

RESOLUTION NO. 685-18

A Resolution of the Commission of the Port of Port Townsend

RESOLUTION AUTHORIZING THE ACTING EXECUTIVE DIRECTOR OF THE PORT OF PORT TOWNSEND TO FILE AN APPLICATION WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION, SEEKING AIRPORT IMPROVEMENT PROGRAM GRANT FUNDS TO SUPPORT PHASE 2 OF THE RUNWAY REHABILITATION PROJECT AT THE JEFFERSON COUNTY INTERNATIONAL AIRPORT, ASSURING THAT IT WILL COMPLY WITH ALL UNDERSTANDINGS AND ASSURANCES OF SUCH GRANT AGREEMENT, AND ASSURING FURTHER THAT LOCAL MATCHING FUNDS ARE AVAILABLE AND AUTHORIZED.

WHEREAS, the Port of Port Townsend is a municipal corporation established in 1924 under Title 53 of the Revised Code of Washington; and

WHEREAS, under RCW 53, the Port of Port Townsend is responsible for developing and maintaining infrastructure that fosters economic development, providing transportation facilities that support commerce and communities within Jefferson County; and

WHEREAS, under RCW §53.08.020 the Port of Port Townsend is specifically authorized to construct, purchase, acquire, lease, maintain and operate air transfer and terminal facilities subject to all applicable state and federal laws; and

WHEREAS, the Port of Port Townsend considers it to be in the best interests of the public to apply for financial assistance through the Federal Aviation Administration Airport (FAA) Improvement Program (AIP) to substantially fund Phase 2 of the Runway Rehabilitation Project (60%, 90%, 100% and final design documents, and bid services) precedent to reconstruction of Runway 9/27 and relocation of the center taxiway for safety purposes at the Jefferson County International Airport (JCIA);

WHEREAS, the grant agreement for FAA/AIP financial assistance imposes certain obligations and conditions upon the applicant Port, and requires the Port to provide certain specific assurances, among them the availability of sufficient funds for its portion of the project cost; and

WHEREAS, the Port anticipates that the total project cost for Phase 2 of the JCIA Runway Rehabilitation Project will not exceed \$460,365, of which amount \$414,329 (90%) is anticipated from FAA AIP grant monies, with the remaining 10%, or \$46,036 to be provided through Port of Port Townsend matching funds; and

WHEREAS, the Port had cash reserves of \$942,234 on July 31, 2018, and therefore has the matching funds available to cover its share of project costs;

NOW, THEREFORE, BE IT RESOLVED by the Port Commission of the Port of Port Townsend, as follows:

1. Port Acting Executive Director, Eric Toews, or his designee, is authorized to execute and file such documents as may be necessary for the application and award of Airport Improvement Program (AIP) grant assistance for Phase 2 of the JCIA Runway Rehabilitation Project on behalf of the Port of Port Townsend with the Federal Aviation Administration (FAA). This authorization expressly includes the AIP Certifications and Assurances for Airport Sponsors.
2. Port Acting Executive Director, Eric Toews, or his designee, is further authorized to administer the Port's previously promulgated Disadvantaged Business

Enterprise (DBE) program for the Port of Port Townsend, a DOT/FAA requirement for all AIP supported projects exceeding \$250,000, which will ensure that small businesses owned and controlled by socially and economically disadvantaged individuals are provided a fair opportunity to compete for federally funded contracts involving the JCIA.

3. Any AIP grant assistance received will be used for direct costs associated with implementation of the project referenced above.
4. Upon consultation with the Port's Director of Finance and Administration, S. Abigail Berg, the Commission of the Port of Port Townsend has concluded, and hereby assures the FAA, that local matching funds are available and have been authorized for Phase 2 of the JCIA Runway Rehabilitation Project.
5. This Resolution becomes part of a formal application to the FAA for AIP grant assistance.
6. The Commission provided an opportunity for public comments on this grant application during its August 22nd, 2018 regular meeting, has given fair consideration to the interest of residents in proximity to the project area, has ensured that affected parties that use the JCIA have been informed and consulted during Phase 1 of the Runway Rehabilitation project, and will continue to inform and consult with affected parties during the work conducted under this AIP grant (i.e, Phase 2).

ADOPTED this 22nd day of August 2018, by the Commission of the Port of Port Townsend and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof and the Seal of the Commission duly affixed.

ATTEST:

Steven R. Tucker, President

Peter W. Hanke, Vice President

William W. Putney III, Secretary

APPROVED AS TO FORM:

Port Attorney