

Port of Port Townsend 2020 Operating & Capital Budget Development Schedule

Revised September 10, 2019

*	July 10, 2019	1:00 PM	<i>Draft 2020 Budget Schedule and process discussed at Commission meeting.</i>
	July 15-19, 2019	TBD	<i>Group work sessions with Department Managers and Port Directors to discuss budget.</i>
*	July 25, 2019	5:30 PM	<i>Revised Budget Schedule reviewed & final approved by Commission.</i>
*	August 14, 2019	9:30 AM	<i>Workshop session - discuss issues, goals & assumptions, with review of preliminary 2019 mid-year budget results. Include Business, Yard & Maintenance Managers.</i>
	August 19-23, 2019	TBD	<i>Individual budget work sessions with Department Managers and Port Directors.</i>
	August 28, 2019	9:00 AM	<i>Group work session with Department Managers and Port Directors to discuss budget, as needed.</i>
*	August 28, 2019	5:30 PM	<i>2020 Budget status and potential issues discussed at Commission meeting, as needed.</i>
*	September 11, 2019	9:30 AM	<i>Workshop session - continue discussion of 2020 Budget issues, and review revenue projections. County Assessor will be in attendance to provide presentation of recommended budgeted tax levy for 2020.</i>
*	September 25, 2019	5:30 PM	<i>1st draft of budget and cash flow presented to Commissioners and public.</i>
	September 25, 2019		<i>1st draft of budget posted on Port website, for public comment.</i>
*	October 9, 2019	1:00 PM	<i>2nd review of draft 2020 Budget and Cash Flow projection.</i>
	October 9-20, 2019		<i>Advertise budget hearings in Leader & PDN, once per week for two (2) consecutive weeks, per RCW 53.35.020</i>
*	October 23, 2019	10:00 AM	<i>1st public hearing and public comment period on 2020 Budget.</i>
*	November 13, 2019	1:00 PM	<i>2nd public hearing and public comment period on 2020 Budget, as necessary, or adopt final 2020 Budget and requisite resolutions.</i>
*	November 26, 2019	1:00 PM	<i>If 2020 Budget not adopted previously, adopt final 2020 Budget, including requisite resolutions.</i>
	November 29, 2019		<i>Tax levy resolutions and adopted budget due to Jefferson County, per RCW.</i>

*Open Public Commission Meetings and Workshops