

PORT COMMISSION SPECIAL BUSINESS MEETING – July 25, 2019

The Port of Port Townsend Commission met in special session at the Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners – Putney, Hanke & Tucker
Executive Director Pivarnik
Finance Director & Port Auditor Berg
Minutes – Exec. Asst. Erickson
Attorney Chmelik (via phone)

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Commissioner Putney called the meeting to order at 5:30 p.m.

II. APPROVAL OF AGENDA (00:00:49):

Commissioner Tucker moved to approve the Agenda as presented.

Commissioner Hanke seconded the motion.

Motion carried by unanimous vote.

III. PUBLIC COMMENTS (00:00:53):

Bertram Levy commented on the yard rates, and proposed using data to predict usage, and using metered electricity instead of a flat rate.

Pam Petranek commented on occupancy of the boat yard, yard rates, and financials.

Commissioner Putney asked if the Port Commission could get a review of the economic impact to the trades, to help quantify the discount statistics. Ms. Petranek agreed to provide that.

Gwendolyn Tracy commented on the yard rate study done last year and on future rate increases.

IV. CONSENT AGENDA (00:10:48):

A. Approval of Public Workshop Minutes – July 10, 2019

B. Approval of Regular Meeting Minutes – July 10, 2019

1. Commissioner Tucker had a correction to page 2, section VII, asking that the minutes reflect who voted how; Commissioners Putney and Tucker voted yay, Commissioner Hanke voted nay.

C. Approval of Warrants

Warrant #060796 through #060806 in the amount of \$16,325.22 for Payroll & Benefits

Electronic Payment in the amount of \$69,301.77 for Payroll & Benefits

Warrant #060807 through #060853 in the amount of \$215,111.33 for Accounts Payable

Electronic Debit in the amount of \$2,550.14 for WA State Employment Security Dept. for WA State Paid Family Medical Leave for Qtr 1 & Qtr 2.

Electronic Debit in the amount of \$13,054.57 to the WA State Dept. of Revenue for Combined Excise Tax Return for June 2019.

Commissioner Hanke moved to approve the Consent Agenda with corrections to the minutes.

Commissioner Tucker seconded the motion.

Motion carried by unanimous vote.

V. SECOND READING (Action Items) (00:12:58):

A. 2020 Operating & Capital Budget Development Schedule

Ms. Berg referred to the Draft 2020 Operating & Capital Budget Development Schedule on page 7 of the packets, reminding the Commission that no suggested changes were made in the first reading. She asked if there were any changes or could this schedule be approved.

Commissioner Hanke moved to approve the Schedule; Commissioner Tucker seconded the motion. Motion carried by unanimous vote.

VI. FIRST READING (Discussion Only):

A. Seasonal Yard Rates (00:13:48)

Executive Director Pivarnik introduced this item, went over financials, the goal to build the operational revenue, and noted that there needs to be a balance between low price and fairness.

Commissioner Hanke commented that he plans to discuss this with the trades, and mentioned that the marine trades rate study was done well. He stated that the biggest

Commissioner Putney was concerned that we would be back where we were last summer with this project in that we are not yet at the point where we have the funding to take this on. He noted the critical nature of the facility and asked if we could get bonded for that amount.

Commissioner Hanke asked for an analysis of the Port's current bonding capacity. Ms. Berg estimated that we might have just enough to cover the jetty project, and said she'd provide a true analysis for the commissioners.

VIII. STAFF COMMENTS (0:56:48):

Mr. Chmelik stated that we will work with the county attorney to refine the ballot title for the upcoming election.

IX. COMMISSIONER COMMENTS (00:58:05):

No comments.

X. NEXT PUBLIC WORKSHOP/SPECIAL BUSINESS MEETING:

Wednesday, August 14, 2019, public workshop at 9:00 AM and regular meeting at 1:00 PM in the Port Commission Building, 333 Benedict St, Port Townsend.

XI. Meeting Adjourned (00:58:29)

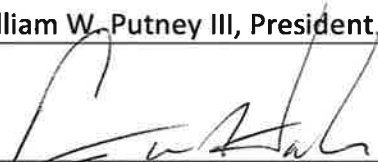
ATTEST:



Steven R. Tucker, Secretary



William W. Putney III, President



Peter W. Hanke, Vice President