

PORT COMMISSION PUBLIC WORKSHOP – September 12, 2018

The Port of Port Townsend Commission met for a Public Workshop in the Port Commission Building, 333 Benedict Street, Port Townsend, WA

Present: Commissioners Tucker, Hanke & Putney
Acting Executive Director Toews
Incoming Interim Executive Director Pivarnik
Port Auditor Berg
Director of Operations Englin
Recorder Nelson

Guest Presenter: Jefferson County Assessor Jeff Chapman
Jefferson County Property Tech III Lauralee Kiesel

I. CALL TO ORDER:

Commissioner Tucker called the Workshop to order at 9:30 a.m.

II. AGENDA:

Refer to attached workshop agenda for items discussed.
Public Comment received from Bertram Levy.

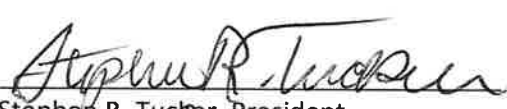
IV. ADJOURNMENT:

The Workshop adjourned at 11:21 a.m.

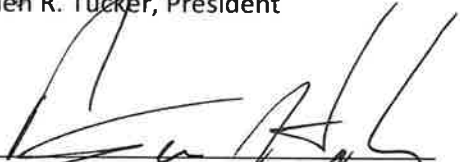
ATTEST:



William W. Putney III, Secretary



Stephen R. Tucker, President



Peter W. Hanke, Vice President

**Port of Port Townsend
Public Workshop
Wednesday, September 12, 2018, 9:30 a.m.
Port Commission Building
333 Benedict Street
Port Townsend, WA**

AGENDA

Presentation from the County Assessor on recommended Port amount to budget for 2019 property tax levy.

Projected year end results for 2018

Based on recent events, we reviewed the YTD results of various expenses and identified what expenses may not be on budget, whether over or under, to determine what variance from the 2018 budget there might be. See attached for those estimates and discussions of them.

Budget Priorities for 2019

Priorities:

- Increase in Net Operating Income (NOI)
 - A) Increase revenues to include CPI rate increase
 - B) Lease available Port properties
 - C) Review staffing for potential savings without affecting customer service
 - D) Seek to reduce utility expenses

- Potential Projects
 - A) Emergency Point Hudson Jetty Repair
 - B) Complete JCIA Runway Rehab Phase II engineering and construction
 - C) Workyard Resurfacing, similar to 2018
 - D) Stormwater compliance efforts
 - E) Point Hudson Roofs

- Other issues/costs
 - A) Search for permanent executive director
 - B) Potential re-payment of the RCO grant for the Point Hudson Jetty Replacement project
 - C) Consider issuing additional debt for projects anticipated to preserve or increase income

Note: This is a Public Port Commission Workshop. Workshops are for information sharing only and no decisions will be made during the session. Public input may be taken at the Commissions' discretion.