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**Port of Port Townsend
1st Monthly Meeting Agenda – *Special Meeting*
Wednesday, January 9, 2019, ~~1:00 p.m.~~ 2:00 pm
Port Commission Building
333 Benedict Street
Port Townsend, WA**

- I. Call to Order / Pledge of Allegiance
- II. Approval of Agenda
- III. Public Comments
- IV. Election of Year 2019 Officers
- V. Consent Agenda
 - A. Approval of Public Workshop – December 12, 2018
Approval of Regular Business Meeting Minutes – December 12, 2018
Approval of Special Meeting Minutes – December 18, 2018
Approval of Special Meeting Minutes – January 2, 2019
 - B. Approval of Warrants
- VI. Recess to a Meeting of the Industrial Development Corporation of the Port of Port Townsend
 - A. Agenda
 - B. Election of Year 2019 IDC Officers
 - C. Approval of January 10, 2018 IDC Minutes
- VII. Second Reading
 - A. Resolution No. 692-19, Establishing an Operating Reserve Fund
 - B. Resolution No. 693-19, Establishing a Port-wide Capital Reserve Fund
- VIII. First Reading
 - A. Resolution No. 694-19, Delegation of Management Authority to the Executive Director
 - B. Resolution No. 695-19, Meeting Procedures Resolution
- IX. Regular Business
 - A. USCG Supplemental Lease Agreement
 - B. Citizen Complaint-Billing Adjustments
 - C. 2019 Committee Assignments

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- D. Revision to Staff Organizational Chart
- E. Conversion to Cash Reporting
- F. November 2018 Financials

X. Staff Comments

XI. Commissioner Comments

XII. Next Commission Regular Business Meeting:
Wednesday, January 23, 2019 at 5:30 p.m. in the Port Commission Building, 333 Benedict Street,
Port Townsend, WA.

Commission Retreat:

Wednesday & Thursday, January 16 & 17, 8:30 am – 4:30 pm, Bayview Meeting Room Old
Alcohol Plant, 310 Hadlock Bay Road, Port Hadlock

XIII. Executive Session (if called)

XIV. Adjournment