Emergency, the Executive Director of the Port of Port Townsend will exercise authority through issuance of Executive Orders and through use and direction of Port personnel, services and equipment and additional acts as necessary to manage this emergency.
- 3. Emergency Procurements:** The Executive Director, the Deputy Director, the Director of Finance, and those delegated by subsequent Emergency Executive Order are hereby authorized to make emergency procurements consistent with the provisions of IV(3) of the Specific Policy Directives adopted by Delegation of Authority Resolution No. 713-20.
- 4. Circulation:** At the earliest opportunity, the Executive Director will contact one or more Commissioners to notify them of the action(s) taken, and at the first Port Commission following this Declaration of Emergency and all subsequent Emergency Orders issued hereunder, shall request Commission ratification and confirmation, modification, or rejection of the actions taken. Emergency Orders issued hereunder shall remain in full force and effect unless modified or rejected by the Commission.
- 5. Duration:** Unless earlier modified or rejected by the Commission pursuant to Section 4, above, this Declaration of Emergency shall be terminated by issuance of another Declaration when the Executive Director finds and concludes that an emergency situation no longer exists in Jefferson County.

ADOPTED by the Executive Director of the Port of Port Townsend this 18<sup>th</sup> day of March 2020.

ATTEST:



Eron Berg, Executive Director  
Port of Port Townsend

APPROVED AS TO FORM



Port Attorney